

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday 25 July 2018
at Raglan School
at 7.00 pm

Present

Cllr Chris Butler-Donnelly
Cllr Dave Bevan
Cllr Hazel Davies
Cllr Martine Dorey
Cllr Charlotte Exton

Cllr Penny Jones
Cllr Richard Moorby
Cllr Sylvia Price
Cllr Brian Willott (Chairman)
Cllr Helen Tilley

4508 In attendance: Adrian Edwards Clerk
Several members of the public in attendance

4509 **Agenda 1:-** Apologies for absence.

All members in attendance

4510 **Agenda 2:-** Declarations of interest.

Cllr Richard Moorby declared an interest in Planning Application DC/2018/00215

Cllr Davies proposed that standing orders are suspended to allow members of the public to address the meeting. Seconded by Cllr Dorey. A number of questions were asked about the process the council will be taking relating to the following planning applications submitted to the Planning Authority:

Land on Chepstow Road, Raglan

Land Off Monmouth Road, Raglan

A detailed discussion took place with a range of views expressed by members and it was explained that the community council will be convening public consultations on the 30 July and 15 August. It was explained that these dates have been considered following the dates published were the application will be considered by the planning committee.

4511 **Agenda 3:-** To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 27 June 2018

Proposed: by Cllr Bevan seconded by Cllr Davies the minutes of the meeting were accepted and signed by the Chair after the minor changes.

All Members Agreed

4512 **Agenda 4:-** Matters to report

The chairman asked if the declaration of interest had been signed. It was confirmed that Cllr Butler-Donnelly has signed the declaration.

There was some discussion relating to minute 4455 and convening a police and crime prevention meeting. It was suggested that there should be a one item agenda for a local crime and prevention meeting in October.

A question was asked about the third paragraph in minute 4495. Cllr Moorby confirmed what was recorded is what was said. "A meeting will be convened in July" without dates confirmed.

The clerk explained that the Highway Authority is not prepared to install the VAS sign. The Highway Authority has replaced the power supply. After some discussion it was agreed the clerk contacts the supplier and invite them to install the sign. Cllr Jones will contact the relevant officers.

Cllr Jones asked about minute 4500 that a site meeting will be convened with MCC Planning Committee on Monday 2 July at 6 Caestroy Avenue.

It was noted the Notice board at Llandenny has been installed.

Cllr Moorby gave members a verbal report relating to the AGM of Raglan Village Hall Association meeting.

4513 Agenda 5:- Planning Applications

A detailed discussion took place with a range of views expressed by members. It was explained that in relation to planning application DM/2018/0150 the community council will be convening a public meeting to gain the views of the public. It was concluded that members will contact the clerk with their observations after looking at the planning portal.

- **DM/2018/01050:** Land Off Monmouth Road, Raglan Residential development of up to 111 dwellings, new vehicular access from Monmouth Road

Proposed: by Cllr Tilley seconded by Cllr Butler-Donnelly to defer the application to the community council Planning Committee meeting.

- **DC/2018/00215:** Llanishen Court Farm, Lower Raglan Road, Llanogovan, CONVERSION OF SINGLE STOREY BARN TO CHILDREN'S DAY NURSERY

Proposed: by Cllr Davies seconded by Cllr Exton to offer no objection

- **DM/2018/01089:** New Trecastle Farm, Trecastle Road, Llangovan, Monmouthshire. Conversion of two agricultural barns and associated outbuildings to residential

Proposed: by Cllr Willott seconded by Cllr Davies to offer no objection

- **DM/2018/01058:** 2 Model Cottages, Monmouth Road, Raglan. Extend the time allowed to commence

Resolved: Members will contact the clerk with their observations

- **DM/2018/01018:** Land Lying To the North of Yew Tree Cottage Pen - Y – Clawdd. Change of use and conversion of an existing agricultural building into a residence

Resolved: Members will contact the clerk with their observations

- **DM/2018/01092:** Bentra Farmhouse, Pentre Road, Llangovan. Four shepherds huts for holiday let use

Resolved: Members will contact the clerk with their observations

4514 Agenda 6:- Reports from the County Councillor

Cllr Jones gave members an update, confirming the planning committee will be meeting on the 7 July, to consider the planning application on Chepstow Road, and the planning application for the 111 dwellings will be convened in October.

There was some discussion about changing the date of the planning meeting. It was agreed that a planning meeting will be convened on the 1st August to consider the planning application on Chepstow Road.

Cllr Jones gave members a verbal report on some of the issues within the county council.

Cllr Jones explained that she and some community councils met with the local AM and the Cabinet Minister Dafydd Elis-Thomas. She explained that tourism was discussed and the access from the A40 into the Castle. Cllr Jones also explained that the Minister considered the main issues around the pedestrian access on the A40 dual carriageway.

Cllr Jones also informed member that a care meeting was held in Caldicot for all carers within the county.

Cllr Jones explained about the digital infrastructure in Monmouthshire. Cllr Tilley asked about broad band development in Monmouthshire.

4515 Agenda 7:- To consider the annual return from the internal auditor

The clerk presented members with a copy of the annual return for acceptance and the chairman to sign. A detailed discussion took place about a number of points in the report and the clerk read out the letter from the internal auditor confirming the governance had been followed. The chairman stated that he would sign the document after the meeting.

The following accounts were considered and agreed apart from the clerks over time. The chairman explained that he would speak with the clerk following the meeting.

Payments in June & July	Amount
Clerks salary & HMRC	
Mr Lyn Llewellyn	275.00
Merlin Waste payment on account no invoice received	52.50
Clerks over time for July up to 25 July	

The clerk gave members a verbal report on the hours worked for July. He also explained that he is contracted to work 32 hours a month. The Clerk confirmed the amount of the monthly salary and he explained that the amount does not need to be published in the minute. A detailed discussion took place with a range of views expressed by members.

*It was: **proposed** by Cllr Davies seconded by Cllr Exton the invoices are paid. All invoices were available for inspection*

All those present agreed

4516 Agenda 8:- Consider a report from the allotment committee relating to the draft Allotments Policy

The chairman explained that this report was agreed in the last meeting. Cllr Butler-Donnelly explained that there will be two other policies which have been considered in the September meeting.

Welsh Government:

1. None

Correspondence:

2. The Community of Raglan's Commemorations for the Ending of the Great War 1914-1918
3. Achieving our low-carbon pathway to 2030- Consultation
4. Deputy Chief Inspector – Care Inspectorate Wales
5. GAVO Monmouthshire Volunteer Achievement Awards 2018 – Sponsorship
6. Publication of Circular 008/2018 – Planning requirement in respect of the use of private sewerage in new development
7. Funding for Digital Infrastructure projects
8. Public Consultation on the Provision of Adult Thoracic Surgery in South Wales
9. Robert Tranter, Solicitor
10. Wales Audit Office effectiveness of social services in Wales.
11. Email from Resident about grants and the 111 dwellings
12. Street Lighting Manager
13. Welsh Government Vacancy - Swydd Gwag Llywodraeth Cymru
14. Is there is tree in your community you would like to champion?
15. Raglan Action Group
16. Reply from MCC regarding tree at Sunnyvale

Members noted the above items

Cllr Bevan left the meeting 20.35 hrs

4517 Agenda 9:- Clerk reports.

The clerk gave members a verbal report relating to the Planning Application and the Planning Committee attended. He explained that a detailed discussion took place with a range of views expressed by all those present at the site meeting, and the application was deferred to allow the applicant to amend the proposals.

4518 Agenda 10:- Reports from members on outside bodies.

The Chairman informed members that he had received an email from a resident relating to a grant the community council awarded the Raglan Village Action Group. The clerk read the email to all members for their consideration. A detailed discussion took place regarding this matter. The chairman explained that he will contact the resident relating to this email, before a formal response is sent.

Cllr Price gave members a verbal report relating to the commemoration of the end of the 1 World War. Cllr Price asked if any member have any further ideas for the commemoration. There was some debate over the venue as the Old School would be too small.

There was some discussion over this matter, and it was agreed that this matter will be considered in greater depth and reported back to the next meeting.

Cllr Butler-Donnelly gave members a report following the Raglan Village Hall AGM, and he explained that the committee has resigned and a new committee have been elected, and the new committee have been given the co-opted members contact details. Cllr Jones explained that the county council will support the new committee.

4519 The Chairman thanked everyone for attending. The meeting closed at 21.10 hrs.

The date of the next meeting 26th September 2018

Signed by _____

Chairman Date 26 Sept 2018

**Raglan Community Council
Action Points from meeting dated 25 June 2018**

	Action	Allocated to	Date issued	Status	Comments
1	100 th Anniversary committee meeting	Cllr Price		Ongoing	Book school for 100th Anniversary of WW I
2	Meeting regarding Website	Clerk	28 June 2017	Ongoing	Ongoing with Cllr's Price and Davies
3	Draft allotment policy	Allotment committee	22 Nov	Closed	
4	Organise and promote a community meeting in October	Clerk	25 July		Invite AM & MP
5	Respond to email received from a concerned constituent	Clerk & Cllr Willott	25 July		Reply to Email
6	Councillors to return GDPR Consent forms	All members	27 June		Forms to be returned
7	Contact the planning dep't about planning matters	Clerk	23 May 18	Closed	
8	Crime prevention meeting	Cllr Willott	23 May	Ongoing	Meeting to be tagged on to the Community meeting in October
9	Community meeting	Clerk & Cllr Willott	27 June	Ongoing	
10	Street Lighting.	Cllr Jones	25 July	Ongoing	
11	Road cleaning	Cllr Davies	27 June	Ongoing	
12	Tree at Sunnyvale	Clerk	27 June	Ongoing	Get costs for pollarding of tree behind Sunnyvale
13	MUGA	Clerk & Chair	27 June	Ongoing	
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