

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday
22 November 2017 at Raglan School.
at 7.00pm

Present

Cllr Hazel Davies
Cllr Charlotte Exton
Cllr Chris Butler-Donnelly
Cllr Marty Dorey
Cllr Penny Jones

Cllr Richard Moorby
Cllr Helen Tilley
Cllr Sylvia Price
Cllr Brian Willott (Chairman)
Cllr Andrew Watkins

4349 In attendance: Adrian Edwards Clerk
2 members of the public

4350 **Agenda 1:-** Apologies for absence.

Cllr Dave Bevan

4351 **Agenda 2:-** Declarations of interest.

The clerk explained that he has not received any declarations before the meeting.

4352 **Agenda 3:-** 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. Any questions should be submitted to the clerk 3 working days before the meeting.

One member of the public asked about the current situation with the MUGA transfer, and what plans are there for the field. It was explained the community councils legal adviser has expressed some concern over the retention Monmouthshire will have following the transfer of the MUGA and adjoining field. It was also explained that planning permission will be required for change of use following the transfer.

A member of the public asked the chairman for an update regarding the pedestrian access along Station Road Raglan. Cllr Jones explained that a surveyor has inspected the location and will be presenting a scheme shortly. There was some discussion around the access into the recreation ground.

It was also noted that coping stones at the monument are still loose.

After some discussion it was:

Resolved: to agenda this for the next meeting in the new year and set up a sub-committee

4353 **Agenda 4:-** To receive and to adopt the Minutes of the Ordinary Meeting held on Wednesday 25 October 2017.

Proposed: by Cllr Price seconded by Cllr Tilley, the minutes of the previous meeting were
accepted and signed by the Chair.

All those present Agreed

4354 Agenda 5:- Matters to report.

A question was asked relating to minute 4336, Cllr Davies explained to members that she and the clerk met with the officer from MCC and the bins will be installed shortly.

Cllr Moorby gave members a verbal report relating to Planning Application DC/2017/01146 stating the address is incorrect.

Minute 4343, The chairman informed members the allotment appeal will be convened on the 30 November.

Cllr Price gave members a verbal report relating to the 100 year celebration of the Great War on minute 4345. It was resolved that this will be ongoing until November 2018. There was some discussion over the Policing and manging the event on the 11 November 2018. It was resolved that this will considered in the new year and placed on the agenda for September 2018.

4355 Agenda 6:- To receive the notes from open allotment meeting 2 November 2017

Proposed: by Cllr Moorby seconded by Cllr Tilley, the notes are accepted and signed by the
Chair.

All those present Agreed

4356 Agenda 7:- Matters to report.

Cllr Price gave members feedback from the meeting and the points raised by the tenants who attended. After considering it was:

Resolved: to agree or disagree with the conclusion below.

Conclusion:

- Agree..... Proposed the rent from 2019 will be £20.00
- Disagree... Any rent increase from 2019 should be locked for five years.
- Agree..... No changes to the tenancy agreement for 2019 were proposed
- Agree..... Letter/s sent to individual tenants where allotments are not maintained
- Agree..... The vacant allotments should be sprayed and covered with a ground sheet.
- Agree..... Install access only to authorised persons signs
- Agree..... Install access closed sign from High Street
- Agree..... Replace both field gates on both sites
- Disagree... Breakdown of costs to the next meeting showing the income and expenditures for the last ten years.

All members present agreed

4357 Agenda 8:- Planning applications. (Please use the links to inspect the applications before the meeting. The Planning Authority do not supply hard copy)

- **DC/2017/01221** Berllanderi Farm, Usk Road, Raglan. Change of use, conversion and extension of

an existing traditional agricultural building into a residential dwelling (C3) along with the change of use of agricultural land to residential curtilage.

Members discussed this Planning Application. After some discussion it was proposed to offer no objection

- **DC/2016/01128** Cefn Tilla, Llandenny, Usk NP15 1DG Change of use of land from agriculture use to a camping site for 7 Temporary shepherd huts to be occupied between the 1st March and the 31st October annually and associated access roads and a new toilet block

The clerk presented members with a draft report relating to this application, he also gave members who were elected in May 2017 some background information. After some discussion it was:

Proposed: *by Cllr Moorby seconded by Cllr Davies the planning application and amendments are objected to and Cllr Moorby will attend the site meeting of Monmouthshire County Council.*

All those present agreed

4358 Agenda 9:- To note finance matters, including Income & Expenditure.

Payments in Oct & Nov	£0.00
Clerks salary & HMRC Oct	
Merlin Waste control 6 & 20 Nov	40.68
Raglan Baptist Church	17.50
SET Office supplies	118.76
SET Office supplies	125.00
Traveling to site meeting with MCC	9.60
Royal British legion `	41.50
RCS Wales removing tree from Dog walk	240.00
Reimbursement for postage	1.75
Llandenny Church Grant	100.00
Overtime for the clerk work relating Complaint and appeal	36hrs

It was: proposed by Cllr Moorby seconded by Cllr Price the invoices are paid. All invoices were available for inspection

All those present agreed

4359 Agenda 10:- Items of correspondence.

Welsh Government:

1. None

Correspondence:

2. Copy letter from resident to MCC Highways
3. Scheme to promote closer working with local government
4. RURAL TRANSPORT SOLUTIONS FOR MONMOUTHSHIRE AND RURAL NEWPORT
5. Review of the Community and Town Council Sector

The chairman will attend this seminar

6. OVW area meeting

7. OVW Burial Charges for Children - AROLWG PWYSIG IAWN Taliadau Claddu ar Gyfer Plant
8. One Voice Wales Innovative Practice National Awards 2018
9. Councils given powers to hit fly-tipping with fixed penalties
10. Aviva Community Fund - we need your help - votes / voting for Home-Start Monmouthshire
11. OVW training
12. Email to County Councillor Jones

Cllr Jones gave members a verbal report regarding the ongoing concerns relating to HGV vehicles using a very small lane not suitable for such large vehicles. After some discussion it was:

Resolved: *the community council should write to MCC highways and the planning dep't following the planning application that was granted for land used as commercial use.*

13. Major Trauma Services in South Wales a consultation
14. Email from Miguel Santiago The Beaufort Raglan
15. Usk to Little Mill Gas Improvement Project
16. Town and Village Greens - Meysydd Tref a Phentref
17. Royal Town Planning Institute
18. Gwahoddiad i gyfarfod-y-Fforwm Trethi/Invitation to Tax Forum meeting 12-2pm, 6 Dydd Llun Tachwedd 2017/12-2pm Monday, 6 November 2017
19. Footpath, Station Road, Raglan
20. GWENT Police Report for RAGLAN Ward
21. Email from PSOfW
22. Citizens Advice Bureau Limited AGM
23. Waste bin in Raglan

The clerk read out the email received about the waste bin. After some discussion it was agreed the clerk obtain the paint and a member of the public will repaint the waste bin. All those present agreed

24. Land ownership enquiry

The clerk asked members if they could provide him the landowners contact details for a number of ponds in the Pen-y-clawdd area. He explained that the BBNP are carrying out a survey.

25. Lyn Cadwallader, CEO, One Voice Wales – Conference 2017
26. Welsh Ambulance Services NHS Trust – Chair
27. Future of Work in Wales informative.
28. Revised Local Government Scheme 2017
29. Councils given powers to hit fly-tipping with fixed penalties
30. Review of the Community and Town Council Sector
31. Major Trauma Services in South Wales-A consultation
32. Usk to Little Mill Gas Improvement Project
33. Introduction to Supporting People to Get Online
34. GAVO latest Training Programme
35. 2018 Review of Parliamentary Constituencies in Wales
36. Noah's Ark appeal
37. Merlin waste collection.

The clerk informed members that the waste collection for dog waste will be increased from April 2018

Members noted the correspondence

4360 Agenda 11:- Consideration of the following Freedom of Information, Data Protection and Risk assessment documents (Cllr's Tilly and Butler-Donnelly)

Cllr Butler-Donnelly presented members with an amended Freedom of Information, and Data Protection policy. After some discussion it was:

Proposed: that the document is accepted.

Cllr Tilly explained that the risk assessment will be revisited following the festive break

4361 Agenda 12:- Report from the Strategy Working Group meeting (Cllr's Butler-Donnelly and Davies)

Cllr Butler Donnelly gave members a verbal report following the last meeting of the Strategy Working Group with Monmouthshire County Council. He explained that main points of the meeting related to the MUGA and adjoining field. There was some discussion around the current use of the MUGA. Cllr Butler-Donnelly informed members the next meeting will be convened on the 1 February 2018

4362 Agenda 13:-Clerks reports

The clerk asked members about the payment of the replacement equipment, as he would need to pay for the equipment and wait for reimbursement. There was some discussion and it was: Resolved:

The clerk will be provided with the relevant amount to purchase the new equipment. Cllr Butler-Donnelly stated the community council should purchase the higher end of the equipment available, and it was agreed the clerk will provide Cllr Butler-Donnelly with the specification details.

4363 Agenda 14:- Reports from members on outside committees

Cllr Butler Donnelly gave members a verbal report following the last meeting of the school governors. He explained that the school is performing at a high standard.

Cllr Watkins informed members that he will ask a steel fabricator to make a new bracket to be reinstalled on the village chip shop. He explained that the owner has agreed to the replacement bracket.

Cllr Watkins reported that the kerbstone outside the Nisa Shop has caused damage to a vehicle and the kerbstone needs attention.

Cllr Watkins also asked if a number of street lights can be reported as not working at Orchard Lea.

Cllr Watkins asked why the meetings need to be held in the school and why can't they be convened in the Old School. It was explained that the multipurpose room that the community council use was part of the planning consent.

Cllr Dorey asked if and when will Castle Street be swept, and Cllr Dorey also expressed concern about street lighting along Castle Street.

4364 Agenda 17:- Report from the County Councillor

Cllr Jones gave members a verbal report, and she expressed concern with the ongoing clay pigeon shooting in Llandenny. Cllr Jones explained that she met with the landowner and the planning officer from MCC and planning requirements under the Planning Act were explained.

Cllr Jones also gave members an update relating to A40 in Raglan. Cllr Jones explained that the petition has been presented to the county council and MCC will be sending correspondence to the Cabinet Minister at the Welsh Government asking for action to be taken.

4365 Agenda 18:- Agenda items from members for inclusion on the next agenda as Standing Orders 9 (b)

No items requested

4366 The Chairman thanked everyone for attending. The meeting closed at 21.20 hrs.

The date of the next meeting 13 December 2017

Signed by _____
Chairman
Date 13 December 2017

**Raglan Community Council
Action Points from meeting dated. 22 November 2017**

	Action	Allocated to	Date issued	Status	Comments
1	Footpath Surface at Caestory Avenue	Clerk	26 April	Ongoing	Waiting response from MCC
2	Llandenny Notice board	Clerk	26 April	Ongoing	First Notice Board rejected obtain new board
3	100 th Anniversary committee meeting	Cllr Price	28 June	Ongoing	Ongoing with Cllr's Price and Davies
4	Highways Committee meeting	Clerk	28 June	Ongoing	Emails sent to MCC Highways
5	Christmas lights bracket	Cllr Watkins	27 Sept	Ongoing	Cllr Watkins to obtain a bracket
6	Christmas lights	Clerk	27 Sept	Ongoing	Lights installed
7	Kerbstones in Raglan Village	Clerk	22 Nov	Ongoing	Awaiting reply from Highways
8	Repaint the waste bin	Clerk	22 Nov	Complete	
9					
10					