

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday**  
**24<sup>th</sup> June 2015 at the Raglan Baptist chapel at**  
**7.00pm**

**Present**

Cllr Dennis Brown  
Cllr Vivienne Compton  
Cllr Penny Jones  
Cllr Richard Moorby(Chairman)  
Cllr Noel Porter

Cllr Ray Parry  
Cllr Trevor Phillips  
Cllr Sylvia Price  
Cllr Peter Williams  
Cllr Helen Williams

**3883 In attendance:**

Adrian Edwards, Clerk to the Council.

**3884 Agenda item 1:-Apologies for absence.**

Cllr Ewen Brierley

**3885 Agenda item 2: Declarations of interest**

No declarations made at this time.

**3886 Agenda item 3:** To receive and if appropriate to adopt the Minutes of the Community Meeting held on Wednesday 27<sup>th</sup> May 2015.

*Proposed by Cllr P Williams seconded by Cllr P Jones that the minutes are signed as a true record.*

**All Members Agreed**

**3887 Agenda item 4: Matters to report.**

Cllr Penny Jones explained that she has also written supporting the Monmouthshire Meadows Group.

**3888 Agenda item 5:** To receive and if appropriate to adopt the Minutes of the Annual General Meeting held on Wednesday 27<sup>th</sup> May 2015.

*Proposed by Cllr T Phillips seconded by Cllr S Price that the minutes are signed as a true record.*

**All Members Agreed**

**3889 Agenda item 6: Matters to report.**

Cllr H Williams asked about the member representing the Community Council on the Raglan Village Hall committee. Cllr P Williams will represent the Community Council

The Clerk explained that Cllr P Williams will need to visit the Council's bank and take all the relevant paperwork with him to become a signatory for the Community Council.

**3890 Agenda item 7:** To receive and if appropriate to adopt the Minutes of the Ordinary

Meeting held on Wednesday 27<sup>th</sup> May 2015.

**Proposed** by Cllr P Williams seconded by Cllr T Phillips that the minutes are signed as a true record.

**All Members Agreed**

Cllr T Phillips explained that the point about the allotments was not recorded and asked why it had taken so long to re-let. He also asked why the comments he read out from Cllr H Williams email were not recorded. The Clerk apologised for missing that point in the minutes.

**3891 Agenda item 8:** Matters to report.

The Clerk explained that one tenant has not returned her application and relevant fee. Cllr S Price will visit the tenant and make a general enquiry, relating to the current situation and contact the Clerk.

Cllr S Price asked about minute 3880 and the repairs to the footpath surface. The clerk informed the Council that the work is due to commence on the 4 July. Cllr Price explained that it impossible to walk along the footpath.

**3892 Agenda item 9:** To receive a signed motion to amend minute 3878 (No 16) under section 7 (a) of the Councils Standing Orders

The chairman explained that the motion will need to be included on the next agenda.

**All members agreed**

**3893 Agenda item 10:** To receive and if appropriate to adopt the Minutes of the Special Meeting held on Thursday 11 June 2015.

**Proposed** by Cllr T Phillips seconded by Cllr P Jones that the minutes are signed as a true record.

**All Members Agreed**

**3894 Agenda item 11:** Matters to report.

Cllr P Jones asked if anyone has received any feedback from the organisers and if the day was a success. The general feeling was the day was a success.

**3895 Agenda item 12:** To receive and if appropriate to adopt the Minutes of the Allotment Sub-committee Meeting held on Thursday 11 June 2015.

The Clerk explained the meeting was not quorate and the meeting was adjourned.

**3896 Agenda item 13:** Matters to report

No matters to report

**3897 Agenda item 14:** Planning applications no application received prior to the meeting

- **DC/2015/00641:** Hay Barn, implement and seasonal lambing shed. Crown Farm, Raglan
- **DC/2015/00501:** To dismantle and remove glazed timber conservatory at the rear of

property, and replace with Georgian style room conservatory with white upvc capped aluminium roof structure on masonry wall. Rendered and painted as existing, with fixed pane size panels in white upvc, and bi-folding door to north elevation. At Raglan Arms, Llandenny

Members considered both the above applications and offered no objections, after some debate it was:

**Proposed:** by Cllr Porter seconded by Cllr P Williams, that no objections are made.

**All members agreed.**

The Clerk explained that he had received a number of calls relating to lorries and someone using a greenfield site as a landfill site. Cllr P Jones also explained that she has also received a number of telephone calls regarding this matter. There was some debate over this matter and it was:

**Proposed:** the Clerk should write to MCC Planning dept.

**3898 Agenda item 15:** Finance Matters.

Payee	Amount
Payments for June	
Clerks salary & HMRC	
Monwel signs	£240.98
RCS fencing	£1,284.00
Merlin Waste 4 & 18 May	£33.90
Merlin Waste 1, 15 & 29 June	£50.85
Mr L V Llewellyn, Int Audit	£95.00

**Proposed:** by Cllr P Williams seconded by Cllr S Price that payments are made.

Cllr T Phillips explained that the chairman's allowance was not included in the above finance list. It was:

**Proposed:** by Cllr T Phillips seconded by Cllr P Williams that the chairman's allowance is paid.

There was some debate over the erection of the allotment signs. It was:

**Proposed:** by Cllr Porter seconded by Cllr D Brown that the council engage a contractor to undertake the work.

**All members agreed**

All the invoices were available for inspection by members.

Cllr P Williams informed members that he had received a further letter from Mrs S the complainant who complained about the Council and the allotment. There was some vigorous debate over this matter and it was:

**Agreed:** that correspondence from Mrs S at this stage is noted as the Council has not received this correspondence.

The clerk explained that the internal audit was completed. The Chairman signed the internal audit report

**3899 Agenda item 16:** Members concerns on highway issues.

Cllr T Phillips raised concern over the speeding traffic on Chepstow Road. Cllr P Jones also explained that she has also received a number of telephone calls and emails regarding this issue. It was also explained that there will be a workshop with a neighbouring council relating to training how to use a speed gun. He also explained that the council have been asked to reinstate the 30 MPH speed sign.

Cllr P Jones explained that she had received a complaint from Raglan conservation group, requesting the signs are reinstated. Cllr Jones explained that she has contacted officers from MCC Highways regarding the reinstatement of the signs.

Cllr P Jones gave members a verbal report relating to the construction works and the time it is taking. She also explained that there was also debate over the existing bus bay and the costs involved relating to the retention of the bus bay. After some debate it was:

**Agreed:** *Cllr P Jones will report back following further meetings with MCC Officers.*

Cllr Phillips raised concern over the grass on the roundabouts and the junction at Monmouth Road. There was some debate over this and it was:

**Proposed:** *the Clerk should write to officers of MCC Highways Dept.*

Some members made reference to cars that appear to be abandoned on the side of the highway. It was explained that MCC enforcement officers will be looking into this matter.

**3900      Agenda item 17:** Items of correspondence.

#### **Welsh Government:**

1. Resource Efficient Wales

#### **Monmouthshire County Council:**

2. Outstanding Correspondence 'Letter from Roger Hoggins'
3. Invitation for expressions of interest in becoming a member of the forum
4. Review of Communities and Electoral Arrangements in Monmouthshire Postponement
5. Additional Learning Needs in Monmouthshire

#### **Other Correspondence:**

6. Raglan parish Church 'Letter regarding financial help'
7. One Voice Wales 'Large Councils Conference'
8. National Eisteddfod 'Proclamation Ceremony Saturday 27 June'
9. Letter from internal auditor

#### **Correspondence by Email**

10. Press release, 'Calls for higher planning fees'
11. Press release, from Minister for Public Services 'Written Statement' 'Mergers & Reform'
12. Councils insurance claim
13. One Voice Wales, Green Energy Awards
14. One Voice Wales, Training dates
15. One Voice Wales, Training 'Module 15 Information management'
16. Press release, Council to engage over additional learning needs
17. MCC 'Highways Act 1980' 'Section 118, 26 & 119 Highways Act 1980'
18. Cllr Penny Jones, 'Email correspondence relating to road works on Chepstow Road'
19. Training relating to Asset Transfer

20. Gwent's PCC, Biggest ever survey into impact of crime and ASB in Rural areas.
21. Public Health (Wales ) Bill, 'Provision of toilets available for use by the public'
22. One Voice Wales, Training Health & Safety'
23. City Illuminations 2015 and onwards contract
24. One Voice Wales, Survey
25. Email from Cllr Helen Williams
26. One Voice Wales, 'Larger Councils Conference'
27. Gwent Police crime report 'May 2015'
28. One Voice Wales, Access to information Local Government (democracy) (Wales) Act 2013
29. One Voice Wales 'Support the High Street'
30. Gwent PCC, 'Share your views on Policing & Crime in Rural Areas in Gwent'
31. One Voice Wales, 'Training Module 7 Health & Safety'

All the above correspondence was noted by those present

**3901      Agenda item 18:** Clerk reports.

The Clerk read out a further letter from the Public Service Ombudsman of Wales (PSOW). The Clerk gave members a verbal report following receipt of this letter from the PSOW. He explained that the PSOW has asked for the Council to adopt the PSOW Code of Conduct, as the Council amended that allotment agreement to include the sections from the Allotments Act 1922. Members debated this in full and are content with the changes and agreed to adopt the changes made.

***Proposed:** by Cllr P Jones seconded by Cllr P Williams.*

**All members agreed**

**3902      Agenda item 19:** Reports from members on outside bodies.

Cllr Williams gave members a report on the current situation with the new school and informed members that the old school is now closed and the building is currently empty.

Cllr S Price gave members a verbal report on St Cadocs Court. She explained that there is an issue with vermin and pest control officers have visited and inspected the building. She explained that it's her understanding that Monmouthshire Housing are waiting for a revised bat report.

Cllr P Williams would like to express thanks to Raglan in Bloom, for the flowers that are on show this year.

**3903      Agenda item 20:** Reports from the County Councillor

Cllr Jones explained that she has been contacted by a resident regarding a tree that was planted by one of her relatives and she had concerns that the tree will be cut down. Cllr Jones explained that the tree will not be felled until the MCC has been confirmed the proposed use of the school, and consideration can be given to the tree then.

Cllr Jones also explained that she has been made aware that the Beaufort Hotel is going to convert the disused toilets into accommodation.

**3904      The Chairman thanked everyone for attending. The meeting closed at 9.10 pm. The date of the next meeting 22 July 2015**

Signed by \_\_\_\_\_  
 Chairman Cllr Richard Moorby  
 Date 22 July 2015

