

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday.
25 January 2023. This meeting was convened at the Fellowship Centre,
Usk Road, Raglan
at 7:00 pm

Present

Cllr Nick Ramsay	Cllr Martine Dorey
Cllr Penny Jones	Cllr Pennie Walker
Cllr Richard Moorby (Chair)	Cllr Susan Harrington

Due to non-attendance of the Chair and Vice Chair those present elected Cllr Moorby to Chair this evening meetings.

5238 In attendance:

Adrian Edwards, Clerk to the Council.

5239 Agenda item 1:- Apologies for absence

Cllr's Hazel Leacock, & Lynne Eilertsen

5240 Agenda item 2:- Declarations of interest.

No declarations of interest were submitted, but members will make a declaration when and identified under the relevant minute.

5241 Agenda item 3:- To receive and adopt the minutes from the Ordinary meeting, held on 14 December 2022

Proposed: by Cllr R Moorby seconded by Cllr Pennie Walker that the minutes are accepted.

All those present agreed

5242 Agenda item 4:- Matters to report.

The Clerk raised the issue relating to minute 5225 as no-one has expressed an interest in filling the vacancy. Following discussion that took place with a range of views expressed, it was:

Resolved: to advertise the vacancy

5243 Agenda item 5:- Consider matters relating to the meeting with Raglan Village Hall Association 18 January 2023.

The Clerk explained that following a Special Annual General meeting of Raglan Village Hall Association, the current membership stood down from re-election and the two signatories on the financial accounts wished to stand aside and moth ball the association.

It was recommended as the Community Council are Custodian Trustees of the fund, any residual funds should be transferred to the Community Council so the funds can be audited and held in an account ring fenced for sole use of the Raglan Village Hall Association.

Detailed discussion took place with a range of views expressed by those Councillors in attendance. One Cllr said that the Community Council were not Custodian Trustees and wished to see the relevant documents. The Clerk explained that he would meet with the elected member and allow him to see the conveyance document. It was:

Proposed: by Cllr Moorby seconded by Cllr Dorey that the residual funds are transferred.

All those present agreed

5244 **Agenda item 6:-** Matters to report

No further reports to be made.

5245 **Agenda item 7:-** Clerks reports verbal or written.

MINUTE REDACTED FROM THIS AGENDA ITEM

Reports to: - Raglan Community Council

Subject: - Raglan Village Hall

Report: - by the Clerk

Date: - 25 January 2023

This is short report providing members with an update following a meeting with the trustees of Raglan Village Hall Association (RVHA) on the 18 January 2023.

As elected members are aware, during the Annual General Meeting of RVHA on the 19 October 2022, none of the officers of the management committee stood for re-election apart from the treasurer of the management committee.

Elected members will be aware, Raglan Community Council convened a meeting on 23 November 2022 with the RVHA to discuss this. The special meeting convened for yesterday (18 Jan 2023) was poorly attended again. There were ten attendees including the Clerk to Raglan Community Council and two elected members, Cllr's Penny Jones, and Cllr Lynne Eilertsen. Cllr Jones was there in the capacity as both a Community Councillor and the Ward Member for Raglan and Cllr Eilertsen was there as a Community Councillor and the treasurer of RVHA.

It was explained to those present, in the Community Council meeting in December 2022, it was agreed if the management committee were unable to formulate a management committee to comply with the conveyance documents a special meeting should be convened.

During the Special Meeting, there was some discussion that the Management Committee is not able to operate and function and is unable to apply for funding such as grants or raise funds from donations without having a building or a project to support. There was also some discussion that there was only one person that would remain with responsibility as an officer for the funds in the accounts of the RVHA, and it was concluded that wasn't equitable on that person.

Therefore, those with voting rights proposed that any funds that are in the accounts of RVHA should be transferred to a holding account and ring fenced with Raglan Community Council. This was proposed, and those in attendance voted unanimously for this.

A second vote then was proposed that the management committee is temporarily mothballed until such time to be able to formulate a new Management Committee. This was proposed by the trustees in attendance, and all those in attendance voted unanimously for this.

It was explained that the current management trustees remain as trustees being, Margaret Eastaway Lawrence, Jenny Swatridge, Peter Winston Williams and Lynne Eilertsen.

It is recommended before the Community Council accepts the transfer of any funds that the Community Council draws up a letter of memorandum and signed by all current trustees and the Chair and Clerk/RFO of the Community Council.

Recommendation

- I. Draw up a letter of Memorandum.
- II. Accept the funds to be transferred.
- III. Funds will be ringfenced for the use set out in the conveyance document in 1973
- IV. Accept the Trustees will have control over expenditure the funds.
- V. Before proceeding further, the Community Council must agree with the recommendations.

Following some discussion, it was:

Resolved to accept the five points above.

5246 Agenda item 8:- Consider the response relating to Personnel matters.

It was agreed to defer this agenda item as it's been discussed in depth above

5247 Agenda item 9:- Consider the options relating to the CAT of the MUGA and adjoining field.

The Clerk gave a verbal report relating to this item, and after some discussion it was:

Resolved: The Clerk should formally contact Monmouthshire County Council estates department asking for an update.

5248 Agenda item 10:- Reports from the County Councillor

Cllr Jones gave elected members a verbal report on several topics.

Cllr Jones explained about Monmouthshire County Council revised local development plan, and Monmouthshire County Council held a drop-in session in the Old Church School Rooms on Monday 19 January.

Cllr Jones explained that she has a meeting with the company that is installing broadband in Raglan and surrounding communities. Cllr Moorby explained since the new system has been installed there has been a lot of drop out in the broad band to local homes. Cllr Jones said she will address this with the provider.

5249 Agenda item 11:- Reports from members on outside bodies

No reports submitted

5250 Agenda item 12:- To consider a meeting date for a pre-hearing meeting.

Member didn't believe this is needed at this stage.

5251 The Clerk asked the chair to consider the following items.

To note the correspondence was sent to members prior the meeting.

This was noted by all those present, and no observations were made.

Resolved to note the correspondence

5252 To consider the payments below:

Date	Payment to	Amount	Cheque
30/11/22	Monmouthshire County Council wishing appeal	150.00	2324
14/12/22	Merlin Waste	218.40	2325
14/12/22	City Illuminations	4,680.00	2326
14/12/22	Clerks' Dec salary		2327
14/12/22	Cllr Moorby members allowance	150.00	2328
14/12/22	Cllr Ramsay members allowance	1,600.00	2329
14/12/22	Cllr Walker members allowance	150.00	2330
14/12/22	SGM Christmas Tree	150.00	2331
25/1/23	Merlin Waste	218.40	2332
25/1/23	Monmouthshire County Council Grass cutting	164.00	2333
25/1/23	Clerks travelling from May to Dec	200.00	2334
25/1/23	Clerks Jan salary		2335
25/1/23	Clerks travelling re Christmas Tree	14.00	2336

Members noted all the payments as appropriate on the list provided.

Proposed by Cllr R Moorby seconded by Cllr PJones

No other business was discussed, and the Chairman thanked everyone for attending. The meeting closed at 20:30 hrs.

Signed by _____

Chairman

Date 22 February 2023

Please note: these minutes are a summary of the above meeting, and a record of the decisions or resolutions moved. These minutes are not to be taken as a verbatim record of the meeting.