

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday 26 September 2018
at Raglan School
at 7.00 pm

Present

Cllr Chris Butler-Donnelly
Cllr Dave Bevan
Cllr Hazel Davies
Cllr Martine Dorey
Cllr Charlotte Exton

Cllr Penny Jones
Cllr Richard Moorby
Cllr Sylvia Price
Cllr Brian Willott (Chairman)

4547 In attendance: Adrian Edwards Clerk

4548 **Agenda 1:-** Apologies for absence.

Cllr Helen Tilley

4549 **Agenda 2:-** Declarations of interest.

No Declaration made

4550 **Agenda 3:-** 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. Any questions should be submitted to the clerk 3 working days before the meeting

None

4551 **Agenda 4:-** To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 25 July 2018

Proposed: by Cllr Davies seconded by Cllr Jones the minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4552 **Agenda 5:-** Matters to report.

A member asked about the next crime and prevention meeting and if a date has been agreed. There was some discussion relating to this matter and it was agreed that the chairman would make the relevant arrangements and confirm the dates.

Minute 4514. There was some discussion around the digital infrastructure and proposed to invite an officer from MCC to the November meeting.

Minute 4518. A member asked if contact had been made with the resident who contacted the council about the grant awarded to Raglan Village Action Group. The chairman explained that no formal response has been sent to date.

Minute 4518 Cllr Moorby gave members a verbal report following the Special AGM Raglan Village Hall Association convened. Cllr Moorby explained that the chairman who was appointed at the AGM has resigned as Chair of the Association. He explained that no contact has been made with MCC at the moment. Cllr Jones intervened and explained that officers from MCC are aware of the current situation. It was explained if Raglan Village Hall Association cannot attract officers to make a committee Raglan Village Hall Association may be

become dormant. There was further discussion relating to this matter.

One member explained that MCC have swept the roads in Raglan but a number of the road gullies are still full of silt and grass which is starting to grow from them.

4553 **Agenda 6:-** To receive and if appropriate to adopt the Minutes of the Co-option Meeting held on Wednesday 25 July 2018

Proposed: by Cllr Jones seconded by Cllr Exton the Minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4554 **Agenda 7:-**Matters to report.

No Further matters to report

4555 **Agenda 8:-**To receive and if appropriate to adopt the notes Consultation Planning Meeting held on Monday 30 July 2018

Proposed: by Cllr Price seconded by Cllr Davies the notes of the meeting were accepted and signed by the Chair.

All Members Agreed

4556 **Agenda 9:-** To receive and if appropriate to adopt the Minutes of the Planning Meeting held on Wednesday 1 August 2018

Proposed: by Cllr Dorey seconded by Cllr Davies the Minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4557 **Agenda 10:-**To receive and if appropriate to adopt the Minutes of the Allotment Meeting held on Wednesday 8 August 2018

Proposed: by Cllr Price seconded by Cllr Davies the Minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4558 **Agenda 11:-** Matters to report.

It was noted that the hand rail has been installed.

4559 **Agenda 12:-** To receive and if appropriate to adopt the notes Consultation Planning Meeting held on Wednesday 15 August 2018

Proposed: by Cllr Price seconded by Cllr Davies the notes of the meeting were accepted and signed by the Chair.

All Members Agreed

4560 **Agenda 13:-** Matters to report

No further matters to report

4561 **Agenda 14:-**To receive and if appropriate to adopt the Minutes of the Special Planning Meeting held on Tuesday 21 August 2018

Proposed: by Cllr Price seconded by Cllr Davies the Minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4562 **Agenda 15:-**Matters to report.

There was some discussion relating to the planning process and the next steps that will need to be considered

4563 **Agenda 16:-**Planning applications.

- **DM/2018/01361** Exmoor House, Castle Street, Raglan. Two storey rear extension & internal alterations to layout, insulation and fire proofing. Demolition of existing, single storey rear extensions. **Recommendation to refuse**

The following applications are on the Planning Portal, but the community council has not received the notification before this meeting.

- **DM/2018/01360:** Exmoor House, Castle Street, Raglan, Monmouthshire. Demolition of single storey rear extension and provision of new, two storey rear extension
- **DM/2018/01407:** High House Farm, Raglan. Proposed detached premises for sale, repair & servicing of agricultural machinery
- **DM/2018/01422:** Old House Farm, Lower Raglan Road, Llangovan, Monmouthshire Variation of condition no. 1 of planning permission DC/2013/00419 to extend the life of the consent for a further 5 years.
- **DM/2018/01319:** Camelot Elms Road, Kingcoed, Monmouthshire Extension, Alterations and new garage with associated works

It was resolved: that members will contact the clerk after looking at the above applications on the planning portal

4564 **Agenda 17:-**Reports from the County Councillor

Cllr Jones gave members a verbal report on a number of topics. Cllr Jones gave members a report relating to the outline Planning Application for up to 45 dwellings on Chepstow Road.

Cllr Jones gave members a verbal report relating to the proposed 111 dwellings on Monmouth Road, and explained that the Planning Dep't are waiting for a number of consultees to make observations, and it is not expected that the proposal application will be considered before November 2018.

Cllr Jones explained that an estimated £4m has been made available for new development in Monmouthshire. Cllr Jones also explained that one of the wards at Monnowvale has closed. This matter will be monitored over the next several months. It was explained that Chepstow Hospital is improving the service level agreement, and working with different projects in the county like 'my mates'. There was some discussion relating to this. Cllr Jones also informed members that some elected members from MCC attended a 'Poppy Work Shop' at Raglan Castle where members made poppies. One member asked if volunteers can be found

to make poppies for the community event on the 10th November.

4565 Agenda 18:- Raglan Commemoration Book (Cllr Jones)

Cllr Jones explained that she had been contacted by Dr Morgan asking if the community council could sponsor the book that he has produced or if the community council would purchase several books for the school and the local libraries. There was some discussion if the community council could pay or sponsor the book that was produced by an individual. The chairman explained the community council could purchase several books at an estimated cost of £3.00 and donate them to the school and libraries. After some debate it was:

Proposed: by Cllr Willott seconded by Cllr Jones the community council purchase ten books.

Resolved: the community council will purchase ten books.

All those present agreed

4566 Agenda 19:- Report from the chairman following a meeting with Monmouthshire Estates department and the council's legal representative.

The chairman referred to the notes the clerk provided members with following the meeting with MCC officers and the council's legal representative on the 13 August 2018.

4567 Agenda 20:-Report from Cllr Price (Commemoration of the 1 World War)

Cllr Price gave members a verbal report on the current position of the community Commemoration event on the 10 November. Cllr Price explained that she has spoken to the Beaufort Hotel and they are prepared to work in partnership with the council to provide different food and a buffet for around 70 in the brassier. The food will be based on the food of that era. There was some discussion if there should be an entry fee, and it was agreed that £5.00 per ticket will be charged. It was explained that the cost of the event will be around £1k plus any miscellaneous costs.

4568 Agenda 21:-To note finance matters, including Income & Expenditure.

Payments	Amount	Cheque No
Money in hand Sept meeting	£56,449.76	
MCC	£37.98	1951
Merlin Waste	£68.00	1952
Adrian Edwards Salary & HMRC		
Complete Business Solutions	£20.40	1955
Mileage	£10.00	1956
Reimbursement postage	£42.98	1957
Balance 26 Sept	£55,954.99	

Christmas decorations cost, with a three year contract £3,900. This quotation includes anchor testing

To purchase motifs £480 to £237 each

Cross street lights £1,475.00.

To install and dismantle on a year by year basis will be £2,875.00 less contract discount.

To replace bracket on Raglan Fryer £245

The Christmas decoration estimated was deferred until the next meeting after obtaining a second estimate

*It was: **proposed** by Cllr Davies seconded by Cllr Exton the invoices are paid. All invoices were available for inspection*

All those present agreed

4569 Agenda 22:-Items of correspondence.

Welsh Government:

1. None

Correspondence:

2. Monmouthshire revised LDP 2018-2033
3. Welsh Language and communications committee
4. Monmouthshire new company
5. Community Facilities and Aspirations
6. Understanding community infrastructure levy

Members noted the above plus any correspondence sent by email.

Cllr Butler-Donnelly believes the community council should consider Monmouthshire County Councils changes to the current Local Development Plan (LDP) and any revision to the LDP 2018-2033. There was some discussion and it was agreed that the community council convene a special meeting to consider any proposals the community council would like to see included in the new LDP.

One member asked about the Community Facilities and Aspirations in the correspondence and if any section 106 funding could be used to improve the crossing of the A40.

4570 Agenda 23:-Consider a report the policies in appendix attached

Cllr Butler-Donnelly data protection policy. This Policy was noted and accepted

45701 Agenda 24:-Clerk reports.

No further reports or comments

4572 Agenda 25:-Reports from members on outside bodies.

Items included in the body of the meeting

4573 The Chairman thanked everyone for attending. The meeting closed at 21.15 hrs.

The date of the next meeting 24th October 2018

Signed by _____

Chairman Date 24 October 2018

**Raglan Community Council
Action Points from meeting dated 26 Sept 2018**

	Action	Allocated to	Date issued	Status	Comments
1	100 th Anniversary committee meeting	Cllr Price		Ongoing	100th Anniversary of WW I
2	Meeting regarding Website		28 June 2017	Ongoing	Ongoing
3	Organise and promote a community meeting in October	Cllr Willott	25 July		Invite AM & MP
4	Respond to email received from a concerned constituent	Clerk & Cllr Willott	25 July		Reply to Email
5	Councillors to return GDPR Consent forms	All members	27 June	Closed	
6	Crime prevention meeting	Cllr Willott	23 May	Ongoing	Meeting to be tagged on to the Community meeting in October
7	Community meeting	Clerk & Cllr Willott	27 June	Ongoing	
8	Street Lighting.	Cllr Jones	25 July	Ongoing	
9	Road cleaning	Cllr Davies	27 June	Ongoing	Waiting reply from MCC Highways
10	Tree at Sunnyvale	Clerk	27 June	Ongoing	Get costs for pollarding of tree behind Sunnyvale
11	MUGA	Clerk & Chair	27 June	Ongoing	Waiting reply from MCC
12	Planning Applications	All members	25 Sept	Ongoing	Waiting reply from members
13	Christmas lights	Chair and other members	25 Sept	Ongoing	
14	LDP meeting	Chair & Clerk	25 Sept	Ongoing	