

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday 24 October 2018
at Raglan School
at 7.00 pm

Present

Cllr Chris Butler-Donnelly
Cllr Dave Bevan
Cllr Hazel Davies
Cllr Martine Dorey
Cllr Charlotte Exton

Cllr Penny Jones
Cllr Richard Moorby
Cllr Sylvia Price
Cllr Brian Willott (Chairman)
Cllr Helen Tilley
Cllr Adrian Merritt

4574 In attendance: Adrian Edwards Clerk
Chairman Raglan Village Hall
4 members of public

4575 **Agenda 1:** - Apologies for absence.

None received

4576 **Agenda 2:** - Declarations of interest.

Cllr D Bevan referred to a planning application

4578 **Agenda 3:** - 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. **Any questions should be submitted to the clerk 3 working days before the meeting**

The chairman invited a local resident to explain about a proposed planning application that he intends to make. Members noted the comments relating to the proposals. The local resident explained that he has been told that he will need to contact properties surrounding the proposed site along with the community council and local ward members. He handed the clerk a number of envelopes to distribute to members of the community council.

The clerk explained to members that he spoke with the resident about the pre-application process. The clerk advised members that he is making the points, so the observation can be recorded for future reference.

The resident left the meeting at 7.10pm.

The chairman invited the chairman of Raglan Village Hall Association to address the meeting. He explained that a new committee has been appointed for Raglan Village Hall, and the new committee are asking if the community council could make an application to apply for a public works loan which can be paid by the council tax process.

It was explained that more information would be needed before further consideration can be given. It was proposed that officers from MCC are invited to explain about the public works loan, and copies of the business plan will need to be submitted along with funding streams, along with budget costs etc. There was some debate relating to this. It was explained that the community council would not be able to make a public

works application for a third party. After some debate it was:

Proposed: that a meeting is convened with officers from MCC.

The Raglan Village Hall chair left the meeting at 7.24pm.

A member of the public asked about the planning application for up to 111 dwellings on Monmouth Road and will the community council be submitting observations. They also asked will the community council be making representations at the planning community. It was explained that the community council will be making representations. It was explained that a demonstration will be held on Saturday 27 October 2018 in the car park.

4578 **Agenda 4:** -To receive and if appropriate to adopt the Minutes of the Co-option Meeting held on Wednesday 26 September 2018

Proposed: by Cllr P Jones seconded by Cllr Dorey the minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4579 **Agenda 5:** -Matters to report.

Cllr Butler-Donnelley referred to minute 4544 he believes its misleading as the secret ballot only asked us to indicate who we voted for.

Cllr Butler-Donnelley referred to minute 4569. He believed the minute was incorrect. There was some debate and it was:

Resolved: to amend the minute relating to the vote

4580 **Agenda 6:** -To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 26 September 2018

The discussion commenced by saying that Raglan Community Council should not submit any proposals for inclusion in the LDP due to the on-going sensitivity towards this subject. He proposed that the letter from MCC be published on Raglan Matters. There was no discussion about Raglan Community Council holding a meeting to consider any proposals. There was some debate over the wording, after some discussion it was:

Resolved: that the wording reflects the community councils' observations

Cllr Moorby referred to the minute 4518 and gave members an update relating to this matter.

Cllr Jones asked about the book that has been published by a local resident and if the books have been distributed to the local school. After some discussion it was:

Resolved: to purchase 10 books for the school.

The chairman asked about the proposed meeting with the Police. He explained that he received some dates but some of those dates were not convenient. After further discussion it was:

Resolved: to rearrange more convenient dates in the New Year with officers.

Cllr Chris Butler-Donnelly gave members a verbal report relating to the purchase of the new website. Cllr Butler-Donnelly explained that a matrix has already been circulated, assessed and a formal report was submitted to the Clerk and Chair/Vice Chair. It was explained that only two companies were considered as some companies didn't wish to return any estimates. It was proposed that a task and finish group is set up to look at the setup of the website. Cllr Davies explained that the community council should be more transparent, and the content of some of the emails that have been sent should be considered before sending.

The clerk asked would it be appropriate to set a ceiling for the renewal. It was agreed that the ceiling should be the cost of the higher estimate. After some discussion it was:

Resolved: that Cllr's Butler-Donnelly, Tilley and Merritt with the clerk will look at the matrix and make a formal report.

Several points were made from the action points.

- Tree at Sunnyvale, it was explained that county council deem the tree to be safe
- Community meeting to be rearranged for February 2019
- Streetlighting, Cllr Jones will contact Streetlighting department
- Road cleaning, MCC DSO to be contacted again, asking for the gullies to be cleaned.
- MUGA This is ongoing, clerk to contact Solicitor
- Christmas Lights, estimates received.

There was some discussion relating to the allotment site, and points made in the allotment meeting relating to the funding. The allotment committee should look at projects over the next year, should the tenants be increased to have more input into the management.

Proposed: by Cllr P Jones seconded by Cllr Dorey the minutes of the meeting were accepted and signed by the Chair.

All Members Agreed

4581 Agenda 7: - Planning applications

- **DM/2018/01360:** Exmoor House, Castle Street, Raglan, Monmouthshire. Demolition of single storey rear extension and provision of new, two storey rear extension

Members considered the above application, and after some discussion it was:

Proposed: to object to this application

- **DM/2018/01407:** High House Farm, Raglan. Proposed detached premises for sale, repair & servicing of agricultural machinery

Members considered the above application, and after some discussion it was:

Proposed: not to object to this application as the proposal is not within the council's boundaries

- **DM/2018/01422:** Old House Farm, Lower Raglan Road, Llangovan, Monmouthshire Variation of condition no. 1 of planning permission DC/2013/00419 to extend the life of the consent for a further 5 years.

Members considered the above application, and after some discussion it was:

Proposed: to offer no objection to this application

- **DM/2018/01319:** Camelot Elms Road, Kingcoed, Monmouthshire Extension, Alterations and new garage with associated works

Members considered the above application, and after some discussion it was:

Proposed: to offer no objection to this application

- **DM/2018/01583:** Shed to store equipment, at Fair View Cottage, Raglan.

Members considered the above application, and after some discussion it was:

Proposed: to offer no objection to this application

- **DM/2018/01553:** New workshop building as extension of existing business. Vehicle Repair Workshop, at Rhiwlinon Ton Lane, Raglan, Monmouthshire.

Members considered the above application, and after some discussion it was:

Proposed: to offer no objection to this application

- **DM/2018/01402:** Vehicle Repair Workshop, at Rhiwlinon, Ton Lane, Raglan, Usk, Monmouthshire,

Members considered the above application, and after some discussion it was:

Proposed: to offer no objection to this application

- Appeal Ref: APP/E6840/C/18/3200088, Site address: Land at The Glebe, Newport Road, Magor, Monmouthshire.

The above planning applications were noted

4582 Agenda 8: - Reports from the County Councillor

- Cllr Jones gave members a verbal report relating the proposed protest on the Saturday and the county council would like to know the estimated numbers that will be attending the protest.
- Cllr Jones explained that she has received correspondence relating to Cefn Tiller Court about the ongoing clay pigeon shooting, and the continuing noise from guns.
- Cllr Jones explained that MCC held an open day "Look after Children's Day" from 5 years to 18 years at a venue in the county, and it was well attended and all those who attended had a good day.
- It was explained that MCC have started to look at the budgets and discussions have started with departments in the county council.

4583 Agenda 9: - Report from Cllr Price (Commemoration of 1st World War)

Cllr Price gave members a verbal report relating to the Commemoration of 1st World War on the 10 November. It was explained that everything is in hand and the tickets have been printed and distributed within the village and surrounding area.

4584 Agenda 10: - Cllr D Bevan Tan 1

Cllr Bevan asked why Monmouthshire County Council planning department can overturn the Welsh Governments removal of a section of TAN 1 guidance note, or as the suspension of TAN 1 been rescinded. After some discussion it was noted that no-one had an answer. Cllr Bevan read out a section from a letter he has received from officers from SWTRA, and he has forwarded this to the MP and AM. After some debate it was:

Resolved: to write to SWTRA.

4585 Agenda 11: - Cllr D Bevan Silent soldiers

Cllr Bevan explained that he sent an email to all members asking about obtaining one or two of the silent soldiers. Cllr Bevan understands it is too late this year, but can an order be made for next year. After some discussion it was:

Resolved: to obtain a number.

4586 Agenda 10: - To note finance matters, including Income & Expenditure.

Accounts to be paid	
Payments	Amounts
Clerks salary & Tax	
Mileage	10.00
Merlin waste	68.00

The clerk explained that several councils don't have waste bins dedicated for dog waste. Several councils disposed of waste in a general disposal.

Members noted the comment and will consider this if it becomes an issue.

Christmas decorations quotation for a one-year contract £4200 and for a 3 year contract was £3900 PA. This quotation includes anchor testing. The purchase of motifs is between £237 and £480 each, Cross street lights £1,475.00. To install and dismantle on a three-year contract will lease than a yearly contract.

Members discussed this and compared the estimate received from a second company that visited the area and met with several councillors. The estimated cost from the second company was £6,701.00. After some discussion it was:

Resolved: to ask the current contractor to install the decorations on a 3-year basis.

4587 Agenda 11: - Items of correspondence.

Welsh Government:

1. None

Correspondence:

2. MCC Street Lighting guidelines
3. One Voice Wales training schedule September to March 2019
4. Thank you card from Raglan Afternoon Teas

5. Correspondence regarding Raglan Village Hall Association
6. Email from the Chairman regarding outline planning at Puddle-ducks site

4588 **Agenda 12:** - Clerk reports.

No further reports

4589 **Agenda 13:** - Reports from members on outside bodies.

Cllr Price referred to the waste bin on the High Street, and the bin is not serviced regular basis, and Cllr Dorey also explained there is also an issue with the waste bin located by the bus stop in the village.

Resolved: the clerk to contact MCC street cleansing dept

4590 The Chairman thanked everyone for attending. The meeting closed at 21.15 hrs.

The date of the next meeting 28 November 2018

Signed by _____

Chairman
Date 28 November 2018

**Raglan Community Council
Action Points from meeting dated 24 October 2018**

	Action	Allocated to	Date issued	Status	Comments
1	100 th Anniversary committee meeting	Cllr Price			
2	Meeting regarding Website	Clerk	28 June 2017	Ongoing	Task & Finish group with Butler-Donnelly, Merritt, Tilley & Clerk
3	Draft allotment policy	Allotment committee	22 Nov	Closed	
4	Councillor to return GDPR consent forms	All members	24 June	Closed	
5	Contact the planning dep't about planning matters	Clerk	23 May 18	Closed	No further action
6	Crime prevention meeting	Gwent Police	23 May	Ongoing	Arrange a meeting in 2019
7	Community meeting		27 June	Ongoing	Arrange a meeting in 2019
8	Street Lighting.	Cllr Jones			
9	Road cleaning	Cllr Davies	27 June	Ongoing	Clerk to contact MCC street cleansing
10	Tree at Sunnyvale	Cllr Davies	27 June	Closed	No further action
11	MUGA	Clerk & Chair	27 June	Ongoing	
12	Waste bins in the main village	Clerk	24 Oct	Ongoing	Clerk to contact MCC street cleansing