

Raglan Community Council
Minutes of the Finance Meeting held on Wednesday
27 April 2016 at Raglan School, Station Road, Raglan,
at 7.00pm

Present

Cllr Dennis Brown	Cllr Trevor Phillips
Cllr Vivian Compton	Cllr Helen Williams
Cllr Richard Moorby(Chairman)	Cllr Peter Williams
Cllr Penny Jones	

4051 In attendance:

Adrian Edwards, Clerk to the Council.

4052 Agenda item 1:-Apologies for absence.

Cllr's Ewen Brierley, Sylvia Price and Ray Parry

4053 Agenda item 2: Declarations of interest

No declarations made at this time.

4054 Agenda item 3: To consider the Clerks report of 2015/16

Clerks report year end 31 March 2016

	Apr '15 - Mar 16	Budget	£ Over Budget
Ordinary Income/Expense			
Income			
Allotment Income	390.00	375.00	15.00
Interest Income	3.54	5.55	-2.01
Miscellaneous	1,070.00		
Precept	31,641.00	31,641.00	0.00
Total Income	33,104.54	32,021.55	1,082.99
Expense			
Allotments Expenses	2,943.81	400.00	2,543.81
Bank Service Charges	25.00	25.00	0.00
Charitable Donations	2,900.00	3,650.00	-750.00
Councillor Expenses	314.40	650.00	-335.60
Hall Hire	384.50	300.00	84.50
Insurance Expense	288.16	700.00	-411.84
Office Expense			
Audit	390.00	600.00	-210.00
Consumables	166.28	115.00	51.28
Copying	81.20	58.00	23.20
Election Expenses	0.00	200.00	-200.00
Members Training	0.00	250.00	-250.00

Office allowance	200.00	200.00	0.00
One Voice Wales	650.00	378.00	272.00
Postage	181.91	120.00	61.91
Professional Fees	35.00	75.00	-40.00
Software	0.00	80.00	-80.00
Staff Training	0.00	100.00	-100.00
Stationery	19.93		
Website	<u>279.63</u>	<u>120.00</u>	<u>159.63</u>
Total Office Expense	2,003.95	2,296.00	-292.05
Staff Costs	4,208.34	3,980.21	228.13
Village			
Christmas Lights	0.00	4,800.00	-4,800.00
Costs of Memorandum	4,245.50	12,117.00	-7,871.50
Dog Waste Bins	454.26	485.00	-30.74
General Maintenance	50.00	1,500.00	-1,450.00
Ground Maintenance	3,619.47	1,500.00	2,119.47
Village - Other	<u>8,132.00</u>		
Total Village	<u>16,501.23</u>	<u>20,402.00</u>	<u>-3,900.77</u>
Total Expense	29,569.39	32,403.21	-2,833.82

End of Year reconciliation 31st March 2016

Prepared by Clerk/Responsible Officer
Mr A Edwards

Date: 1st April 2016

Balance as per Bank statements 31st March 2016

Nat West Current Account	£36,334.36	
Nat West Business Reserve Account	£8,825.56	
Balance in Total		£45,159.92

Payments not presented at 31st March 2016

001673	£50.00	
001680	£500.00	
001692	£234.85	
001693	£58.60	
001694	£40.68	
001697	£48.00	
001698	£288.16	
001699	£432.00	
001702	£4032.00	
001703	£234.25	
001704	£58.80	
Total		£5,977.34

Income not banked as at 31st March 2016

None		
Total		£00.00

Net Balances as at 31 st March 2016		£39,182.58
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Raglan Community Council Cash Book

Opening Balance 1 st April 2015	£38,454.56
Receipts in the year 15/16	£33,318.54
Payments in the year 15/16	£32,590.52
Total	£39,182.58

The clerk presented the above report, and invited members to ask any questions. members considered the report and it was:

Proposed: by Cllr Peter Williams seconded by Cllr Phillips the report is accepted.

All members agreed

4055 Agenda item 4: Consider any projects for the 2016/17 financial year

Cllr T Phillips gave members a verbal report relating to the business plan regarding the transfer of the MUGA. Cllr Phillips believed the transfer should be going to MCC cabinet for approval. Cllr H Williams read an email from a person was suggested to oversee the business plan that has been submitted to officers of MCC.

Cllr D Brown asked about the grass cutting and the road sweeping contracts for this coming year. Cllr Brown was disappointed MCC have not given any details in the contract. After some debate it was:

Proposed: By Cllr Brown that the clerk formally writes to MCC direct services.

Cllr Moorby gave members a verbal report following the site meeting with officers from MCC, relating to the proposed footway on Station Road, Raglan. It was explained that MCC are not prepared to extend the footway to Monmouth Road on the grounds of safety. After some debate it was:

Proposed: by Cllr P Williams seconded by Cllr T Phillips the community council makes a contribution towards any road markings.

Cllr D Brown expressed concern over the drainage in the village, and the system is becoming overloaded.

4056 Agenda item 5: To consider requests for grants/donations received for the forthcoming year.

The following councillors made the following declarations.

Cllr Trevor Phillips, declared an personal interest, Raglan in Bloom
Cllr Richard Moorby, declared an personal interest , Monmouth CAB
Cllr Peter Williams, declared an personal interest , Raglan Teas
Cllr Helen Williams, declared an personal interest , Raglan Young Farmers

Raglan Music Festival	£2,000.00
Monmouthshire Meadows	£200.00
St Martins Pen-y-clawdd	£100.00
Monmouth Citizen Advice	£500.00
Raglan in Bloom	£500.00
Raglan in Bloom	£500.00
Raglan Twinning Association	£100.00
Raglan Afternoon Teas	£500.00
Raglan Young Farmers	£100.00
Llandenny Parochial Church Council	£100.00
Raglan Music Festival from 2015	£500.00

The clerk informed members the above groups have made grant applications before the finance meeting. After some debate it was:

Proposed: by Cllr V Compton seconded by Cllr P Jones that the above payments are made.

All members agreed

The clerk asked members if anyone would like to make an application for a grant or submit an invoice that application is to be sent to him as clerk, so all payments can be recorded before any meeting. He also reminded members that following any payment a breakdown on the payment is required including the impact the grant has made.

All members agreed

4057 The Chairman thanked everyone and the meeting closed at 7.50 pm.

Signed by _____
Chairman Cllr
Date 25 May 2016