

Raglan Community Council
Minutes of the Annual General Meeting held on Wednesday
23 May 2018 at Old Raglan School, Chepstow Road, Raglan,
at 7.00 pm

Present

Cllr Chris Butler-Donnelly
Cllr Hazel Davies
Cllr Charlotte Exton
Cllr Penny Jones

Cllr Richard Moorby
Cllr Helen Tilley
Cllr Brian Willott (Chairman)

4461 In attendance:

Adrian Edwards, Clerk to the Council.
6 members of the public in attendance

4462 Agenda 1:- Apologies for absence.

Cllr's Sylvia Price, Martine Dorey and Dave Bevan

4463 Agenda 3:- Report from the Chairman.

Cllr Willott gave members a verbal report and thanked everyone for attending the meeting and the work they have done over the last twelve months. He explained that it has been disappointing a further year has past and the transfer of the Multi Use Games Area (MUGA) has not been completed. He explained that he with the clerk have met with the community councils solicitor and further amendments have been sent to MCC legal department for consideration. He also made reference to the complaint made to the Public Service Ombudsman of Wales (PSOfW) by an allotment tenant. He explained that the community council convened a hearing, and the PSOfW has been notified of the outcome.

4464 Agenda 4:-Election of Chairman for 2018/19.

Proposed: by Cllr Butler-Donnelly seconded by Cllr Exton that Cllr Willott is elected as Chairman for 2018/19

Resolved: that Cllr Willott is elected as Chairman.

All those present agreed

4465 Agenda 5:-Chairman to sign the Acceptance of Office.

Cllr Brian Willott signed the acceptance of office.

4466 Agenda 6:- Election of Vice Chairman for 2018/19.

Proposed: by Cllr Butler-Donnelly seconded by Cllr Jones that Cllr Davies is elected as Vice Chairman for 2018/19

Resolved: that Cllr Davies is elected as Vice Chairman.

All those present agreed

4467 Agenda 7:-Adopt the Members Code of Conduct, Standing Orders and Finance Regulations and all other community council policies.

Proposed: by Cllr Butler-Donnelly seconded by Cllr Tilley that the Members Code of Conduct, Standing Orders and Finance Regulations and all other community council policies are accepted.

Resolved: all policies are accepted

All those present agreed

4468 Agenda 8:-Members are to sign and return members personal declarations of interest forms.

Proposed: by Cllr Butler-Donnelly seconded by Cllr Moorby

All those present agreed

4469 Agenda 9:-To note the minutes of the AGM held on Wednesday 17 May 2017

The minutes were noted and it was agreed the minutes are accepted following them being agreed as a true and accurate record at the June meeting in 2017

Proposed: by Cllr Davies seconded by Cllr Butler- Donnelly that *the minutes are accepted.*

All Members Agreed

4470 Agenda 10:-Confirm that all Councillors are members of the Finance & Tenders Committee, and agree to form further Committees if and when required.

The clerk explained that all members are members of the Finance committee as the work of this committee can be ratified and doesn't need to go back to full council. There was some discussion and it was:

Proposed: by Cllr Davies seconded by Cllr Morrby *the committee remains in the same format.*

All those present agreed

4471 Agenda 11: Appointment of Allotment and Dog-Walk Committee-4 members.

Proposed: Cllr Moorby seconded by Cllr Butler-Donnelly that *the committee is made up from the following members. Cllr's Price, Davies, Dorey and Willott.*

All those present agreed.

4472 Agenda 12:- Nominations to other Bodies.

12.1 Raglan School Governors.

Cllr Butler-Donnelly **Proposed:** by Cllr Jones seconded by Cllr Davies

12.2 One Voice Wales area group meeting (2 Members).

Cllr's Davies and Willott **Proposed:** by Cllr Butler- Donnelly seconded by Cllr Tilley

12.3 Community and forward planning and community plan committee (4 members).

Cllr Tilley Proposed: seconded by Cllr Moorby This committee is merged with 12.11 and the committee is made up from the following members. Cllr's Exton, Butler- Donnelly, Price, and Bevan

All those present agreed

12.4 Project/s committee (4 members) Consider inviting individuals with an interest or knowledge of a project. (Max 3).

Cllr Butler-Donnelly **Proposed**: seconded by Cllr Exton the committee is made up from the following members. Cllr's Davies, Price and Bevan

All those present agreed

12.5 Raglan Village Hall Association Committee.

Cllr Moorby **Proposed**: by Cllr Butler-Donnelly seconded by Cllr Exton

12.6 Central Rural Forum.

No Nominations

12.7 Members of the Central Area cluster group. (two members)

Proposed: by Cllr Butler-Donnelly seconded by Cllr Davies. Cllr Willott plus one other to be co-opted

12.8 Complaints Panel members (Min of three)

This committee will set up as and when.

12.9 Formulation of a sub-committee for the MUGA and other assets.

Cllr Moorby **Proposed**: seconded by Cllr Jones the committee is made up from the following members. Cllr's Davies, Price, Dory and Willott

12.10 Central Area Committee "Raglan Community Council Member" one member to shadow MCC ward member.

This co-option will set up as and when .

12.11 Sub-Committee items relating to the Community Led Plan

This committee is merged with 12.3.

4473 Agenda 13:- Annual Report 2017/2018.

Statement distributed before the meeting.

4474 Agenda 14:- Confirmation of Council Cheque Signatories.

Proposed: that Cllr's, Moorby, Price, Willott and Butler-Donnelly are cheque signatories.

Resolved: that the above members are Council cheque signatories.

All those present agreed

4475 The Chairman then thanked everyone for attending. The meeting closed at 21.15 hrs.

The date of the next meeting 27 June 2018

Signed by _____

Chairman
Date 27 June 2018

**Raglan Community Council
Action Points from meeting dated. 23 May 2018**

	Action	Allocated to	Date issued	Status	Comments
1	Inform the school of new co-option	Clerk	23 May	Completed	Head Teacher informed, letter sent
2	Inform OVW about new membership	Clerk	23 May	Completed	Letter sent
3	Inform RVHA about new membership	Clerk	23 May	Completed	Letter to be sent
4	Arrange an allotment sub committee	Clerk	23 May	Ongoing	No further action required
5	Inform MCC co-ordinator about new member & confirm date	Clerk	23 May	Ongoing	Letter to be sent
6	Contact bank relating to mandate	Clerk	23 May	Remain the same	No further action required
7					
8					
9					
10					