

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday
13 December 2017 at Raglan School.
at 7.00 pm

Present

Cllr Dave Bevan
Cllr Chris Butler-Donnelly
Cllr Hazel Davies
Cllr Marty Dorey
Cllr Charlotte Exton

Cllr Penny Jones
Cllr Richard Moorby
Cllr Sylvia Price
Cllr Brian Willott (Chairman)
Cllr Andrew Watkins

4367 In attendance: Adrian Edwards Clerk
2 members of the public

4368 **Agenda 1:-** Apologies for absence.

Cllr Helen Tilley

4369 **Agenda 2:-** Declarations of interest.

The clerk explained that he has not received any declarations before the meeting.

4370 **Agenda 3:-** 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. Any questions should be submitted to the clerk 3 working days before the meeting.

One member of the public asked about the coping stones around the cenotaph. A question was also asked about the current situation regarding the MUGA. The Chairman believes that the sub-committee should be extended. It was suggested that a small working group is set up to consider what the MUGA can be used for. There was some discussion around this matter.

One member of the public asked about the footpath on Station Road Raglan. It was explained that this meeting will be convened by MCC. It was explained that MCC have invited some local residents and groups along with the county councillor and a delegated councillor from Raglan Community Councillor. Cllr Davies will attend the meeting.

One member of the public asked about the number of lighting columns which are not working on the highstreets. Cllr Watkins explained that he has been in contact with MCC over this matter.

4371 **Agenda 4:-**To receive and to adopt the Minutes of the Ordinary Meeting held on Wednesday 22 November 2017.

Proposed: by Cllr *Davies* seconded by Cllr *Price*, the minutes of the previous meeting were accepted and signed by the Chair.

All those present Agreed

4372 **Agenda 5:-** Matters to report.

It was agreed that the word MUGA is included in the November minutes under Minute 4352.

Cllr Davies asked if the minutes could be amended to reflect that members were not aware of the armistice services on the 10 and 11 November.

- Minute 4363, Cllr Butler-Donnelly stated that he agreed that he did provide a verbal statement but he did not say the school is performing at a high standard. One member asked how the school is performing and it was explained that it not appropriate to discuss this in this meeting.

It was: agreed from the last meeting that a new sub-committee will be convened made up from the following councillors along with members of the public with an interest: Cllr Davies, Dorey, Willott and Watkins will be the committee members.

- Cllr Watkins believes the MUGA and the new Village Hall will provide an opportunity to improve the facilities.
- Cllr Moorby gave members a verbal report that planning application DC/2016/01128 Cefn Tilla, Llandenny, was approved by MCC Planning Committee. He explained that the temporary shepherd huts must be removed at the end of every season.
- Cllr Watkins gave members a verbal report that the owner of the Fish Fryer has agreed to the replacement bracket, and explained there was insufficient time this year but it will be made if there is a need next year.
- The Chairman asked about the laptop, the clerk explained that he has not had time to complete this action and explained that he will contact Cllr Butler-Donnelly in the first two weeks in the New Year.
- Cllr Watkins gave members a report relating to the street lights in the main street and he has reported them to the Highway Authority.
- Cllr Butler-Donnelly explained that he attended a school finance meeting and the community council have not paid for the room hire. The clerk explained that the community council have not received an invoice and the County Council should provide a meeting room for the community council to hold its meetings.
- Cllr Davies asked about the street light on Castle Street.
- Cllr Moorby informed members that the notice board on Llandenny Common is in a very poor state

4373 **Agenda 6:-** Planning applications. (Please use the links to inspect the applications before the meeting. The Planning Authority do not supply hard copy)

Cllr Willott left the meeting for several minutes

- **DC/2017/01376:** Land at, Sunnyside, Kingcoed, Usk, Replacement of existing agricultural building.

Proposed: by Moorby to offer no objection seconded by Cllr Butler-Donnelly

- **DC/2017/01378:** Croes Las Farm Rhiwlas Raglan Usk. LIVESTOCK SHED TO HOUSE SHEEP OVER LAMBING DURING THE WINTER

Proposed: by Moorby that the application is noted seconded by Cllr Butler-Donnelly

Cllr Moorby declared Personal interests

- **DC/2017/01334:** Llandenny Parish Hall Llandenny Proposed extension and alterations to existing Parish Hall

Members to look at the planning application and send any comments to the clerk.

Agenda 7:- To note finance matters, including Income & Expenditure.

Payments in Nov & Dec	Amount	Cheque No	Cashed
Clerks salary & HMRC Oct			
Merlin Waste control 6 & 20 Nov	40.68		
Mrs Anne Davison	71.76		

It was: proposed by Cllr Moorby seconded by Cllr Price the invoices are paid. All invoices were available for inspection

All those present agreed

4374 Agenda 8:- Items of correspondence.

The clerk read out the list of correspondence

Welsh Government:

1. Section 137 limit for 2018-19
2. Copy letter to Peter Fox regarding A40 in Raglan

Clerk read out the letter from the Leader of MCC

Correspondence:

3. Monmouthshire Local LDP draft review
4. Correspondence from the allotment appeal with Mrs Powell
5. Tackling loneliness amongst older people - request for updates
6. Public Appointment Vacancies - Appointment of Members – Community Health Councils
7. Name plate at Treworgan Common

Cllr Moorby gave members a verbal report regarding the signpost attached to the electricity pole on Treworgan common. The clerk explained that a further letter should be sent to the legal representative from the Lord Raglan Estate.

8. Llangollen International Musical Eisteddfod
9. Allotment tenant handing back allotment
10. Monmouthshire Cluster Meeting
11. Matter for Public Concern Local resident

4375 Agenda 9:- Clerks reports

No further reports

4376 Agenda 10:- Reports from members on outside committees

Cllr Moorby gave members a verbal report regarding the Big Lottery funding for the new Village Hall. Cllr Butler-Donnelly explained that Raglan Village Hall committee will be looking at different funding streams to move the project on; this is due to the Big Lottery being oversubscribed.

Cllr Price asked the Chairman if the clerk can write to the Highway Dep't regarding the road surface on Prince Charles Road following the construction of the new dwelling. It was: Resolved that a letter is sent to MCC Highways Dep't. Proposed by Cllr Davies and seconded Cllr Moorby.

Cllr Butler-Donnelly gave members a verbal report relating to the policy relating to the laptop the council are going to obtain for the clerk's office. He explained that it a generic policy that has been amended. Further discussion took place regarding:

- Item from above correspondence from the allotment appeal with Mrs X

The Chairman asked if the press and public under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during this part of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The Chairman explained that the appeal hearing has been concluded. He explained the appeal was chaired by a local clerk. He explained that the terms of reference were provided by One Voice Wales for appeals procedures. He explained that the panel was unable to decide one way or the other, so the panel gave the benefit of the doubt to the appellant. He confirmed that a copy of the documents have been sent to Mrs X. He explained that Mrs X doesn't believe that she needs to pay the outstanding balance for the remaining part of the 2017/18 growing season. There was some debate over this matter relating to the outcome and the way forward. After some debate over the way the notice is going to be published, it was: agreed that a notice is published on the allotment site. It was agreed that the renewal agreements are hand delivered or posted by recorded delivery.

The clerk explained that part of the minutes from the appeal hearing that were recorded were not factual. The minutes state Mrs X was treated differently to other allotment tenants. Mrs X has not been treated differently. The minutes indicate the clerk was given delegated powers by the last administration but this is not the case, as the clerk has not been given delegated powers.

Cllr Watkins stated that the judgment is very fair and Mrs X friends who attended the appeal will not allow this to be put behind them and drop the matter. Cllr Watkins proposed that: If Mrs X does not wish to pay the balance the allotment is not offered to Mrs X for the remainder of the 17/18 growing season. Cllr Bevan seconded the proposal.

The Chairman was asked if he has received Mrs X comments in writing and the Chairman explained that Mrs X has emailed him explaining that she disagrees with the statement. There was some debate over removing Mrs X name from the minutes. It was explained that minutes were approved as a true and accurate record of the meetings and if the minutes are going to be amended at this late stage the Community Council will need to seek the authorisation from the courts. It was agreed that further correspondence should be sent to Mrs X explaining the situation.

4377 Agenda 11:- Report from the County Councillor

Cllr Jones wished to thank the person that repainted the waste bin towards Prince Charles Road.

4378 **Agenda 12:-** Agenda items from members for inclusion on the next agenda as Standing Orders 9 (b)

To include Community & Town Consultation on February agenda.

4379 The Chairman thanked everyone for attending. The meeting closed at 20.35 hrs.

The date of the next meeting 24 January 2018

Signed by _____

Chairman

Date 24 January 2018

**Raglan Community Council
Action Points from meeting dated. 22 November 2017**

	Action	Allocated to	Date issued	Status	Comments
1	Footpath Surface at Caestory Avenue	Clerk	26 April	Ongoing	Waiting response from MCC
2	Llandenny Notice board	Clerk	26 April	Ongoing	First Notice Board rejected obtain new board
3	100 th Anniversary committee meeting	Cllr Price	28 June	Ongoing	Ongoing with Cllr's Price and Davies
4	Highways Committee meeting	Clerk	28 June	Ongoing	Emails sent to MCC Highways
5	Christmas lights bracket	Cllr Watkins	27 Sept	Ongoing	Cllr Watkins to obtain a bracket
6	Christmas lights	Clerk	27 Sept	Complete	Lights installed
7	Kerbstones in Raglan Village	Clerk	22 Nov	Ongoing	Awaiting reply from Highways
8	Repaint the waste bin	Clerk	22 Nov	Complete	
9	Meeting regarding Website	Clerk	22 Nov	Ongoing	
10	Invoice from School for room hire	CBD	13 Dec	Ongoing	
11	Clerk to obtain a new laptop and printer	Clerk	13 Dec	Ongoing	