

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday 23 May 2018**  
**at Raglan School**  
**at 7.00 pm**

Present

Cllr Chris Butler-Donnelly  
Cllr Hazel Davies  
Cllr Charlotte Exton  
Cllr Penny Jones

Cllr Richard Moorby  
Cllr Helen Tilley  
Cllr Brian Willott (Chairman)

**4476** In attendance: Adrian Edwards Clerk  
4 members of the public

**4477** **Agenda 1:-** Apologies for absence.

Cllr's Sylvia Price, Martine Dorey and Dave Bevan

**4478** **Agenda 2:-** Declarations of interest.

Cllr Davies declared an interest in a grant application relating to Raglan Festival. Cllr Davies is a committee member. No further declarations were made during or before the meeting.

**4479** **Agenda 3:-** To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 25 April 2018

**Proposed:** by Cllr H Tilley seconded by Cllr Butler-Donnelly the minutes of the previous meeting were accepted and signed by the Chair.

***All Members Agreed***

**4480** **Agenda 3:-** Matter to report

No matters to report

**4481** **Agenda 5:-** Planning applications.

- **DC/2018/00201:** The Patch, Elms Road, Raglan, NP15 2EX, Retention of shed, toilet and related land for leisure purposes.

The above application was noted. The clerk explained that an earlier application was considered by the community council and under section 10, Certificate of Lawful Use or Development, can the local Planning Authority satisfy themselves of the lawfulness at the time of the application? After some discussion it was agreed the clerk should make the same observations.

- **DC/2018/00096:** 6 Caestory Avenue, Raglan, Monmouthshire, NP15 2EH Amended Plans have been received.

The above application was noted and after considering the amendments to the proposed application it was proposed by Cllr Tilley seconded by Cllr Butler-Donnelly that the community council object to the amendments

- **DM/2018/00745** Chapel Cottage, Elms Road, Kingcoed, NP15 1DS Rear extension, new raised terrace to rear and new access to poly tunnel.

The above application was noted and no objection offered

- **DM/2018/00653:** 26 Sunnyvale, Raglan, NP15 2EF. Site for detached bungalow

The above application was noted and after considering the proposed application it was proposed by Cllr Butler-Donnelly seconded by Cllr Moorby that the community council object to the application on back-land development and access.

- **DM/2018/00630:** Maesgwyn Farm, Llanvecha Road, Llandenny, Usk, Monmouthshire, General purpose agricultural building

The above application was noted and no objection offered

- **Planning Appeal** APP/E6840/D/18/3197934 2 Woodlan View, Rogiet.

The above Planning Appeal was noted

- **Planning Appeal** APP/E6840/D/18/3199444 40A Main Road, Portskewett

The above Planning Appeal was noted

**4482            Agenda 6:-** To note finance matters, including Income & Expenditure.

Payments in April & May	Amount
Clerks salary & HMRC	
Reimbursement payments to councillors	
Cllr Willott	150.00
Cllr Moorby	150.00
Cllr Exton	150.00
Cllr Price	150.00
Cllr Bevan	150.00
Cllr Dorey	150.00
Cllr Butler-Donnelly	150.00
Cllr Davies	150.00
Merlin Waste	40.68
Complete Business solutions	17.00
Reimbursement to the clerk	44.72
Elan City Ltd	1786.80

*It was: **proposed** by Cllr Davies seconded by Cllr Exton the invoices are paid. All invoices were available for inspection*

**All those present agreed**

**Grants:**

Raglan in Bloom £500.00  
Raglan Action Group £500.00

*It was: **proposed** by Cllr Davies seconded by Cllr Moorby the Grant applicants above are awarded.*

**All those present agreed**

**4483            Agenda 7:-** Signage on the A40 Raglan

The clerk gave members a verbal report on the quotation for the road signs that was proposed in an earlier

meeting to purchase road signs following the meeting with the Assembly Member (AM). After some discussion it was, agreed that the clerk should inform the AM of the cost and for the AM to contact the relevant dep't at Welsh Government

**All those present agreed**

**4484          Agenda 8:-** Raglan Community Council GDPR General Privacy Notice

The clerk presented members with the Privacy Notice to comply with the General Data Protection Regulation (GDPR). The clerk also explained that he has produced a Privacy Notice for Staff, Councillors and Role Holders. The clerk also provided members with a copy of the consent form members would need to complete. After some discussion it was agreed that the GDPR Notices and consent forms are adopted.

**4445          Agenda 9:-** Items of correspondence.

1. ICO Certificate to March 2019
2. Resignation letter from Councillor Andrew Watkins
3. Notice of Vacancy by a retirement of a Councillor
4. Ground maintenance contract 2018/19 with MCC
5. Raglan AFC
6. Gwent Police Crime Report
7. Raglan School

**4446          Agenda 10:-** Consider the draft Allotments Policy

This item was deferred to the next meeting

**4447          Agenda 11:-** Clerk reports.

No further reports

**4448          Agenda 12:-** Reports from members on outside bodies.

No further reports

**4449          Agenda 13:-** Reports from the County Councillor

Cllr Jones gave members a verbal report relating to broadband in the county, and anyone who is experiencing any issues to contact her. Cllr Jones also made reference to the AGM of the Raglan Village Hall Assosastion meeting, and she thanked the committee for all the work they have been involved in.

**4450**          The Chairman thanked everyone for attending. The meeting closed at 22.05 hrs.

The date of the next meeting 27 June 2018

Signed by \_\_\_\_\_

Chairman  
Date 27 June 2018

**Raglan Community Council  
Action Points from meeting dated. 23 May 2018**

	<b>Action</b>	<b>Allocated to</b>	<b>Date issued</b>	<b>Status</b>	<b>Comments</b>
1	Llandenny Notice board	Clerk	26 April 2017	Ongoing	New notice board awaiting installation
2	100 <sup>th</sup> Anniversary committee meeting	Cllr Price	28 June 2017	Ongoing	Ongoing with Cllr's Price and Davies
3	Meeting regarding Website	Clerk	22 Nov	Ongoing	
4	Draft allotment policy	Allotment committee	24 Jan	Ongoing	Ongoing
5	Councillor to return GDPR consent forms	All members	23 May 18		
6	Contact the planning dep't about planning matters	Clerk	23 May		
7					
8					