

**Gwehelog Fawr Community Council Minutes Meeting Number 397 Held on
Wednesday 27 April 2022 at 8.00pm at Gwehelog Parish Hall**

Present: Chair Cllr. R. Marfell (RM), Cllr P Stevens (PS), Cllr Kirby, (CK),
In attendance: Clerk Ms. Awni, (NA), County Cllr V Smith, **Members of the public:** 1

	Item	Action
1	<p>Apologies for absence received from Cllr J Bayliss and Cllr.K. Backland.</p> <p>Declarations of Interest: Cllr PS confirmed a personal interest in the item Llancayo matter.</p> <p>Chair remarks: The Chair shared his great sadness at this being the last meeting of the Community Council which has served the Communities it covers, well over the years. Some members have served many years and others are newer members, but all have put their efforts and energies into serving all the community in all matters. The final day of closure of the Community Council will be 4 May at 11.59pm. From that point, 5 May, the new wards take effect with Llancayo, some of Trostrey residences and Kemey's Commander moving to Llanarth Fawr Community Council and Gwehelog and some of Trostrey residences moving to Raglan Community Council. Members expressed sadness that the MCC review had taken a long time to put in place and it was hard to see the benefit to the community.</p>	
2	Approval of the Minutes - the minutes of the last meeting, 396 6 April 2022 were approved for accuracy, this was proposed by Cllr CK and seconded by Cllr PS.	Clerk to action
3	Matters arising: Cllr CK reported that some of the reported potholes had been filled in although some do remain	
4	<p>Finance and governance: The clerk had previously circulated the expenditure for April which included the final invoice for cessation of the payroll contract and final HMRC payment. An underpayment error of £5 in clerk pay had been noted which meant the payment of £443.74 in March should have been £448.74. This has been noted on the spreadsheet via comments and been rectified this month with the £5 being paid ie £208.63 as opposed to £203.63. The final balance of the account corresponds with the balance of the account as at closure. It is not known how the VAT refund will be claimed as this will pass to Raglan CC as the successor body, as do the internal and external audit costs. Cheque requests were duly approved and signed proposed by Cllr CK seconded Cllr PS. A letter to MBS to confirm the Council account closure had been updated and circulated. This was duly signed by the authorised signatories present as required. The Chair and remaining signatory will attend MBS with the Clerk to sign documents and effect account closure. A paper set out by the clerk outlining the apportionment of the final account balance to the successor councils of Llanarth Fawr and Raglan had been previously circulated to members. The apportionment, based on the number of residences/dwellings moving across to the new councils - in total 209 - as confirmed by the MCC Local Democracy manager, J. Pearson, is based on a final balance of £3866.35:</p> <p>136/209ths of the total balance of £3866.35 = £2515.90 to Raglan Community Council and 73/209ths of the total balance of £3866.35 = £1350.45 to Llanarth Fawr Community Council</p> <p>The letter confirming closure and the paper outlining the allocation of the final balance and apportionment of funds to Raglan Community Council and Llanarth Fawr Community Council were both received and duly approved and the cheque requests duly approved by members proposed by Cllr CK and seconded by Cllr PS. Members agreed to move forward item 6 and discuss here. The clerk had distributed the 'Finance and Governance Paper 19 April 2022' to all members and to the Chairs and Clerks of Llanarth Fawr and Raglan Councils. The paper sets out the governance, audit and process requirements in order to affect a seamless transition from Gwehelog Fawr to the two successor councils. This includes the distribution of assets, final balance and employment of the clerk. Each council is asked to consider the paper and confirm agreement to and approval of the contents. Llanarth Fawr Chair has already responded to confirm agreement. The clerk went through the paper and the action plan with members. Members were asked to receive and approve the document and actions proposed by Cllr CK and seconded by Cllr PS. The Chair duly signed to approve the document as the Council's roadmap to closure.</p>	<p>Clerk to action</p> <p>Chair, clerk Cllr JB to action</p> <p>Clerk to obtain the signed documents from Llanarth and Raglan Councils</p>
5	Llancayo matter: The clerk confirmed that no response had been received from either Peter Fox or Matthew Phillips, MCC. The clerk acknowledged that Mr Phillips returned to work on the 25 April and a response maybe delayed. Cllr PS expressed extreme disappointment that the matter had not received urgent attention from MCC and Mr Fox. A response from Torfaen, made to County Cllr VS re street numbering and council tax query had in fact been incorrect. The clerk had responded to this effect and a response is awaited. Cllr PS acknowledged that the matter would be a legacy matter for Llanarth Fawr to pursue. Members requested that the clerk contact both	Clerk to action

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	Mr Fox and Matt Phillips to express the council's disappointment at the lack of courtesy shown in terms of a failure to respond and in addition, to confirm the legacy arrangements for future responses.	
6	Consultations and Notifications - All circulated	
7	Reports: County Councillor VS reported that she had enjoyed representing the community council and attending the meetings. She was saddened that no-one from the council was standing for Raglan. No OVW update. Police report none received. Cllr CK confirmed that local intelligence outlined that farm burglaries were taking place locally and people should remain vigilant.	
8	Highway and maintenance matters – all previously notified to MCC	
9	Planning : Application DM/2022 /00529 /Erection of garden room/office (work from home unit) within existing garden. Upper House Barn, Lower House Farm, Church Lane, Kemeys Commander Members raised concerns over the size of the building and whether it needed to be a detached, stand alone building to enable working from home. The facilities outlined on the plans seem more akin to those within a residence. Having carefully considered the plans, members were in agreement that it appears to constitute a new development for a dwelling and to recommend refusal. All members were in favour. DM/2019/00800 Homestead, Wainfield Lane – Cllr VS confirmed that the planning committee had now refused the application.	Clerk to action
10	Questions from the public: A question was asked in relation to the parish hall noticeboard which belongs to the community council. The clerk confirmed the council had tried to arrange a repair which was reliant on finding someone to do it. The noticeboard along with the one at the Chapel will become assets of Raglan Community Council and the clerk will notify them of the need to replace or repair.	Clerk to action
11	Correspondence received : all previously circulated	
12	Training -none undertaken	
	The meeting was declared closed at 9.08 pm	
	The Chair thanked County Councillor VS and all members for attending	

Signed Chair Date

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