

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday 25 September 2024.**  
**This meeting was convened at the Fellowship Centre on Usk Road.**  
**at 7:00 pm**

**Present**

<b>5575</b>	Cllr Richard Moorby	Cllr Nick Ramsay (Chair)
	Cllr Penny Jones	Cllr Hazel Leacock
	Cllr Susan Harrington	

**In attendance:**

Adrian Edwards, Clerk to the Council.

Monmouthshire County Council Green Infrastructure Project Officer

**5576    Agenda item 1:-** Apologies for absence

Cllr's Martey Dorey and Lynne Eilertsen due to other diary commitments

**5577    Agenda item 2:-** Declarations of interest.

No declarations of interest were submitted, but members will make a declaration when and identified under the relevant minute.

**5578    Agenda item 3:-**Community Spaces Outreach Officer @ GAVO

The officer from GAVO wasn't in attendance

**5579    Agenda item 4:-**Green Infrastructure Project Officer, Jane Clarke, @ MCC

The Chair introduced Ms Jane Clarke, Green Infrastructure Project Officer for Monmouthshire County Council. The officer explained that there are three locations in the Raglan Village area, which are considered suitable; the boundaries of the carpark on Chepstow Road, the dog walk area on Usk Road, and the Play Park on Prince Charles Road, Raglan.

The officer handed out a number of plans with the proposals. This created some discussion mainly around the ownership, the ongoing maintenance and who would be responsible. It was explained that the only land the Community Council own is the area at the dog walk.

The officer confirmed that there will be a public consultation later in the year or the early part of the new year, and the works will need to be completed by 31 march 2025 inline with the Welsh Government grant criteria.

This generated further discussion, and those present agreed in principle to the proposals.

**It was resolved, to accept the proposal.**

One member proposed; that the Community Council should undertake to do the other works required in partnership with these proposals. These works related to the remedial works to the current footpath surface and cutting the grass and trees.

**5580 Agenda item 5:-** 15 minutes set aside for Community interaction and members of the community to ask the Chairman or the Council questions of local interest. Any questions should be relevant to the agenda and submitted to the clerk 3 working days before the meeting.

No members of the public in attendance

**5581 Agenda item 6:-** To receive and adopt the minutes from the Ordinary meeting, held on 24 July 2024

**Proposed:** by Cllr R Moorby seconded by Cllr S Harrington that the minutes are accepted.

**All those present agreed**

**5582 Agenda item 7:-** Matters to report.

No matters to report

**5583 Agenda item 8:** To consider any Police reports from Gwent Police

No matters to report

**5584 Agenda item 9:** Safe crossing in Raglan High Street (update)

Cllr P Jones gave a verbal report following discussion with officers from Monmouthshire County Council Highways Dept. The Clerk informed those present that he had received an observation from a local resident commenting about the congestion and road safety concerns on the Highstreet. This generated further discussion, and it was agreed that a site meeting should be arranged with relevant officers from Monmouthshire County Council Highways Dept.

Cllr Jones will provide further information at the next meeting.

**5585 Agenda item 10:-** Clerks reports verbal or written.

No matters to report

**5586 Agenda item 11 :-** Consider any Planning Applications received before the meeting.

No further reports received other than the monthly correspondence.

**5587 Agenda item 12:-** To consider repairs to the Memorial (Clerk)

The Clerk gave a verbal report regarding the repairs to the Memorial in the Village. The Clerk explained following his report at the last meeting, that he had contacted the Council insurers, and informed those present that if the Community Council undertake any remedial works, the Community Council will need to accept ownership; the location and structure will be covered by the Council's insurance policy

It was resolved that the Community Council would arrange for estimates to undertake the remedial works.

**All those present agreed.**

**5588 Agenda item 13:-** Removal and replacement of the bin by the church. (Cllr Leacock)

Cllr Leacock made reference to the condition of the current waste bin. This generated some discussion, and it was resolved that a bin that is stored at a local business should be inspected and considered to replace the existing.

**All those present agreed**

**5589 Agenda item 14:-** Placement of the bench at the church. (Cllr Leacock)

Cllr Leacock made reference to replacing the bench on Chepstow Road. It was agreed that the Clerk would contact Cllr Leacock with date and time to install the new bench.

**All those present agreed**

**5590 Agenda item 15:-** Replacement of damaged and unsightly street signs (Cllr Leacock)

Cllr Leacock made reference to the condition of some of the road signs in the village. This generated some discussion. It was explained that road signs are in the ownership of the Highway Authority, and consideration should be given to safety issues when undertaking any works. One member suggested that the local scout group may be interested in cleaning these signs. If this isn't possible, an independent contractor should be contacted.

**All those present agreed**

**5591 Agenda item 16:-** Bus stop sign at Westlea. (Cllr Leacock)

Cllr Leacock explained that she had been contacted by a resident regarding the condition of the bus shelter on Usk Road, Raglan. This generated a discussion about the books that are located in the bus shelter.

It was explained that all bus shelters are still in the ownership of Monmouthshire County Council. It was explained that members may recall that Monmouthshire County Council proposed to transfer bus shelters to Community and Town Councils. These proposals haven't progressed as Monmouthshire County Council wouldn't consider supporting this transfer with any financial resource.

**All those present noted the comments.**

**5592 Agenda item 17:-** Diesel oil damage on an allotment. (Cllr Leacock)

Cllr Leacock made reference to wilful damage to vegetables on one of the allotment plots. It was explained that the allotmentee didn't wish to make any reports to the Police.

The Clerk informed those present that he had contacted the police, but he received no response

**All those present agreed**

**5593 Agenda item 18:-** Consider the receipt of invoices and payments made.

Date	Payment to	Amount	Cheque
25/9/24	Merlin Waste (Collection) Replacement cheque 2486	302.40	2495
25/9/24	HMRC		2496
25/9/24	Adrian Edwards (August salary)		2497
25/9/24	HMRC		2498
25/9/24	Adrian Edwards (Sept salary)		2499
25/9/24	HMRC		2500
25/9/24	Payments to the fellowship centre 28th February 1 hour 27th March 2 hours 24th April 2 hours 22nd May 2 hours 26th June 2 hours 24th July 2 hours 25th September	130.00	2501
25/9/24	Cllr Ramsay (Cllr's Allowance and Chairs allowance)	1500.00	2502
25/9/24	Reimbursement to Clerk (part payment for plant to clean allotment)	£45.00	2503
25/9/24	Replacement cheques for Merlin Waste. Payments for June July and August have not been presented (Amount to be confirmed with MW accounts)		2504

**It was resolved to pay the above.**

**5594 Agenda item 19:-** Consider any correspondence received and forwarded prior to the meeting.

Members noted the correspondence sent prior to the meeting and no further reports received.

**5595    Agenda item 20:-** Reports from the County Councillor

Cllr Jones gave a verbal report relating to School Transport in Monmouthshire.

Cllr Jones, gave those present a verbal report relating to ongoing road works on Usk Road. Road bollards and cones have been in this location for many years, due to a road slippage located close to Glen Oak in Gwehelog.

Cllr Jones also gave an update on a planning application at Gwehelog, where the Planning Application has been waiting for reports for several years.

**5596    Agenda item 21:-** Reports from members on outside bodies

Cllr Susan Harrington gave an update relating to the Old School. Cllr Harrington explained that she has received no further correspondence from Monmouthshire County Council.

**5597    Agenda item 22:-** To receive any reports relating to the delegated powers to the Clerk with consultation with the Chair during the summer recess

The Clerk and Chair gave a verbal report, there were no issues to report other than information forwarded to all elected members.

**5598    Agenda item 23:-** To confirm the date of the next meeting 23 October 2024

The date was agreed

**5599**    Signed by \_\_\_\_\_

Chairman

Date 23 October 2024