

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday**  
**22<sup>nd</sup> July 2015 at the Raglan Baptist chapel at**  
**7.00pm**

**Present**

Cllr Dennis Brown  
Cllr Ewen Brierley  
Cllr Richard Moorby(Chairman)  
Cllr Ray Parry

Cllr Trevor Phillips  
Cllr Sylvia Price  
Cllr Peter Williams  
Cllr Helen Williams

**3905 In attendance:**

Adrian Edwards, Clerk to the Council.

**3906 Agenda item 1:-**Apologies for absence.

Cllr Penny Jones and Cllr Porter

**3907 Agenda item 2:** Declarations of interest

No declarations made at this time.

**3908 Agenda item 3:** To receive a signed motion to amend minute 3878 (No 16) under section 7 (a) of the councils Standing Orders

The chairman asked for a proposal that the motion is signed.

**Proposed:** by Cllr T Phillips seconded by Cllr S Price, all members agreed.

**3909 Agenda item 4:** To receive and if appropriate to adopt the Minutes of the Community Meeting held on Wednesday 24 June 2015.

***Proposed** by Cllr P Williams seconded by Cllr S Price that the minutes are signed as a true record.*

**All Members Agreed**

**3910 Agenda item 5:** Matters to report.

- The clerk asked Cllr P Williams if he had been to the Bank to sign the mandate. Cllr Williams has not attended the Bank to date.
- The chairman asked about the issues with outstanding allotment fees. Cllr Price and the clerk confirmed that the outstanding issues have been resolved.
- Cllr Phillips explained that the bus bay on Chepstow Road will remain but access will be stopped up not allowing any parking in that location.

**3911 Agenda item 6:** To receive and if appropriate to adopt the Minutes of the Allotment Sub-committee Meeting held on Thursday 16 July 2015.

The clerk informed members that the meeting was not quorate, so he has provided notes for member's consideration. Cllr S Price gave members a verbal report.

- Cllr Price explained that both sites were inspected and it would seem from the inspection that no work has been carried out on the footpaths.
- It was explained that the allotment numbers have been obtained and are waiting fixing.
- Cllr Price explained that two existing tenants are interested in the vacant allotment. The Clerk explained that he has received no further correspondence from Mrs S or since Cllr Williams informed members that he had received a personal letter from Mrs S.
- Cllr Price informed members that the allotment committee will be convening a meeting on the 7 October. Venue to be confirmed.
- Cllr Price and the clerk explained that some of the allotments are not cultivated to a reasonable standard.
- The clerk explained that the allotment holder has still not paid the outstanding rent.
- Cllr Price gave members a report on the Dog Walk and explained the surrounding grassland needs some attention. There was some debate over the grass in this area, after some debate it was:

**Proposed:** by Cllr Brierley seconded by Cllr S Price that the notes are noted.

**All Members Agreed**

**3912 Agenda item 7:** Matters to report.

**In conclusion:**

- If the tenants don't replace or make good the footpaths by December 2015 the community council will engage the services of a contractor to make good the footpaths.
- A letter sent to the tenant asking for the outstanding fee.
- The clerk to obtain estimates for the grass cutting and if the cost is appropriate instruct the appropriate contractor.
- The footpath on the slope from the east side of the path should be widened and a new surface installed.
- Cut the hedge back to the existing fence.

The council should set aside a budget to maintain the Dog Walk and surrounding area.

**All members agreed**

**3913 Agenda item 8:** Planning applications.

- **DC/2015/00751:** Proposed single storey extension to existing detached dwelling, plus new double garage. The Garden House, Cefn Tilla Road, Llandenny.
- **DC/2015/00658:** Conversion of building to ancillary accommodation to Beaufort House. Public Convenience opposite Beaufort House, Castle Street, Raglan.
- **Draft Notice**

- **DC/2015/00850:** Discharge of condition 10 (tree protection)
- **DC/2015/ 00862:** Discharge of condition 14 (Approved Flood Consequences)
- **DC/2015/ 00851:** Discharge of condition 16 (Replacement hedgerow)

Members considered the above applications and offered no objections, after some debate it was:

**Proposed:** by Cllr Phillips seconded by Cllr P Williams, that no objections are made.

**All members agreed.**

**3914 Agenda item 9:** Finance Matters.

Payee	Amount
Payments for June	
Clerks salary & HMRC	
Raglan Baptist Church	£19.50
Merlin Waste 13 & 27 July	£33.90
Traveling mileage for the clerk 89 miles	£28.48

**Proposed:** by Cllr P Williams seconded by Cllr S Price that payments are made.

*All invoices were available for members to inspect*

The clerk informed members that the internal audit was completed. It was:

**Proposed:** by Cllr Williams seconded by Cllr Phillips that the Chairman signed the internal audit report

The annual return was available for members to inspect.

**3915 Agenda item 10:** Members concerns on highway issues.

Cllr Moorby informed members that MCC has repainted the road markings on the junction of Llandenny and Chepstow Road, which is still causing issues with road users.

Cllr P Williams expressed concern over the number of vehicles parking on corners along Fairfax Road.

Cllr H Williams informed members that MCC have installed a number of sign posts on the Abergavenny Road. There was concern over the road traffic signs close to the A40 roundabout and the Grange Mill turning.

**3916 Agenda item 11:** Items of correspondence.

**Welsh Government:**

1. Nil

**Monmouthshire County Council:**

2. Highways Act 1980 Sec 119 Footpath 78 (Part) Raglan public path diversion Order 2015

**Other Correspondence:**

3. One Voice Wales receipt for payment
4. One Voice Wales area agenda
5. Ombudsman annual report 2014/15
6. Ombudsman relating to complaint
7. Grant request Friends of Llangovan Churchyard
8. Aon insurance

### **Correspondence by Email**

9. The Consumer Council for Wales.
10. Abergavenny Festival of Cycling
11. Support your high street

***It was Agreed:*** that correspondence received by Cllr P Williams from Mrs S is noted as the Council has not received this correspondence from Mrs S.

### **3917 Agenda item 12:** Clerk reports.

The clerk presented members with a verbal report in relation to the number of hours worked relating to the work on the MUGA and the issues relating to the Public Service Ombudsman for Wales report. The clerk left the meeting. After some debate it was :

**Proposed:** by Cllr S Price seconded by Cllr P Williams that a maximum £650 is paid.

**Resolved:** to pay part of the overtime as above.

### **3918 Agenda item 13:** Reports from members on outside bodies.

Cllr Philips gave members a verbal report from the One Voice Wales area meeting. He explained that a number of members expressed concern over the cycle race that toured Monmouthshire. Cllr P Williams expressed concern over the closure of the toilets at the Old School as no provision has been made to provide replacements. Concern was also expressed over the grass cutting on the bypass and junctions. Cllr H Williams informed members that the MUGA business plan needs further amendments following MCC Cabinet meeting.

### **3919 Agenda item 14:** Reports from the County Councillor

Cllr Jones offered apologies but the chairman read an email from Cllr Jones in her absence

### **3920** The Chairman thanked everyone for attending. The meeting closed at 9.10 pm. The date of the next meeting 23 September 2015

Signed by \_\_\_\_\_  
Chairman Cllr Richard Moorby  
Date 23 September 2015