Raglan Community Council
Minutes of the reconvened Ordinary Meeting held on Wednesday 22 July 2026.
This meeting was convened at the Fellowship Centre on Usk Road
at 7:00 pm

Present

6052 Cllr Penny Jones
Cllr Luke Thompson
Cllr Susan Harrington
Cllr Nick Ramsay (Chair)
Cllr Richard Moorby

In attendance:

Adrian Edwards, Clerk to the Council.

6053 **Agenda item 1:-** Apologies for absence

Cllr Eilertsen, & Cllr H Leacock and Cllr R Moorby offered their belated apologies after the meeting.

6054 **Agenda item 2:-** Declarations of interest.

No declarations of interest were submitted, but members will make a declaration when and identified under the relevant minute.

6055 **Agenda item 3:-**15 minutes set aside for Community interaction and members of the community to ask the Chairman or the Council questions of local interest. Any questions should be relevant to the agenda and submitted to the clerk 3 working days before the meeting.

No members of the Public

6056 **Agenda item 4:-** To receive and adopt the minutes from the Ordinary meeting, held on 30 June 2026

Proposed: by Cllr N Ramsay seconded by Cllr P Jones that the minutes are accepted as a true and accurate record

Those present agreed the minutes.

6057 **Agenda item 5:-** Matters to report

No matters to report

6058 **Agenda item 6:-** Nominations for Vice Chairperson.

This item was deferred

6059 **Agenda item 7:-** Democracy and Boundary Commission Cymru (DBCC) Changes to C&TCs boundary's

The Clerk explained that the DBCC sent information to all Community and Town Councils in Wales. The DBCC has been asked to explore attitudes and perceptions of Town and Community Councillors with particular consideration to their views on the size and structure of such councils and how they vary according to local circumstances.

A discussion took place with a range of views being expressed by members. After some debate it was proposed that this matter will be included in one of the agendas later in the year.

6060 Agenda item 8:- Clerks report's verbal or written.

No reports were presented

6061 Agenda item 9:- Consider any Planning Applications received before the meeting and circulated to all members.

Those present noted the applications received before the meeting and made no further observations. Cllr Jones made reference to Planning issues and she has sent correspondence to Monmouthshire County Council Planning Dept.

6062 Agenda item 10 :- Consider the receipt of invoices and payments made.

Raglan Community Council have received the following invoices for payment.

Under s5 Financial Regulations, "Banking Arrangements and Authorisation" the Clerk and (RFO) shall have delegated authority to authorise the payment of items only in the following circumstances:

"If a payment is necessary to avoid a charge to interest under the Late Payment of Commercial Debts (Interest) Act 1998".

Any expenditure item authorised under these regulations, where it states continuing contracts and obligations, the Clerk shall provide a list of such payments to be submitted to the next appropriate meeting of Council or finance committee. A record of regular payments made under this regulation shall be drawn up and be signed by two members on each and every occasion when payment is authorised, thus controlling the risk of duplicated payments being authorised. The payments below will be made via Bank Transfer and all the below have been agreed by all those present and counter signed by those below:

Date	Payment to:	£	Ref
	Last cheque number		2692
22/7/26	One Voice Wales (unpaid invoice from 25)	65.00	BACS
22/7/26	Merlin Waste	367.20	BACS
22/7/26	Audit Wales (invoice for 23/24 audit)	262.50	BACS
22/7/26	Vision ICT (2 email accounts)	48.00	BACS

22/7/26	Clerks July Salary		BACS
22/7/26	HMRC		BACS
22/7/26	Travelling delivering papers	11.70	BACS

Members to consider grant application for Raglan School £...confirmed, that this stage no amount was agreed and the item will be deferred to the next meeting.

The above payments include BACS payments and cheques.

Those present noted and agreed the above payments Cllr Ramsay proposed and Cllr P Jones seconded

6063 Agenda item 11:- Consider any correspondence received and forwarded prior to the meeting.

The correspondence that was presented to all members prior to the meeting was noted and no further action required

6064 Agenda item 12:- Consider reports from the County Cllr Penny Jones.

Cllr Jones gave a number of verbal reports.

- Footpaths in and around the Gwehelog community and the lack of footways in this community;
- Footpaths in and around Prince Charles Road;
- Concern over the access gate into the recreation park on Prince Charles Rd. (A letter should be sent to the relevant officer from Monmouthshire County Council)
- Cllr Jones made reference to the grant relating to Raglan Teas. It was confirmed that a cheque had been sent. It was asked if the Clerk could raise a further cheque and cancel any other cheques. The Clerk asked Cllr Jones to ask the group to forward its online Banking details.
- The Clerk reminded everyone that any application for grant funding should be sent the Clerk direct not via any councillor.

6065 Agenda item 13:- To consider any reports relating to Street Cleansing in the Community. (standard agenda item)

The Clerk informed those present that he has been in contact with Monmouthshire County Council about the draft Service Level Agreement (SLA.) The Clerk informed all those present that a meeting will need to be convened so a formal resolution on the Councils part can be made.

6066 Agenda item 14:- Items to be included on the next agenda of the next meeting (standard agenda item)

1. Cllr Susan Harrington requested that an item is included relating to the former junior school site
2. Cllr Luke Thompson asked if an item could be included relating to Puddle Ducks

6067 Agenda item 15:-

The Clerk asked all those present to delegate powers to the Clerk over the August recess in line with the finance regulations 6.2 & 6.3 along with the agreement of the Chair.

This was agreed by all those present

6068 Agenda item 16:- To confirm the date of the next meeting 23 September 2026

Chair:_____ Dated 23 September 2026

Meeting closed at 19:59hrs