

Raglan Community Council
Minutes of the Finance Meeting held on Friday
29 January 2021, this meeting was conducted electronically
at 6.30pm

Present

Cllr Charlotte Exton	Cllr Helen Tilley
Cllr Richard Moorby (Chairman)	Cllr Brian Willott
Cllr Penny Jones	Cllr Hazel Leacock
Cllr Lynne Eilertsen	

Cllr Willott joined the meeting at 19.00hrs

4888 In attendance:

Adrian Edwards, Clerk to the Council

4889 Agenda item 1:- Apologies for absence

Cllr Sylvia Price due to another diary commitment

4890 Agenda item 2:- Declarations of interest.

No declarations of interest were submitted, but members will make a declaration when and identified under the relevant minute.

4891 Agenda item 3:- Consider the clerks report up to month 9 in 2020/21 financial year

The Clerk presented a financial report up to month 9 in the 2020/21 financial year. Those members present considered the report and made several observations on some of the budget headings. The chairman explained that an amount has been ring fenced within the heading Costs of Memorandum for projects in the community. One member asked about the councillor's expenses. It was explained that all members received the allowance and there was an increase in the chairman's allowance.

One member explained that members should attend more members training as the council has set a budget for training.

A discussion took place with a range of views being discussed. After some debate it was:

Proposed: by Cllr Penny Jones seconded by Cllr Helen Tilley that the report is accepted

All those present agreed

**Raglan Community Council
Clerks report
Income and Expenditure projected expenditure to
31 March 2021
Draft budget Forecasted Income & Expenditure
figures for 2021/22 precept**

	Apr 20 – Dec 20	Budget	+/- Over Budget	Projected exp/inc to 31 March 21	Predicted Budget 2020/21
Ordinary Income/Expense					
Income					
\ Allotment Income	120.00	600.00	-480.00	600.00	630.00
Interest Income	3.33	13.00	-9.67	2.90	13.00
Precept	39,933.00	39,933.00	0.00	0.00	39,933.00
Total Income	40,056.33	40,546.00	-489.67	0.00	40,576.00
Expense					
Allotments Expenses	0.00	1,250.00	-1,250.00	165.00	1,000.00
Bank Service Charges	25.00	25.00	0.00	0.00	25.00
Charitable Donations	51.00	250.00	-199.00	0.00	300.00
Councillor Expenses	2,400.00	2,800.00	-400.00	600.00	2,800.00
Hall Hire	0.00	200.00	-200.00	0.00	100.00
Insurance Expense	0.00	480.00	-480.00	480.00	525.00
Office Expense					
Audit	635.65	400.00	235.65	650.00	700.00
Consumables	50.41	200.00	-149.59	25.00	200.00
Election Expenses	0.00	250.00	-250.00	0.00	250.00
Equipment	0.00	300.00	-300.00	300.00	250.00
Members Training	0.00	500.00	-500.00	0.00	500.00
Office allowance	0.00	400.00	-400.00	400.00	400.00
One Voice Wales	0.00	400.00	-400.00	400.00	425.00
Postage	0.00	300.00	-300.00	125.00	300.00
Professional Fees	0.00	400.00	-400.00	325.00	400.00
Software	91.65	100.00	-8.35	0.00	125.00
Staff Training	30.00	200.00	-170.00	0.00	200.00
Stationery	0.00	120.00	-120.00	45.00	120.00
Travelling Expenses	0.00	150.00	-150.00	0.00	150.00
Website	473.00	525.00	-52.00	30.00	525.00
Total Office Expense					
Staff Costs	5,956.84	8,200.00	-2,243.16	2,174.96	8,550.00
Village					
Christmas Lights	0.00	5,000.00	-5,000.00	4,680.00	5,000.00
Costs of Memorandum	0.00	13,000.00	-13,000.00	0.00	13,000.00
Dog Waste Bins	925.60	1,440.00	-514.40	330.00	1,480.00
Ground Maintenance	0.00	1,400.00	-1,400.00	790.00	1,220.00

S151 Officer Payments	4,897.95	12,000.00	-7,102.05	0.00	12,000.00
Village - Other	393.81	3,000.00	-2,606.19	0.00	2,000.00
Total Village				11,519.96	52,545.00
Total Expense	15,930.91	53,290.00	-37,359.09		
Net Ordinary Income	24,125.42	-12,744.00	36,869.42		

**Raglan Community Council
Clerks report
Balance Sheet to month 9**

ASSETS

Current Assets	
Cash at bank and in hand	
Business Reserve	8,862.91
Current Account	85,526.03
Petty Cash	69.48
Total Cash at bank and in hand	94,458.42
Total Current Assets	94,458.42
Current Liabilities	
Other Current Liabilities	
VAT Liability	-2,208.10
Total Other Current Liabilities	-2,208.10
Total Current Liabilities	-2,208.10
NET CURRENT ASSETS	96,666.52

4892 Agenda item 4:- To consider requests for Grants /Donations. Applications should be made on the council's application form

The clerk explained that the council in the past has considered grant applications at this meeting so a budget can be set. He explained that grants would be released in April following the start of the new financial year. The chairman explained over the years local groups would have submitted applications for consideration, but over the last several years these applications have reduced. After some debate it was:

Agreed: by all those present the community council will consider the applications if any are presented.

4893 Agenda item 5:- Consider reports from members co-opted onto outside groups and body's

No reports were addressed due to the ongoing pandemic. The Clerk explained that there is a vacancy for a co-opted member of the school governors.

4894 Agenda item 6:- Consider and recommend a precept for 2021/22

The clerk presented a report showing the predicted income and expenditure to 31 March 2021, along with forecasted Income & Expenditure figures for 2021/22 precept.

The clerk explained that members will see from the calculated figures in his report the precept figure for 2021/22. financial year is lower for 2020/21 than 2019/20, which has worked out on the calculation figure provided by the county council.

The chairman explained over the last several years the Community Council set a budget that included £10k ring fenced for local projects.

A wide-ranging discussion took place with a range of views being expressed by members. After some debate it was

Proposed: by Cllr Helen Tilley seconded by Cllr Richard Moorby that no increase is set for the precept for 2021/22

All those present agreed:

Clerks report as an appendix attached.

4895 No other business was discussed, and the Chairman thanked everyone for attending. The meeting closed at 19.30hrs.

Signed by _____

Chairman
Date 24 March 2021.

0% inc

- Precept	39,933.00
- Tax Base	1,086.00
- Band D Equivalent	£36.77

By Band

	A	B	C	D	E	F	G	H	I
	6/9	7/9	8/9	-	11/9	13/9	15/9	18/9	21/9
- Precept	£24.51	£28.60	£32.68	£36.77	£44.94	£53.11	£61.28	£73.54	£85.80

2% inc

- Precept	40,731.00
- Tax Base	1,086.00
- Band D Equivalent	£37.51

By Band

	A	B	C	D	E	F	G	H	I
	6/9	7/9	8/9	-	11/9	13/9	15/9	18/9	21/9
- Precept	£25.01	£29.17	£33.34	£37.51	£45.85	£54.18	£62.52	£75.02	£87.52

5% inc

- Precept	41,929.00
- Tax Base	1,086.00
- Band D Equivalent	£38.61

By Band

	A	B	C	D	E	F	G	H	I
	6/9	7/9	8/9	-	11/9	13/9	15/9	18/9	21/9
- Precept	£25.74	£30.03	£34.32	£38.61	£47.19	£55.77	£64.35	£77.22	£90.09

7% inc

- Precept	42,728.00
- Band D Equivalent	£39.34

By Band	A	B	C	D	E	F	G	H	I
	6/9	7/9	8/9	-	11/9	13/9	15/9	18/9	21/9
- Precept	£26.23	£30.60	£34.97	£39.34	£48.08	£56.82	£65.57	£78.68	£91.79

Members will recall in the last report, the Community Council set a Budget Heading 'Costs of memorandum' that included £10k ring fenced for local projects and works relating to the MUGA. With the current epidemic the country is experiencing, this budget has not been used. Members will recall this amount has been carried over for several years, due to delays with the MUGA and adjacent field CAT process.

In 2019 Monmouthshire County Council Cabinet member and the Director of Education informed the Community Council, Monmouthshire County Council would be retaining the MUGA and adjacent field for the proposed Welsh Medium school proposed by the County Council. Due to this, members may need to consider if there wish to support any other projects in the community.

As explained in the last Clerks report identified the following:

- 40% of those that responded requested better pavements.
- 29% of those that responded requested the creation of new pavements.
- 56% of those that responded requested a bridge over dual carriageway to the castle.

Some residents inquired about the installation of adults and children's play and gym equipment. Members may wish to consider providing some adult gym equipment on the Recreation Ground at Prince Charles Avenue. Some of this could also be extended to Llandenny community.

In the 20/21 report it was suggested that the Community Council consider providing some more benches on the healthy walks or on the Recreation Ground on Station Road, Raglan. Since then, it has been noted that several benches that have previously been installed in and around the village of Raglan have fallen into disrepair and can be classed as dangerous. The main issue the Community Council may have is replacing a bench or benches, and the Community Council has no responsibility for their maintenance. If members are mindful, a public notice could be issued and published in the local newspapers informing the wider community that the benches will need to be removed on the grounds of health and safety. The Community Council could then replace the benches with like on like.

Members will recall in the community plan there was overwhelming support, between 81% and 95% from those who responded, and highlighted that they would like to continue using the Old Church School and make it a Community space to include the development of indoor toilets, modern catering kitchen, and a community café. Members are well aware that Raglan Village Hall Association (RVHA) has work tirelessly over several years to provide a new community hub. Members are aware that the Community Council are unable to work in partnership with RVHA as the Community Council are the Custodian Trustees of the funds. The Community Council may wish to consider working in partnership with other groups in the community by exploring an arm's length company to transfer the Old Church School under the Community Asset Transfer (CAT) procedure.

All the above is for members to consider and may be explored further.