

**Raglan Community Council**  
**Minutes of the Ordinary Meeting held on Wednesday**  
**28 October 2015 at the Raglan School at**  
**7.00pm**

**Present**

Cllr Richard Moorby(Chairman)  
Cllr Penny Jones  
Cllr Sylvia Price

Cllr Peter Williams  
Cllr Trevor Phillips  
Cllr Noel Porter

**3954 In attendance:**

Adrian Edwards, Clerk to the Council.

**3955 Agenda item 1:-Apologies for absence.**

Cllr's Helen Williams, Dennis Brown, Ray Parry, Ewen Brierley, Vivian Compton

**3956 Agenda item 2: Declarations of interest**

No declarations made at this time.

**3957 Agenda item 3: Presentation by Mr Gavin Howells, MHA Development Manager and Ms Karen Tarbox, Director of Property Services at MHA relating to St' Cadocs Court, Raglan**

The chairman welcomed officers from MHA and invited them to introduce themselves to members. Mr Howells explained that MHA will start the demolition work on site on the 9 November this year and it is proposed that a planning application will be submitted to the planning authority in the next couple of months. Mr Howells presented members with plans of the proposed development. He explained that there are three different proposals. He explained that all three proposals are for 10 dwelling units with off street parking. He explained that MHA will be letting the units in line with MCC housing policy.

Mr Howells explained MHA will be holding a consultation so the council and local residents will be able to make any observations relating to the planning application. There was some debate over the construction traffic during the construction works. Members were assured traffic will be managed and traffic controls will be in place on Price Charles Drive. One member asked if all residents could be issued with a letter explaining the current situation. Mr Howells offered to send the council the plans electronically so they can be uploaded onto the council's website.

The chairman thanked the officers for attending and presenting to members with the proposals.

The officers left the meeting at 7.32 pm

**3958 Agenda item 4: To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 23 September 2015.**

***Proposed by Cllr Penny Jones seconded by Cllr Peter Williams that the minutes are signed as a true record after the amendment is made.***

***All Members Agreed***

**3959 Agenda item 5:** Matters to report.

Minute 3924: The clerk explained that if the council are minded to raise the precept to make contributions to the Ragan Village Hall Association (RVHA), there are limits under section 137 or under the powers of well-being. He explained there may be provisions under the Miscellaneous Act where the council would be able to make a contribution. He also explained that any funding will need to be identified in the council's budget with a budget heading, and RVHA will need to supply details on application and submit a report on a completion of that project for audit trail purposes.

He also reminded members that if members are on the RVHA committee, they will need to declare personal and prejudicial interests and leave the meeting.

Minute 3933: Cllr Jones informed members that MCC highways have undertaken an audit of the bins in the community.

Minute 3934: Cllr Moorby asked if the council had received a reply regarding the road markings.

The clerk explained that no reply had been received to date

**3960 Agenda item 6:** To receive and if appropriate to adopt the Minutes of the Allotment Meeting held on Wednesday 14 October 2015.

***Proposed** by Cllr S Price seconded by Cllr R Moorby that the minutes are signed as a true record after the amendment is made.*

**All Members Agreed**

**3961 Agenda item 7:** Matters to report.

Cllr price gave members a report following the meeting with the allotment tenants. Following some debate in relation to tenants subletting and outstanding fees it was:

***Resolved:** the clerk would hand deliver a further letter to the tenant*

Cllr Phillips explained that several tenants would level and construct a landing area adjacent to the pedestrian gate in the allotment site.

*All members present **agreed to the proposal***

There was some debate over the provision of a skip so allotment tenants would be able to remove any unwanted items. After some debate it was:

***Resolved:** the council would provide a skip when it is necessary.*

It was also proposed that the next allotment meeting would be convened on the 13 October 2016 venue to be confirmed

**3962 Agenda item 8:** To accept the Annual Return.

The clerk presented the annual report received from the external auditors and explained that the public notice has been published on the local notice board and website. He also confirmed that he has received no application to inspect the return.

Members noted the report

**3963      Agenda item 9:** Planning applications no application received prior to the meeting

**DC/2015/01188 30:** Barton Bridge Close, Raglan, NP15 2JW  
Proposed single storey extension

***No objection made.***

**DC/2015/01165:** 10 Somerset Drive Raglan NP15 2DW

Proposed-demolishing existing garage and conservatory and construct new single storey extension to include garden room, garage, utility and study.

***No objection made.***

*Cllr Peter Williams declared a personal interest in the above application and left the meeting*

**3964      Agenda item 10:** Finance Matters.

Payee	Amount
Payments for October	
Clerks salary & HMRC September	
Merlin Waste 12 & 26 Oct	£40.68
Raglan Baptist Church	£13.00
Clerks Reimbursement postage	£57.94
Mazars Auditor	£354.00
RCS Footpath on the dog walk	£1,945.00
Total RCS payment	£3,198.00

*It was: proposed by Cllr P Williams seconded by Cllr S Price the invoices are paid*

***All members agreed.***

*All invoices were available for members to inspect*

**3965      Agenda item 11:** The Footway outside Shackleton's Pharmacy 'Cllr Moorby'

Cllr Moorby explained that a number of emails have been sent to a number of councillors and there would appear to be some concern. He explained that the community council has not received any correspondence relating to this matter. Cllr Jones explained that officers from MCC have met with local residents and businesses, and the officer has written to those residents. There was some debate over this matter and it was:

***Resolved:*** *to leave the situation until the highways authority considers consulting the community council and local residents.*

**3966      Agenda item 12:** Members concerns on highway issues.

Cllr Phillips expressed concern over the lighting column that has been left in the middle of the footpath on Chepstow Road following the road improvements.

Cllr Porter expressed concern over the corner on Pen-y-Parc Road adjacent to the industrial estate. Cllr Porter believes it only going to be time before an accident occurs in this location following the planning applications that have been approved.

Cllr Jones gave members an update on the road junction at Llandenny and Chepstow Road. Cllr

Jones explained that the road markings are confusing and the road layout is going to be inspected by officers from MCC highways. She explained that the reconfiguration of the junction cannot be done due to a service junction box in the centre reservation.

*After consideration it was: agreed the clerk should write to MCC highways regarding the above concerns.*

The clerk gave members a verbal report on the traffic order on Chepstow Road. Members considered the traffic order and after some debate it was:

**Resolved:** to offer no objection

**3967      Agenda item 13:** Items of correspondence. (Please see appendix)

**Welsh Government:**

1. Written statement from the WG Minister 'Land Transaction Tax'
2. Public conveniences

**Monmouthshire County Council:**

3. MCC Local Development Plan
4. Tree Preservation Order: MCC 256 (2015) St. Cadoc's Court, Raglan

**Other Correspondence:**

5. Mazars external auditor
6. GAVO AGM 12 November 15
7. GAVO membership
8. OVW area meeting 8 October
9. Wales Audit office. Appointment of new external auditor for 15/16 16/17 17/18
10. Friends of Llangovan Churchyard 'Thank you letter'

**3968      Agenda item 14:** Clerk reports.

No further points to report

**3969      Agenda item 15:** Reports from members on outside bodies.

Cllr Phillips gave members a report relating to the One Voice Wales meeting. Cllr Phillips explained that MCC will not be implementing the charter any further following the agreement between community and town councils some years ago.

Cllr Moorby explained that Monmouth CAB will be holding their last committee meeting on the 9 November. He explained that any service users will need to contact the Monmouthshire CAB for advice.

Cllr Phillips explained that the flood lights on the MUGA are still not working. He believes this is due to the control/token box on the outside of the playing area. This matter will be reported at the next working group meeting.

Cllr Phillips explained that RVHA have asked would the community council like the chairs and table that are stored in the old school. After some debate it was:

**Resolved:** *the council would not claim the chairs and tables as the council have not got storage space.*

Cllr Moorby explained that the RVHA will be taking management of the old school from

December and open from the 1 January 2016. Cllr Moorby explained that officers from RVHA have offered the use of the room free of charge. Members noted this offer

**3970      Agenda item 16:** Reports from the County Councillor

Cllr Jones gave members a verbal report on the forthcoming budget for MCC. It was explained that further cuts were expected and community and town councils will be expected to undertake further devolution of services over the next financial year. There was also some debate over vehicles parking on grass verges in the community, and the council will monitor the current situation.

**3971**      The Chairman thanked everyone for attending. The meeting closed at 9.10 pm. The date of the next meeting 25 November 2015

Signed by \_\_\_\_\_  
Chairman Cllr Richard Moorby  
Date 25 November 2015