

Raglan Community Council



Ty-Nant,
Old Trap Road,
Gilwern,
Monmouthshire,
NP70HW
Tel: 01873 832017

Members are summoned to the next **Ordinary Meeting** of Raglan Community Council which will be held on Tuesday 23 May 2017 at 7:00 pm at the **Raglan School, Station Road, Raglan**, to consider the following agenda Items. Members are invited to declare Personal and Prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is Personal or Prejudicial. Copies of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copies from the Clerk to the Council on 01873 832 550. Please note: you will need to give 3 days' notice prior to the meeting in order to provide you with this agenda.

Adrian Edwards

Clerk to the Council
Date 18 May 2017

Amended Agenda

1. Apologies for absence.
2. Declarations of interest.
3. Items 9 below: the press and public under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
4. To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 27 April 2017.
5. Matters to report.
6. To receive and if appropriate to adopt the Minutes of the Annual General Meeting held on Wednesday 17 May 2016.
7. Planning applications. (No applications received before agenda was published).
8. The Community Council to consider, the 100th Anniversary of Armistice (11 November 2018) (Cllr Price)
9. Consider allotment dispute.
10. To note finance matters, including Income & Expenditure.
11. Members concerns on highway issues.
12. Items of correspondence. (List will be available at the meeting)
13. Clerk reports.
14. Reports from members on outside bodies.
15. Reports from the County Councillor
16. Agenda items from members for inclusion on the June agenda as Standing Orders 9 (b)

Raglan Community Council

Apology for Absence

I, Community Councillor _____

give the Community Councils, Proper Officer written notification for an Apology for Absence for not attending the meeting which I was summoned to on the date below:

Held on ____/____/____ details of which are set out below:

REASON FOR ABSENCE (see note)

Guidance Note:

Whenever possible this form should be handed or emailed to the Clerk/Proper Officer before the start of the meeting. It is not sufficient simply to 'note apologies'. 'Noting apologies' tells the council nothing as to whether or not the members of the council accepted and approved the reason given for the absence, or, indeed, whether any reason was given at all. Members are requested to indicate the reason for non-attendance. Approval may be given by the council to an absence in advance; for example, where a member is intending to work abroad for an extended period.

Please Note: in addition to the written Apology for Absence, members have an obligation to declare the Apology for Absence orally or by emailing the Clerk/Proper Officer before the meeting.

Signed: _____

Date: _____

LOCAL GOVERNMENT ACT 2000

MEMBERS CODE OF CONDUCT – PARAGRAPHS 10 & 11& 12

I, Community Councillor _____

give the Community Councils, Proper Officer written notification of an interest declared by me at a meeting of Raglan Community Council:

Held on ____/____/____ details of which are set out below:

Please tick the relevant box below:

- Personal Interest**
- It was not a prejudicial interest**
- It was a prejudicial interest and I left the meeting**
- It was a prejudicial interest but I have received dispensation from the Standards Committee.**

Agenda item: _____

Details of the business on the agenda which the Personal Interest relates to:

Details of the personal/prejudicial interest:

Please Note: in addition to the written disclosure of an interest, members have an obligation to declare the interest orally at the meeting, before, or at the commencement of the consideration of the item, or when the interest becomes apparent. Members should hand the Declaration of Interest forms to the Proper Officer at the end of the meeting or returned to the council office before the end of the week following the meeting.

Signed: _____

Date: _____