

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday
25 January 2017 at Raglan School, Station Road, Raglan,
at 7.00pm

Present

Cllr Dennis Brown
Cllr Vivienne Compton
Cllr Penny Jones
Cllr Richard Moorby

Cllr Trevor Phillips
Cllr Sylvia Price
Cllr Peter Williams (Chairman)
Cllr Helen Williams

4191 In attendance:

Adrian Edwards, Clerk to the Council.
24 Members of the public

4192 Agenda 1:- Apologies for absence.

Cllr's Noel Porter, Ray Parry, Ewen Brierley

4193 Agenda 2:- Declarations of interest.

No declarations made at this time.

4194 Agenda 3:- 15 minutes set aside for members of public to address the Council with any concerns.

The chairman invited any member of the public, if they wished, to address the council. Mrs Griffiths gave members a verbal report relating to the number of public crossing of the A40 dual carriageway towards Raglan Castle. She explained that crossings are becoming more dangerous with the amount of vehicles speeding. Mrs Griffiths is concerned that a fatal accident will occur. Concern was expressed due to the lack of signage for warning drivers that pedestrians could be crossing the highway ahead. It was also explained that hedges need to be maintained and improved signage is required. Cllr Jones explained that she has met with officers from MCC and Cllr Jones provided contact details of officers in the Highways Dep't and WG. There was considerable debate relating to this matter, and it was:

Proposed by Cllr Helen Williams seconded by Cllr Richard Moorby the council should write to
Welsh Governments agents relating to this matter.

A resident asked if she could have a copy of the correspondence between the Community Council and MCC relating to Fairfax View.

A resident asked about planning issues and what actions does the Planning Authority take to follow up on planning applications that have been approved. It was explained that if a building has not been constructed in line with the consent, that would be a matter for the enforcement officers from the Planning Dep't. The clerk explained to the resident, if that resident would like to write to him setting out their concerns, he will make representations on their behalf.

Mrs Griffiths also asked about the number of vehicles parking on the footpaths in the village and side roads. A number of other residents also expressed concern over this. The chairman and a number of other councillors explained this is an enforcement matter and the local Police officers have attended a meeting and explained that the Police are aware of the current situation relating to vehicles parking on the footpaths.

A further resident asked about the traffic management in the village and the surveys the Highway Authority have undertaken over the last number of months. The resident stated that he has been told that the Highway Authority is considering installing double yellow lines in the village. It was explained that the community council have not been informed about the outcome from the traffic survey, and once the survey is released the community council will convene a public meeting allowing members of the public to see and comment on any proposal that is made.

A prospective candidate for the forthcoming election stated that she has done a survey in the village and local residents and businesses do not want double yellow lines in the village.

Cllr Penny Jones confirmed that she had received an email from the Highway Authority informing her, the survey has been completed and the Highway Authority will be inviting the community council to convene a public meeting or consultation.

A local resident asked about the current situation relating to the continuing matter of vehicles parking at Fairfax View. It was explained that there has been a number of emails and other correspondence between the clerk and officers from Gwent Police and the Highway Authority but it was explained that not all the relevant officers from the both Authorities were able to make a meeting on the same day. The Clerk explained that he would write again and convene a meeting and inform local residents. After some considerable debate a number of the public left the meeting at 19.32

4195 **Agenda 4:-** To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 14 December 2016.

***Proposed:** by Cllr Sylvia Price seconded by Cllr Denis Brown that the minutes are signed.*

All Members Agreed

4196 **Agenda 5:-** Matters to report.

Cllr Trevor Phillips expressed concern over the MUGA, and the total lack and discourtesy officers from MCC have showed Raglan Community Council. Cllr Phillips explained that he had spoken to the head of legal services of Monmouthshire County Council and had been informed that the legal document had not been transferred to the legal department for any consideration. Cllr Phillips explained this Community Asset Transfer has been in this process for two years. Cllr Phillips asked if the clerk could write to the Chief Executive expressing the concern over this matter. After some debate it was:

Resolved: the clerk writes to the CEO.

Agenda 6:- To receive and if appropriate to adopt the Minutes of the Finance Meeting held on Wednesday 14 December 2016.

Proposed: by Cllr Viv Compton seconded by Cllr Richard Moorby that *the minutes are signed.*

All Members Agreed

Agenda 7:- Matters to report.

Cllr Moorby asked if the amounts have been awarded for grant aid for the coming year. It was explained that the churches have not submitted applications to the finance meeting.

There was some debate over the budget heading. The clerk explained that once the council start spending on projects the budget will have sub headings so members can see the cost relating to each project.

There was some debate over the defibrillator, the clerk explained that the owners of the Beaufort Hotel will need to give consent to fix the cabinet to the building, as the cabinet will need an electricity supply.

Cllr Phillips raised an issue over the declaration of interest as he declared an interest in a planning application.

4197 Agenda 8:- Planning applications.

The clerk informed members that MCC Planning Dept, will not be sending and publishing hard copy Planning Applications. He explained that all applications will be electronic.

- **DC/2016/01446:** Alterations and extension to existing bungalow to form dormer bungalow. At Cefn Coed Bungalow, Cefn Coed Bach, Kingcoed, Usk

Proposed: by Cllr S Price seconded by Cllr Dennis Brown *No objection*

- **DC/2016/01408:** Retrospective Planning Application to widen and set back the gateway in to the field (4 acre) South and West of property. Field opposite Llanwecha Farm, (known locally as Cottage Field) Llandenny

Proposed: by Cllr T Phillips seconded by Cllr S Price *No objection*

- **DC/2016/10379:** Proposed conversion of former Quaker meeting house and attached long agriculture range into two dwellings. Single storey cow byre and lambing barn proposed to be converted into a single dwelling including demolition of timber framed cattle shed. Alterations to structure externally and internally including new roof finishes, windows doors, floors and fittings associated with conversion to residential premises, at the Former Quaker Meeting House, The Cayo, Cayo Farm, Llanvecha Road, Llandenny

Proposed: *that further information is required before a comment can be made*

- **DC/2016/00315:** Discharge of condition 3 (Barn owl box provision) from planning consent. At Gwern Eddig Farm, Chepstow Road, Raglan

Proposed: *that further information is required before a comment can be made*

4198 Agenda 9:- To note finance matters, including Income & Expenditure

Payee	Amount
Clerks salary & HMRC January	
Merlin Waste 9 & 23 January	£40.68
Monmouthshire County Council Grass cutting	£851.74
City Illuminations	£6,096.00

It was: proposed by Cllr S Price seconded by Cllr Penny Jones the invoices are paid

All those present agreed

All invoices were available for members to inspect

A number of members expressed concern that some of the lighting columns were not illuminated and two of the decorations were not illuminated during the festive session. Following some discussion it was:

Resolved: the clerk should contact MCC street lighting relating to this matter asking for reimbursement.

It was also proposed: by Cllr Helen Williams that MCC should be counter charged and the community council should consider inviting new contractors to quote for the next season

Seconded by Cllr T Phillips

All members agreed

The clerk informed members about the new process for installing Christmas decorations. MCC will be expecting everyone to follow the new process following the fatality of a worker elsewhere.

4199 Agenda 10:- Members concerns on highway issues.

Cllr Phillips informed members that a local businessman has offered to paint the inside of the bus stop opposite the Beaufort Hotel. He also explained that the lighting column needed remedial works. It was also explained that the coping stones on the raised planters in this location needed re-bedding

Cllr Price made reference to the ongoing construction works at Prince Charles Road. She explained due to the extreme weather conditions the contractors have difficulty in maintaining the roads and the mud is very bad at the moment. Cllr Price informed the meeting that the foundations for a number of dwellings have being excavated. After some debate it was:

Resolved: the clerk contacts MHA about the matter.

Cllr P Williams informed members that it was reported that two cyclist were found urinating just inside the cemetery gates on Monmouth Road. All members were appalled with this news.

Cllr Moorby made reference to the condition of the notice board in Llandeny. He explained that the

area where the current board is, is in the conservation area. After some debate it was:

Resolved: the clerk looks into this and obtain an estimate for the new sign and if planning Consent would need to be applied for

Cllr Brown raised concern again over the maintenance of the roads and footpaths in the community and the lack of maintenance by MCC Highways Dept. Cllr P Williams also expressed concern over the moss on the footpaths. The clerk reported that a works order had been placed with the Direct Services Dept, to sweep the following roads, High Street, Usk Road, Fairfax View, Casetory Avenue, Castle Street and Old Monmouth Road. One member also informed the clerk that the road gully had sunk by the Crown Public House.

4200 Agenda 11:- Items of correspondence.

Welsh Government:

1. None

Monmouthshire County Council:

2. Community Council election Candidate briefing 26 & 31 January 2017

The clerk reminded members that they should attend these briefings so everyone has an understanding of the process for May.

3. Ground Maintenance contract 2017/18

Members considered this matter, and after some debate it was: proposed that a sub-group is set up to look at the matter. The following members were proposed, Cllr's Brown, P Williams, Philips and Brierley.

Other Correspondence:

4. Public Service Ombudsman for Wales
5. Public Service Ombudsman for Wales

The clerk gave members a verbal report relating to the Ombudsman enquiry relating to the complaint made by an allotmentee.

6. Tenovus
7. Mrs Sara Griffiths and Ms Katherine Griffin local residents
8. Letter and invoice from Dr Brinley Morgan for poppy wreaths

Cllr Phillips informed members that this letter was received at his home and he gave it to the Chairman to action. The clerk explained that no purchase order had been raised for further wreaths other than the two the community council laid on remembrance day. After some discussion it was: Agreed that the council will pay for these two wreaths this year as a one off payment.

9. Usk and surrounding area cluster meeting minutes
10. Letter from Mr & Mrs Phillips 11 Caestory Avenue Raglan

Emails

11. Bathing Water Review in Wales 2017
12. MCC Cluster Meetings
13. OVW Public appointments in Wales

14. Battle's Over – A Nation's Tribute 11th November 2018
15. OVW TRAINING OPPORTUNITIES FROM ONE VOICE WALES
16. Council calls for evidence on village hall and charity financial hardship
17. OVW Energise Wales Newsletter – January 2017 – Sector news, events and tender opportunities
18. Area Committee Grant
19. Usk and Surrounding Area Cluster
20. Monmouthshire PSB: Well-being Assessment Consultation
21. Email from Cllr Trevor Phillips re MUGA
22. WG Reform of school governance: regulatory framework

Cllr H Williams explained that the proposal is that community and town councils won't have representation on governing bodies.

Cllr Phillips informed members that Penycwadd Play Group has been named in WG reports as excellent.

23. Town and Community Councils Survey
24. Data protection registration - renewal due - action required
25. OVW Area Agenda 26 January
26. The Public Services Board is consulting on the draft assessment
27. PCC Community/Town Councils Meeting - Report

All the correspondence was available for members to inspect. Members noted the correspondence received.

4201 Agenda 12:- Clerk reports.

No further reports to make

4202 Agenda 13:- Reports from members on outside bodies.

Cllr H Williams gave members a verbal report relating to Raglan School. She explained that the school had good results in the teaching well-being etc. Cllr Williams explained that the school has an interim head teacher. She explained that the school will be working on an improvement plan over the next 20 days, and a performance management plan of the school which will be included in the governance programme. School governors should have more input into of the school governance. Cllr Williams will provide further information as when it becomes available. Cllr Williams explained that governors will be interviewing for a new head teacher to start in the new academic year.

4203 Agenda 14:- Reports from the County Councillor

Cllr Penny Jones gave members a verbal report on the waste collection. She explained that a number of complaints have been received about fly tipping and general waste. Cllr Jones explained that business recycling bags can be obtained from the One Stop Shops and the bags are 0.60 pence per roll. Businesses can also obtain commercial recycling bags from £2.50 per roll. There will also be a £25 charge for the waste transfer licence.

The clerk asked what would members like him to put in the letter to the WG or their agents, following the and the response that the council received following the accident with the bus crossing the A40. It was explained that improved signage and speed control is requested.

4204 The Chairman thanked everyone for attending. The meeting closed at 9.15 pm. The date of the next meeting 22 February 2017

Signed by _____
Chairman Cllr Peter Williams
Date 22 February 2017