

**Raglan Community Council**  
**Notes from a Meeting convened on Friday**  
**4 November 2016 at MUGA, Chepstow Road, Raglan**  
**at 1.00 pm**

**Present**

Cllr Trevor Phillips  
Mr Phil Kenney  
Mr Phil Wall

**In attendance:**

Adrian Edwards, Clerk to the Council.  
Preferred contractor from MCC was also in attendance

The meeting was convened to resolve the outstanding issues with the lighting columns on the Multi Use Game Area (MUGA). C-Cllr Penny Jones sent an email to officers from MCC regarding the issues and the ongoing Community Asset Transfer (CAT)

Following the email Mr Phil Kenney agreed to meet to look at the outstanding issues. The existing meter box was opened and it was decided that the layout in the meter box will need to be reconfigured to allow a new token box to be installed. It was explained that the existing token box is no longer in use and parts are no longer available.

The officer, along with the contractor, agreed the meter box will be reconfigured and a new token meter and collection box will be installed. It is expected the works will be completed by the end of November 2016.

Those present inspected the frontend of the power supply and the connection was disabled on the grounds of safety. This allows the contractor to undertake the work safely.

It was explained if it would be better to install a card type system. That system would allow the lights to be activated with a swipe of a credit type card and the card would be discarded afterwards, or alternatively a token system can be installed, After some debate it was agreed a token system would be more advantageous and sustainable, as the tokens can be recycled. It was confirmed the new tokens will last for one hour.

Cllr Phillips was given two keys for the cabinet and Cllr Phillips will be the contact point for maintenance and replacement tokens etc.

The meeting finished at 1.45 pm.

Signed by \_\_\_\_\_  
Chairman Cllr Peter Williams  
Date 23 November 2016