

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday
24 February 2016 at Raglan School, Station Road, Raglan,
at 7.00pm

Present

Cllr Dennis Brown	Cllr Trevor Phillips
Cllr Vivian Compton	Cllr Ray Parry
Cllr Penny Jones	Cllr Sylvia Price
Cllr Richard Moorby(Chairman)	Cllr Helen Williams
Cllr Noel Porter	

4016 In attendance:

Adrian Edwards, Clerk to the Council.

4017 Agenda item 1:-Apologies for absence.

Cllr Ewen Brierley and Cllr Peter Williams

4018 Agenda item 2: Declarations of interest

No declarations made at this time.

4019 Agenda item 3: To lawfully accept the public element of the reconvened meeting following minute 4009. This item was not included on the agenda dated 3 February.

Proposed: by Cllr V Compton seconded by Cllr Trevor Phillips that the item is included in the minutes and signed.

All Members Agreed

4020 Agenda item 4: To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 27 January 2016.

Proposed: by Cllr P Jones seconded by Cllr V Compton that the minutes are signed.

All Members Agreed

4021 Agenda item 5: Matters to report.

The clerk gave members a verbal report following the meeting with an officer from MCC Highways relating to minutes 4005/4011.

Action point: the clerk to contact the officer for an update on the highway issues.

4022 Agenda item 6: To receive and if appropriate to adopt the Minutes of the Finance Meeting held on Wednesday 27 January 2016.

Proposed: by Cllr D Brown seconded by Cllr V Compton that the minutes are signed.

All Members Agreed

4023 Agenda item 7: Matters to report.

Cllr Brown asked about the notice board in Beaufort Square.

Action point: *The clerk to follow this matter up.*

4024 Agenda item 8: To receive and if appropriate to adopt the Minutes of the reconvened Meeting held on Wednesday 3 February 2016.

Proposed: *by Cllr S Price seconded by Cllr Trevor Phillips that the minutes are signed.*

All Members Agreed

4025 Agenda item 9: Matters to report.

The clerk explained that he has not written to the Post Office counters as Mr Watkins has not provided any further details relating to the proposed closure of the village post office.

Action point: *Clerk to contact Mr Watkins for an update.*

Cllr P Jones gave members a verbal report following her meeting with officers from MCC relating to the new car park in the village. Cllr Jones explained about the car parking signs directing residents and visitors to the car park. Cllr Jones informed members that there would seem to be some misunderstanding over the use of the car park. The School believes the car park was constructed for their sole use.

A number of members expressed concern over this and supported the erection of a standard 'blue sign with a P' indicating where the car park is. One member explained that the car park was part of the planning permission and the car park was for community use as well as the drop off point for the school. There was some debate of this matter and it was:

Proposed: *the council obtain the signs if MCC are unwilling due to budget restraints*

All members agreed

4026 Agenda item 10: Raglan School Lettings policy 'Cllr Brown'

Cllr Brown asked for this item following the meeting being closed in January. The chairman explained following the January meeting he contacted the head teacher and the head teacher has agreed to extend the times by 30 minutes. The clerk also explained that the head teacher input the council's bookings for 15/16 hire and he just confirmed the dates. The clerk explained he assumed the booking times would have been the same as the former agreement 7 to 9.30pm.

Cllr Brown highlighted a number of points from the schools letting policy. There was also some debate over the cost and if the meeting finishes before 9.30pm will the school be reimbursing the council for the non-usage. One member asked if MCC has reimbursed the community council for the room hire we have paid for since the closure of the former school.

Proposed: *the clerk write to MCC asking for the refund.*

All members agreed

Cllr H Williams asked members if they have any concern over the schools letting policy, and if that member or clerk contacts her or Cllr P Jones, as members of the school governors, they will present those matters to the governors.

4027 Agenda item 11: Planning applications.

- **DC/2016/00014:** Brook Farm Holdings, Chepstow Road, Raglan: Proposed use of older barns for family activity/recreational use in conjunction

The clerk presented members with the updates he had received from MCC Planning Dep't. A number of members explained they support the application, but members expressed concern over the way the applicants are going to safeguard children from the day to day farming activities, and the access, including parking, within the designated area. After some debate it was:

Proposed: to contact MCC planning officer asking for further details relating to the above concerns.

All members agreed

- **DC/2013/00385:** Stable & Hayloft, West of Cefn-y-Coed Farm, King Coed, Raglan. Proposed amendments to planning permission DC/2010/00367 to provide two bedrooms

The clerk explained to members that this application has been in the planning system since 2013 but only now been sent to RCC for observations. He explained that the application is light on information, as the application is to provide bedrooms in the loft space. The plan provided does not show any differences in the height. After some debate it was:

Resolved: the clerk should request further information

4028 Agenda item 12: To note finance matters, including Income & Expenditure.

Payee	Amount
Clerks salary & HMRC January	
Merlin Waste 7 & 21 Dec	£40.68
Reimbursement to the clerk for Ink Cartridge	£73.48
Reimbursement to the clerk postage	£10.07
Llanelly CC copying	£48.00

It was: proposed by Cllr S Price seconded by Cllr P Jones the invoices are paid

All members agreed.

All invoices were available for members to inspect

4029 Agenda item 13: Members concerns on highway issues

Cllr Phillips raised concern again over the number of HGVs parking overnight in the lay-by on A40 and drivers using the hedge as a public convenience. After some consideration it was:

Proposed: to write to South Wales Trunk Road Agency expressing the councils concern over the overnight parking and the health issues.

All members agreed

Cllr P Jones explained that she had received a number of complaints about the road surface on Elms Road. There was some debate whether this damage was done when the number of HGV

were using it to transport waste materials from the new development at the services. Cllr Jones will inspect the location.

Cllr Moorby raised concern over the felling of trees on the A449 in the location opposite Llandenny. It was explained that the trees had been felled for safety reasons.

Cllr Jones gave members a verbal report relating to the footpath on Station Road, Raglan. Cllr Jones explained that she has met with officers from MCC Highways and they have written to the person who has raised concern and copied the letter to the cabinet member and community council. Members debated this matter in great depth, and,

Resolved: *to invite MCC officers and the Cabinet member to a site meeting at a peak time when the road is used and in high demand.*

All members agreed

Cllr S Price raised concern over the number of HGV vehicles cutting the grass banks up adjacent to the lay-bys on the A40 and it would seem cars are being left for sale in the same location. It was explained this is a safety matter with vehicles slowing down or stopping to look at these vehicles. After some debate it was:

Resolved: *the clerk should write to SWTRA raising the councils concern*

Members also expressed concern over the amount of waste material being tipped in the lay-by on Chepstow Road. One member explained if this was being done by a member of the public the Environmental Dep't would be taking someone to court for fly tipping. It was explained this road is one of the main roads into the village.

Resolved: *to write to MCC highways about this matter.*

Cllr Jones explained to members that the local MP will be writing to the DVLA about the number of vehicles just left on the side of the highway in the community.

4030 Agenda item 14: Items of correspondence. (Please see appendix)

Welsh Government:

1. None to date

Monmouthshire County Council:

2. Ground Maintenance Contract 2016/17

Cllr Phillips expressed concern over the number of cuts done in the year. A number of members asked which areas are included in the contract. After some debate it was:

Proposed: *by Cllr D Brown seconded by Cllr Compton the clerk should ask the areas included in the current contract.*

All members agreed

3. Pedestrian Access to Raglan School

Other Correspondence:

4. HM Courts Tribunals Service
5. Tribunals Services
6. Ombudsman Principals of Good Administration
7. One Voice Wales Membership 2016/17
8. Sovereign play equipment estimate
9. Insurance quotation from Came and Co

10.Insurance quotation from Zurich

The clerk presented members with two quotations for the current year, after some debate it was:

Resolved: *the council accept the quotation from Came & Co*

All members agreed.

4031 Agenda item 15: Clerk reports.

No further reports

4032 Agenda item 16: Reports from members on outside bodies.

Cllr H Williams gave members a verbal report following a meeting regarding the business case relating to the MUGA and adjoining field. Cllr Williams explained that the agent that is being used has stated that the business case will be agreed within eight weeks and he is into week six. There was some concern over the mess that has been left in the field following the construction of the school.

Cllr T Phillips also raised concern over the trees and bushes over hanging the footpath adjacent to the new school. He explained since the footpath has been diverted more people are using this footpath as a short cut.

Action point: *Clerk to contact MCC Rights of Way officer.*

Cllr S Price asked about the area around the dog walk area, and the number of seats/benches in this location. There was some debate and it was

Proposed: *the clerk obtain some estimates for several new benches*

A number of members raised concern over the two new wooden figures that have been erected outside the Beaufort Hotel. It was explained Beaufort Square is part of the conservation area.

Resolved: *the clerk writes to MCC*

4033 Agenda item 17: Reports from the County Councillor

No further reports. Cllr Jones informed members that she will be holding a constituent surgery in the Old School Rooms between 4.30 and 6.30pm

4034 The Chairman thanked everyone for attending. The meeting closed at 8.35 pm. The date of the next meeting 23 March 2016

Signed by _____
Chairman Cllr Richard Moorby
Date 23 March 2016