

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday**  
**26 January 2022, this meeting was conducted electronically**  
**at 8.00 pm**

**Present**

Cllr Dave Bevan,  
Cllr Charlotte Exton (Chair)  
Cllr Martine Dorey  
Cllr Lynne Eilertson

Cllr Richard Moorby  
Cllr Penny Jones  
Cllr Sylvia Price  
Cllr Brian Willott

**5027 In attendance:**

Adrian Edwards, Clerk to the Council

**5028 Agenda item 1:- Apologies for absence**

Cllr's H Leacock H Tilley and Cllr Adrian Merrett

**5029 Agenda item 2:- Declarations of interest.**

No declarations of interest were submitted, but members will make a declaration when and identified under the relevant minute.

**5030 Agenda item 3:- Consider the clerks report up to month 9 in 2021/22 financial year**

The clerk presented the report up to month 9 for the financial year 21/22

A number of questions were asked about individual budget headings and the Clerk explained the differences.

The Clerk gave members a verbal update on the MUGA and some of the cost that may be attributed to the CAT between Monmouthshire County Council and Raglan Community Council. Cllr Jones also explained that she also has had contact with officers from Monmouthshire County Council along with the leader of Monmouthshire County Council.

After some further discussion, it was

**Proposed:** by Cllr Exton seconded by Cllr Moorby that the minutes are accepted.

**All those present agreed**

Draft minutes submitted to council 24 Nov 2021. The minutes of a preceding meeting have been served on the Community Councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read. Re SO

**Raglan Community Council  
Clerks report  
Income and Expenditure, predicted expenditure to  
31 March 2022  
Forecasted Income & Expenditure  
figures for 2022/23 precept**

	<b>Apr - Dec 21</b>	<b>Budget</b>	<b>Over Budget</b>	<b>Predicted exp/inc to 31 March 22</b>	<b>Proposed Budget 2022/23</b>
Ordinary Income/Expense					
<b>Income</b>					
Allotment Income	540.00	630.00	-90.00	0.00	600.00
Interest Income	0.59	13.00	-12.41	0.21	10.00
Precept	39,933.00	39,933.00	0.00	0.00	41,929.00
<b>Total Income</b>	<b>40,473.59</b>	<b>40,576.00</b>	<b>-102.41</b>		42,539.00
<b>Expense</b>					
Allotments Expenses	195.00	1,000.00	-805.00	300.00	1,000.00
Bank Service Charges	25.00	25.00	0.00	00.00	25.00
Charitable Donations	68.00	300.00	-232.00	200.00	300.00
Councillor Expenses	2,300.00	2,800.00	-500.00	450.00	2,800.00
Hall Hire	42.50	100.00	-57.50	0.00	100.00
Insurance Expense	0.00	525.00	-525.00	450.00	535.00
Office Expense					
Audit	0.00	700.00	700.00	700.00	900.00
Consumables	0.00	200.00	150.00	150.00	400.00
Election Expenses	0.00	250.00	-250.00	0.00	2,300.00
Equipment	22.49	250.00	-227.51	150.00	1,250.00

Members Training	0.00	500.00	-500.00	120.00	700.00
Office allowance	0.00	400.00	-400.00	400.00	520.00
One Voice Wales	313.00	425.00	-112.00	00.00	350.00
Postage	0.00	300.00	-300.00	62.00	200.00
Professional Fees	0.00	400.00	-400.00	250.00	400.00
Software	89.92	125.00	-35.08	98.00	125.00
Staff Training	0.00	200.00	-200.00	48.00	350.00
Stationery	0.00	120.00	-120.00	100.00	128.00
Travelling Expenses	0.00	150.00	-150.00	60.00	350.00
Website	498.00	525.00	-27.00	0.00	300.00
Total Office Expense	923.41	4,545.00	-3,621.59		
Staff Costs	6,130.53	8,550.00	-2,419.47	2500.00	10,770.00
Village					
Christmas Lights	3,900.00	5,000.00	-1,100.00	00.00	5,000.00
Costs of Memorandum	0.00	13,000.00	-13,000.00	2,000.00	13,000.00
Dog Waste Bins	1,501.25	1,480.00	21.25	825.00	3,336.00
Ground Maintenance	1,755.93	1,220.00	535.93	200.00	2,000.00
S151 Officer Payments	7,994.20	12,000.00	-4,005.80	200.00	18,000.00
Village - Other	4,320.84	2,000.00	2,320.84		2,000.00
Total Village	19,472.22	34,700.00	-15,227.78		
Total Expense	29,156.66	52,545.00	-23,388.34	9,263.00	67,139.00
Net Ordinary Income	11,316.93	-11,969.00	23,285.93	14,022.93	

The forecasted Income and Expenditure has been formulated on a 5% increase on the 2021/22 precept amount. On the forecasted budget for 2022/23 the council would expect to draw on £24,600.00 from the council reserves.

Members will be aware that consideration needs to be given to the increase in the staff costs and the increase in office equipment that will need to be provided due to the transfer of staff under the TUPE regulations following the Review of Communities and Electoral Arrangements by Monmouthshire County Council on the 20 January 2020. Consideration should also be given to ongoing financial commitments to groups and facilities in the disbanded council area. It would appear that there are limited assets held by the disbanded council, for example notice boards that will remain in location, and IT equipment.

Over the last several years the community council has set a Budget Heading 'Costs of memorandum' that included £10k ring fenced for local projects and works relating to the MUGA. Over the last twelve months Monmouthshire County Council has intimated that they are considering re-entering into dialogue relating to the Community Asset transfer (CAT) for the MUGA and adjoining field. As members are aware the suggestion of the MUGA and the adjoining field being part of the proposed Welsh Medium School has not gone any further.

During the forthcoming year the Community Council has proposed that the Community Council in partnership with local groups celebrate the 70<sup>th</sup> Jubilee of Her Majesty the Queen. This event will see some of the finances ringfenced and will be allocated to supporting this community event.

<b>No increase in the precept only the base calculation 2022/23</b>										
- Precept	£39,933									
- Tax Base	1,153.63									
- Band D Equivalent	£34.62									
<b>By Band</b>		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>
- Precept		£23.08	£26.93	£30.77	<b>£34.62</b>	£42.31	£50.01	£57.70	£69.24	£80.78
<b>2% increase Est Precept based on 2022 Tax Base 2022/23</b>										
- Precept	£40,731									

- Tax Base 1,153.63  
 - Band D Equivalent £35.31

**By Band**

	A	B	C	D	E	F	G	H	I
- Precept	£23.54	£27.46	£31.39	<b>£35.31</b>	£43.16	£51.00	£58.85	£70.62	£82.39

**5% increase Est Precept based on 2022 Tax Base 2022/23**

- Precept £41,929  
 - Tax Base 1,153.63  
 - Band D Equivalent £36.35

**By Band**

	A	B	C	D	E	F	G	H	I
- Precept	£24.23	£28.27	£32.31	<b>£36.35</b>	£44.43	£52.51	£60.58	£72.70	£84.82

**7% increase Est Precept based on 2022 Tax Base 2022/23**

- Precept £42,728  
 - Tax Base 1,153.63  
 - Band D Equivalent £37.04

**By Band**

	A	B	C	D	E	F	G	H	I
- Precept	£24.69	£28.81	£32.92	<b>£37.04</b>	£45.27	£53.50	£61.73	£74.08	£86.43

**10% increase Est Precept based on 2020 Tax Base 2022/23**

- Precept £43,926  
 - Tax Base 1,153.63  
 - Band D Equivalent £38.08

**By Band**

	A	B	C	D	E	F	G	H	I
- Precept	£25.39	£29.62	£33.85	<b>£38.08</b>	£46.54	£55.00	£63.47	£76.16	£88.85

**5031**      **Agenda** item 4:-Consider a clerk's report relating to financial implications relating to the Boundaries Changes and Staffing matters

The Clerk presented the report, relating to the financial implications following the changes to the boundaries and staffing matters. The Clerk explained that several reports have been presented to the Community Council over the last two years, and the implications this will have on the Community Councils budget, along with issues around employment law.

Members were informed that in the last meeting with OVW and councils, OVW declined to offer any substantial guidance or evidence to member councils. OVW have said on several occasions that there were going to have meaningful dialogue with officers from Welsh Government. The Clerk explained up to this meeting the Community Council has received no further details.

The Clerk explained due to the lack of information he has sought a legal opinion on matters relating to employment law and has been advised that to start the process so the Community Council as a corporate body cannot be criticized for doing nothing under employment law.

The Clerk explained that members have two draft letters for consideration to send to officers and the Chair of Gwehelog Community Council. It was explained that the letters are informative letters that need to be produced in line with the TUPE regulations. It was explained that OVW have been contacted and copies sent to them as the overarching body advising Councils in the Community Town Council sector. Several members expressed concern over the matter and a wide and varied discussion took place with a range of views being expressed by members. After some debate it was:

**Proposed** by Cllr Moorby seconded by Cllr Jones the draft letters should be sent to the relevant persons at  
Gwehelog

It was also

**Proposed** by Cllr Eilertson seconded by Jones that meetings should be convened with the other Community  
Councils.

**All those present agreed**

**Reports to: - Raglan Community Council**

**Subject: - Financial implications relating to the Boundary Changes and Staffing matters.**  
**Report: - by the Clerk**  
**Date: - 12 January 2022**

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This report is for members to consider the financial implications and the potential impact on the 2022-2023 budget.

Members of Raglan Community Council have received a number of reports in the last 24 months, and a number of meetings have been convened, the last on the 14<sup>th</sup> December 2021 relating to this matter. The first part of the report relates to the disbandment of Gwehelog Fawr Community Council; the council is being divided between Raglan Community Council and Llanarth Community Council. Gwehelog Fawr has one employee, and the staff members duties will be divided between the two successor councils.

**TUPE:**

Raglan Community Council is not being disbanded under the Orders signed by the Welsh Government Minister and Raglan Community Council will become one of the successor councils. The main difficulty with the arrangements contained in the Order is Gwehelog Fawr Community Council area is to be divided between two successor councils.

If the employee does not object to the transfer, they will transfer to the successor council/s. In this case the employee will be transferred to both successor councils. It would appear the displaced employee is contracted for 16 hours a month, which equates to 3.69 hours a week (16 x 12 / 52)

What is the process relating to TUPE when one Community Council is being disbanded and the community is split between two other successor councils? How does TUPE work, relating to split workload, and redeployment of staff?

- ❖ If an employee objects to the transfer, then his/her employment ceases on the day of the transfer and is treated as a resignation
- ❖ Certain contractual arrangements will transfer (continuity protection, terms, and conditions intact (bar a few exceptions such as pensions) and also acts and omissions prior to the transfer – arrears of pay, liability for claims of sex discrimination or equal pay
- ❖ A transferor may not dismiss because a transferred employee is supernumerary to requirements



- ❖ Any decision to dismiss must be supported by structural change involving material changes in job descriptions and functions of the affected employees
- ❖ There is no time limit when it can be argued successfully that changes in job roles are not linked to the TUPE transfer
- ❖ Need to consult with your current employee and (their union representative) about the transfer.
- ❖ Need to consider whether existing councils can consult jointly with transferring staff and their (union representatives)
- ❖ Useful to establish at this stage as to who wishes to transfer to the new employer.
- ❖ Need to provide assurances as to what will happen on day of transfer.
- ❖ Issues to consider include pay arrangements, terms and conditions of service (e.g. contractual matters/salary payment dates etc.)
- ❖ A claim alleging failure to undertake or to engage in adequate consultation must be brought within 3 months of the date of transfer. (This would be against the new employer even though it might relate to shortcomings on the part of the transferor). (Members must be mindful this has been identified on more than one occasion by myself).
- ❖ Note that very small employers can consult directly with employees.
- ❖ Employees wishing to transfer cannot be prevented from doing so.
- ❖ Is job-share a possibility? (The hours equate to 30 minutes per elector per annum and works back to 2 hrs 08 minutes per week for Raglan, and 1 hr 32 minutes per week for Llanarth).
- ❖ Can the posts be split?
- ❖ Will there be a lot of additional work required in first year, this may need the additional resources set in the budget.
- ❖ Suggest workload assessment of roles – Clerk/RFO roles are becoming more demanding, and more hours may be required. (This will have an impact on future Budgets)

- ❖ Enhancement to redundancy provision if any employee would prefer not to transfer/Give training support and paid time to look for other opportunities

#### **Facts and numbers relating to electors in Gwehelog Fawr:**

- ❖ Electors on the Register 384
- ❖ Electors transferring to Raglan 223
- ❖ Electors transferring to Llanarth 161

The number of electors shown on the statistics presented by MCC state there are 284 electors that will be transferred to Raglan. Therefore, there is a difference in information.

The number of dwellings being disbursed identified from the statistics presented by MCC on the 2 Dec states Gwehelog has 219 dwellings.

- ❖ 136 dwellings transferring to Raglan
- ❖ 83 dwellings transferring to Llanarth

#### **Precept 2022/23:**

Several questions have been asked about the precept setting for 2022/23. The advice that has been offered is, if the Council is being disbanded, they are not expected to set a precept for the 2022/23 financial year. However, given that the newly created councils do not formally exist until 5 May 2022, disbanded councils will need to consider if they will incur any costs in the interim period. Paying these from reserves should be considered or consideration given to an agreement with the successor councils about how these costs are paid (e.g. included in the precept of the successor council). The advice that has been presented by Monmouthshire County Council is, each council will need to consider the arrangements that will fall within it for 2022/23 and account for it accordingly. Where an area is going to be split into two or more councils, it will be the responsibility of those councils to ensure it has sufficient funds to cover the changes.

It would appear Gwehelog Fawr raised via the precept £4,500.00. From April to 5 May 2022 the predicted outgoings are an estimated £175.00 on staff costs. It would seem from the information available that an estimated £4,049.84 was carried over year end March 2021. Currently the estimated carry over for year end March 22 is unknown. The ongoing financial commitments to cover arrangements until the Council is

disbanded will be paid from the carryover/ reserve to 4 May 2022. It would seem the current employee pay scale is set at SCP 16.

Currently it's difficult for figures to be determined as dialogue between all the councils has not been considered. One Voice Wales (OVW) convened a meeting on the 14 December 2021 where officers from Monmouthshire County Council were in attendance, but no formal guidance was provided apart from OVW informing those in attendance that they were going to contact Welsh Government and report back. At the time of writing this report no further guidance has been issued for consideration.

The loss in precept from the transfer of dwellings from Raglan Community Council to Mitchel Troy would equate to around £2,279.74, but off setting that amount, the income from the precept from Gwehelog Fawr would be around £5,000.72.

For the purpose of this report, a calculation on the difference in the precepts between Raglan and Gwehelog have been undertaken for members consideration.

The Calculation is based on a 0% increase for 2022/23. Raglan precept is £39,933 and Gwehelog is £4,500, this equates to a property in band D is:

- ❖ Raglan paid/paying £34.62 and
- ❖ Gwehelog paid/paying £14.62

### **Transfer of dwellings**

Currently the proposal is to transfer 62 dwellings and 106 residents from Raglan Community Council to Mitchel Troy Community Council.

Over the last several weeks the Clerk from Mitchel Troy has suggested the following: "In practical terms I suggest that Mitchel Troy invoices Raglan

- (a) for a share of the reserves (understood to be in the region of £67,000)
- (b) any identified costs for Pen y Clawdd for April.

At present the advice the Community Council has received is the funding held in Community Council accounts is the Community Councils. There is no requirement to transfer funds with the transfer of

dwelling. Consideration may need to be given if grants are awarded and there is balance remaining, that those funds are ringfenced and transferred on completion of the works or the project.

If members were mindful to transfer any funds raised from the last twelve months the base line tax on a dwelling was set at £36.77. Therefore, if members were minded the cost could be around £212.35, this figure is based on the 34 days from the 1 April to the 5 May 2022.

### **Election Timeframe:**

Members are aware that the changes are coinciding with the Council Elections. Over the last 24 months it been considered that the 5 May 2022 is the day the change occurs. The notice of election will be the 16<sup>th</sup> March 2022. Therefore, members must be mindful the Council goes into purdah on the 16 March this year, and the current councillors, would technically, remain in office until the fourth day after the election, 9 May 2022.

The Council recognises that the period between the notice of the election and polling day is a very sensitive time for all concerned and care must be taken not to be seen to be showing or giving the impression of bias, favour, or support to any candidate for election or any political party. There are clear protocols which the Council, members and officers must follow in this period. However, the business and providing services need to go on, but with several caveats. All proactive publicity involving any candidates and other politicians involved directly in the election must cease; the Council should avoid proactively publicising any controversial issues or report views, proposals or recommendations in a way that identifies them with individual politicians or parties; care should be taken with the use and content of any official websites and social media which will be scrutinised closely by the media and political parties during the election. All responses to events and legitimate service enquiries should be factual and non-party political.

Councillors holding key positions, should continue to be accountable, public resources are not to be used for political purposes, no communications, activity, or publicity campaigns should take place which could call into question the political impartiality of the Council or an officer. A request for advice and information from candidates should be treated with even handedness.

This report should be read with the projected budget and precept for 2022/23 to indicate the cost of the transfer process

**5032** Agenda item 5:- Member's update relating to the forthcoming election in May 2022 and any financial implications.

The Clerk presented a report on the forthcoming election and the process that will need to be followed. It was explained that these coming elections are going to be slightly different to other years due to the changes made under the Local Elections (Principal Areas) (Wales) Rules 2021 The Local Elections (Communities) (Wales) Rules 2021.

The Clerk explained that he will forward the new election nomination papers as soon as the returning officer publishes them. Following some discussion by members.

**The report was noted by all those present.**

**Reports to: - Raglan Community Council**

**Subject: - Member's update relating to the forthcoming election in May 2022.**

**Report: - by the Clerk**

**Date: - 12 January 2022**

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This report is for members information relating to the forthcoming elections. Instructions and formal guidance will be released by the returning officer in due course.

The 2022 elections are to be held on 5 May 2022 and will elect 46 County Councillors to 39 County Divisions in Monmouthshire, and 290 Community/Town Councillors to 118 Community/Town Council wards within 30 Community/Town Councils.

This election will reflect the new boundaries for both County and Community Councils. These elections will also see 16- and 17-year-olds and foreign nationals voting for the first time in local elections, although they were able to vote in Senedd elections in 2021. Current and any prospective candidates will need to consider these changes.

The Representation of the People Act and the (Variation of Limits of Candidates Election Expenses) (Wales) Order 2021 set out the expense's limits of £806 plus 7p per elector.

**The Local Elections (Principal Areas) (Wales) Rules 2021 The Local Elections (Communities) (Wales) Rules 2021.**

- ❖ Change in eligible electorate County Council voting systems Length of term of office Qualifications and Disqualifications
- ❖ Rules on the election process for County and Communities.
- ❖ Nomination Forms and Submission Home Address details will be withheld Descriptions for candidates.
- ❖ Removal of subscribers to nominations Political party affiliation declaration.

If any member is considering contesting a vacancy, the following may need to go in members diaries!

**Notice of Election:**

- ❖ Notice of Election- 16th March 2022
- ❖ Delivery of Nominations- Day after the notice of election (9:30-16:00)
- ❖ **Close of Nominations- 5 April 2022 (16:00)**
- ❖ Deadline for withdrawal of Nominations- 5 April 2022 (16:00)
- ❖ Deadline for appointment of Election Agents- 5 April 2022 (16:00)
- ❖ Statement of persons Nominated- 6 April 2022 (16:00)
- ❖ Deadline to register for the election-14 April 2022 Bank Holiday 15th & 18th April 2022
- ❖ Deadline to register for a postal vote-19 April 2022 (17:00)
- ❖ Notice of Poll- 26 April 2022. Deadline to register for a proxy vote- 26th April 2022 (17:00)
- ❖ Deadline to appoint polling & counting agents- 27th April 2022.
- ❖ Polling Day 5 May 2022
- ❖ Deadline to submit expenses- 10th June 2022

**Candidates:**

Each candidate must be, at the time of submitting the nomination paper and on polling day:

- ❖ A British, Irish, Commonwealth or EU Citizen, or a qualifying foreign citizen
- ❖ Aged 18 or over

**Each candidate must meet ONE of four qualifications:**

- ❖ Be, and continues to be for the duration of their term, a registered elector of the community
- ❖ Own or tenant property for previous 12 months in community.
- ❖ Principal or only place of work for previous 12 months in community
- ❖ Live in community or within 4.8km of it for previous 12 months

All qualifications relate to the council area and NOT a particular ward. If a candidate meets more than one qualification mark the nomination paper with all qualifications. *(Please be mindful if you are a registered elector of the community and you move you may be disqualified and need to stand down if you only submit the nomination paper with that section)*

**The number of seats that will be contested on the 5<sup>th</sup> May will be:**

- ❖ Raglan 6 seats,
- ❖ Llandenny 1 seat,
- ❖ The Kingcoed 1 seat,
- ❖ Gwehelog 1 seat,

**Nominations**

- ❖ Each candidate who wishes to stand for election will need to complete and submit a nomination paper.
- ❖ Nomination packs will also be available online for candidates to download.
- ❖ Nomination papers must be completed accurately, or they will be rejected.
- ❖ Requirements set out in legislation.
- ❖ As the Clerk I hope to be able to provide you with the nomination paper for the area pre-populated with the ward information. It is for the candidate to ensure you fill in the nomination correctly.
- ❖ Make sure you have the correct nomination paper.

**Nomination Information:**

- ❖ Type of election and ward seeking election
- ❖ Full forename and surname
- ❖ Commonly known as names (where applicable)
- ❖ Date of birth
- ❖ Description – independent or party description
- ❖ Statement of Party Membership
- ❖ Declaration and qualification(s)
- ❖ Signature of a witness to support the nomination
- ❖ Home Address Form

**Any of above information missing the nomination paper will be deemed invalid and the candidate will not appear on the ballot paper**

**Submitting Nominations**

- ❖ Nominations can only be accepted from the day after the publication of the notice of election (16th March 2022).

- ❖ All nominations **have to be submitted no later than 4pm on the 5th April 2022**. Delivery will be at County Hall, Usk.
- ❖ Legislative deadlines that we have no discretion over.
- ❖ Nominations are **not legally allowed to be accepted by post**.
- ❖ Can submit nominations electronically, likely by email. Details will be provided on the notice of election on how to submit electronically.
- ❖ It is vital that nominations are with Monmouthshire County Council before the deadline. Any received after the deadline will not be accepted.
- ❖ Candidates will need to ensure they submit their **nomination for the correct ward**. Putting the name of a village or locality could lead to them standing in the wrong place.
- ❖ Website with maps: [Community Ward Maps: MCC Elections 2022 \(webnode.co.uk\)](http://webnode.co.uk).
- ❖ Raglan area map [Print title \(monmouthshire.gov.uk\)](http://monmouthshire.gov.uk)

### **Disqualifications**

Disqualifications from standing as a councillor.

S80 Local Government Act 1972 / Local Government and Elections (Wales) Act 2021

- ❖ Candidates should satisfy themselves that they are not disqualified from standing as a councillor.
- ❖ Any candidates who ask for clarification on **disqualifications should be urged to seek their own legal advice** as to their position.
- ❖ All nomination papers are taken on face value.

### **Challenging a candidate's qualification**

- ❖ If a candidate submits a valid nomination paper and consent to nomination the Returning Officer will accept the nomination.
- ❖ Challenges to a candidate's qualifications can only be resolved via a high court order following the election.
- ❖ Any queries on candidates' eligibility should be directed to the elections office however official complaints will need to be given to the police.

I hope this information helps. You can contact the Election Office by emailing

[elections@monmouthshire.gov.uk](mailto:elections@monmouthshire.gov.uk) Please remember the closing date and time (**no later than 4pm on the 5th April 2022**)



**5033** Agenda item 6:- To consider requests for Grants /Donations. Applications should be made on the council's application form

The Clerk present a number of grant application the Community Council had received.

- The Clerk presented an application from Raglan Teas  
It was **proposed** by Cllr Jones seconded by Cllr Dorey that £500 is awarded
- The Clerk presented an application from Wales Air Ambulance  
It was **proposed** by Cllr Dorey seconded by Cllr Eilertson that £500 is awarded
- The Clerk presented an application from St Michael's Church Pen-y-Clwadd  
It was **proposed** by Cllr Moorby seconded by Cllr Dorey that £400 is awarded
- The Clerk presented an application from Raglan Coffee and Computers.  
It was **proposed** by Cllr Moorby seconded by Cllr Dorey that £150 is awarded
- The Clerk presented an application from Pen-y-Clwadd Village Hall, The Clerk explained that there was an emergency for the work to be done to prevent further damage to the inside and fabric of the building. Those present noted the explanation and it was:  
**Proposed** by Cllr Moorby seconded by Cllr Dorey that £3,500 is awarded
- The Clerk presented an application from Raglan Sports Association and explained that the application was not complete, and several information boxes were not complete. After some debate it was:

**Proposed** that more information would be needed before the application should be considered.

**All those present agreed**

- The Clerk presented an application from PonyPal. It was explained that this application is from a company that is a sole trader and run for profit. After some debate it was:

**Resolved** not to offer grant support

The Clerk informed members about requested for 2 defibrillators are purchased for the community. After some debate it was:

**Proposed** by Cllr Moorby seconded by Cllr Price that 2 further units are purchased

**5034**      **Agenda item 7:-** Consider reports from members co-opted onto outside groups and bodies with any financial implications for the forthcoming year.

No reports were made. The Clerk asked members about the forthcoming 70<sup>th</sup> Jubilee celebrations and should the Community Council consider setting aside some funding for the Jubilee celebrations. After some debate it was:

**Proposed** by Cllr Moorby seconded by Cllr Jones that £5,000 is ringfenced.

Cllr Moorby asked members to consider a grant for Llandenny Church to maintain the Church Yard as soon as Grant application as been presented.

**All those present noted the comment.**

**5035**      **Agenda item 8:-** Consider and recommend a precept for 2022/23

The Clerk asked the Chair if a member would consider proposing a % increase on the precept. After some debate it was:

**Proposed:** by Cllr Dorey seconded by Cllr Jones that the precept for the forthcoming financial year is set 0% increase.

**All those present agreed**

**5036**      No other business was discussed, and the Chairman thanked everyone for attending. The meeting closed at 21:03 hrs.

Signed by \_\_\_\_\_

Chairman  
Date 23 February 2022

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.