

Raglan Community Council
Minutes of the Ordinary Meeting held on Wednesday
23 September 2015 at the Raglan Baptist chapel at
7.00pm

Present

Cllr Vivian Compton
Cllr Ewen Brierley
Cllr Richard Moorby(Chairman)
Cllr Penny Jones

Cllr Ray Parry
Cllr Sylvia Price
Cllr Peter Williams
Cllr Helen Williams
Cllr Noel Porter

3921 In attendance:

Adrian Edwards, Clerk to the Council.
Mr Andrew Johnson, Mr Chris Butler-Donnelly, Mrs Kirsty Hope officers from RVHA

3922 Agenda item 1:-Apologies for absence.

Cllr Trevor Phillips

3923 Agenda item 2: Declarations of interest

No declarations made at this time.

3924 Agenda item 3: Presentation by Raglan Village Hall Association (RVHA)

The chairman invited Mr Johnson to present his update on the provision of community facilities in Raglan. He explained about the proposals to undertake the transfer of the former school site. He explained the MCC Cabinet agreed on the 15 July in principle that the transfer of the site will go ahead. He explained the approval is subject to some restrictions; - the site receives planning consent, a business case is agreed, and funding is agreed within two years.

He explained that RVHA will be using the Community Led Plan for further evidence to make the submissions for funding. Mr Johnson explained that RVHA has passed the first stage of the big lottery funding process and they have six months to complete the second stage and submit the application. He explained that RVHA will be holding consultation and community engagement where residents will be invited to give feedback on the proposals. RVHA will be exploring the possibility of providing library services for the village and engaging with MCC library services.

Mr Johnson explained that a subgroup has been formed to develop the procurement, tender and planning process, along with the affordability. The project will meet the community need, providing value for money and the project can be sustainable. Mr Johnson explained that during the engagement process a number of tests will be applied; inform the community on the progress to date, collect information on the community vision, gather further community evidence to support the project and test the appetite for a community contribution through fundraising, Section 106 agreements from development in the community and the local precept.

Mr Johnson wished for the following to be recorded, that help from the lead officers from MCC has been invaluable, and he and the working group hopes this will continue.

Members asked a number questions including the demolition process and the fundraising. After some further debate it was agreed that officers from RVHA will present a further update at the December meeting.

The chairman thanked the three officers and they left the meeting at 7.40pm

3925 Agenda item 4: To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 15 July 2015.

Cllr Ewen Brierley asked about minute 3915 and the concerns relating to the bridge on Old Monmouth Road and Castle Street. It was agreed that the minute should be amended, to reflect the concerns over the foundations to the bridge.

Proposed by Cllr P Williams seconded by Cllr S Price that the minutes are signed as a true record after the amendment is made.

All Members Agreed

3926 Agenda item 5: Matters to report.

The clerk explained that the outstanding shortfall that a tenant owes is still outstanding and the council has not received a reply to the letters sent.

He also informed members that the works to the footpath on the Dog Walk are complete.

3927 Agenda item 6: Planning applications no application received prior to the meeting

- **DC/2015/00989:** To remove and replace the existing rear conservatory and replace with new single storey glass style conservatory. Raglan Arms Llandenny
- **DC/2015/01029:** Alterations and extension to existing dwelling. Erection of new garage and extension to residential curtilage. Parclands, Pen-y-Parc Road, Raglan
- **DC/2015/01033:** Formation of new covered area for cattle holding/feeding area and alterations to existing slurry holding lagoon. 3 Brooks Farm, Chepstow Road, Raglan

After consideration no objections were offered to the three applications above.

All members agreed

3928 Agenda item 7: Finance Matters.

Payments for September	
Clerks salary & HMRC August & September	
Merlin Waste 13 & 27 July	£33.90
Llangovan Church Grant	£50.00
Merlin Waste 3, 17 th and 31 Aug	£57.63
RCS Ground & Garden	£1,284.00
SET Office Supplies	£50.32
Merlin Waste 14 th and 28 September	£40.68
Raglan Baptist Church	£19.50

It was: proposed by Cllr P Williams seconded by Cllr S Price the invoices are paid

All members agreed.

All invoices were available for members to inspect

3929 Agenda item 8: E-mail addresses for RCC members 'Cllr Moorby'

Cllr Moorby asked the clerk for an update on the email addresses. The clerk informed members he has obtained the costs. To set up emails for Raglan Community Council members will be an estimated £20 per account. Each account will be 2GB which should be more than adequate for normal use by members.

After some debate it was:

Proposed: by Cllr V Compton seconded by Cllr P Williams that members should have a generic email account.

All members agreed.

3930 Agenda item 8: Disabled parking bay, 'Cllr Moorby'

Cllr Moorby explained that a number of residents asked about the notice on the Main Road which is a traffic order to install a disabled bay on the main road.

After some debate it was:

Proposed: that clerk contacts MCC Highways to gain further information and contact members with the information.

All members agreed.

3931 Agenda item 10: Raglan High Street' Cllr Moorby'

Cllr Moorby explained that he had received a number of emails from residents expressing concern over parking in the village, and the proposed street calming. The clerk also explained that he had received an email from a local business person expressing concern over the construction of the widening of the footpath outside Shackleton's Pharmacy. The clerk presented the email so members were aware of the persons concern. The clerk explained the Community Council has not received any detailed information relating to this proposal. It was agreed that the clerk should reply to the resident informing him the council has not received any details at this stage.

All members agreed.

3932 Agenda item 11: Conservation Area 'Cllr Moorby'

Cllr Moorby explained that he attended the consultation meeting in County Hall, which was well attended. He gave members a verbal report on the proposed changes to Raglan and surrounding communities. He explained that there will be minor changes to Raglan and it would appear that no changes are proposed to Llandenny community.

3933 Agenda item 12: Kingcoed grit bins 'Cllr Moorby'

Cllr Moorby gave members a verbal report on the grit bins in the Kingcoed area. He explained that he visited a number of locations in that community and it would seem a number of grit bins are damaged or the lids are broken. Cllr Jones also explained that some of the grit bins are solid with old wet grit.

After some debate it was:

Proposed: the clerk should contact MCC Highways making them aware of the damage before the winter sets in.

All members agreed.

3934 Agenda item 13: Footpath along Station Road 'Cllr Moorby'

Cllr Moorby informed members that he has received a number of concerns from local residents about the lack of footpath on Station Road Raglan. There was some concern and debate about the lack of a footway since the school has been constructed and the increase in traffic to the MCC depot. After some debate it was:

Proposed: that the council considers contributing to installing white lines so it can warn drivers that are using the road, and give pedestrians a safe place to walk.

All members agreed.

3935 Agenda item 14: Members concerns on highway issues.

Cllr Compton explained that the lighting columns on the footpath, linking Ethley Drive and The Willows had been out of order, but she contacted the clerk to ask MCC to investigate, and the lighting columns are working at the moment.

Cllr P Williams expressed concern over the number of vehicles parking on the footpaths in the village and on Fairfax View. He explained that parking on the footpaths has been increasing over the last number of months. After some debate it was:

Resolved: the clerk should write to MCC highways and the local Police so some action can be taken.

All members agreed.

One member asked if the existing bus bay is still open for vehicles to park etc. It was explained that bus bay will remain open until the new car park is open.

3936 Agenda item 15: Items of correspondence.

Welsh Government:

1. Royal Commission on the Ancient & Historical Monuments of Wales
2. Letter from Minister for Public Services
3. Response to consultation on a land Transaction Tax

Monmouthshire County Council:

4. MCC Local Development Plan "Primary Shopping Frontages"

Other Correspondence:

5. Shelter Cymru, Annual return
6. NatWest Bank update on changes to account
7. One Voice Wales, Questions to the AGM
8. Public Service Ombudsman for Wales
9. Came and Co councils insurance broker
10. Become a Dementia Friend.
11. Llanelly Community Council, letter

The chairman read out the letter relating to the council considering sharing office space with Llanelly Community Council. After some debate it was:

Resolved: to thank LCC for the invitation but members believed that it would be of no benefit

to the council or its residents
12. Planning Aid Wales

Correspondence by Email

13. Gwent Police your voice survey
14. Gwent Police crime report July & August
15. Auditor
16. Gwent PCC
17. Access 4 All Forum
18. Raglan Church in Wales Open Day
19. Proposed changes to TAN 10
20. Wales Air Ambulance & Noah's Ark Appeal
21. Members email accounts
22. MCC Defibrillator in the community
23. Email from local resident regarding highway concerns
24. Email from MCC Monitoring Officer

Members noted all the correspondence

3937 Agenda item 16: Clerk reports.

The clerk informed members that the external auditor asked for the Annual Return to be signed and box 7 initialed by the clerk and Chairman.

All members agreed.

The clerk updated members relating to the insurance claim relating to the Christmas Decorations in 2014/15. It was explained that the contractor agreed to settle the one claim. The remaining claims are still with the insurance company.

3938 Agenda item 17: Reports from members on outside bodies

Cllr H Williams gave members a verbal report relating the MUGA and the transfer process. She explained that some minor amendments have been made but MCC estates department are still holding onto the document.

Cllr H Williams gave members a further report on the meeting with Raglan Village Hall Association and the group meetings with MCC. She explained that she does not have any further information than what the officers from RVHA gave at the start of the meeting.

Cllr Compton asked about the waste which was tipped on the field adjacent to the MUGA. It was explained that the situation is being monitored by the school and the governors.

Cllr P Williams made a comment about the number of other people placing items on the council notice board on the main road. It was explained that the notice board by the school has been removed while the improvement works are undertaken.

3939 Agenda item 18: Reports from the County Councillor

Cllr Jones wished to congratulate Raglan in Bloom for their success this year. Cllr Jones gave members a verbal report on the financial restraints that MCC are going to be face again this coming year, and she believes that Community and Town Councils will need to think about the service delivery in the coming years.

Cllr Jones explained that it is expected that the new car park will be completed on the 9 October and the remaining works on Chepstow Road will also be completed in the half term break.

Cllr Jones also gave members a verbal report on the issues relating to car parking at Castory Avenue

3940 The Chairman thanked everyone for attending. The meeting closed at 9.28 pm. The date of the next meeting 28 October 2015

Signed by _____
Chairman Cllr Richard Moorby
Date 28 October 2015