

Raglan Community Council
Minutes of the Ordinary Meeting held on
28th January 2015 at the Raglan Junior School at
7.00pm

Present

Cllr Vivienne Compton
Cllr Ewen Brierley
Cllr Dennis Brown
Cllr Penny Jones
Cllr Richard Moorby

Cllr Sylvia Price
Cllr Trevor Phillips (Chairman)
Cllr Peter Williams
Cllr Helen Williams

3769 In attendance:

Adrian Edwards, Clerk to the Council.
One member of the public in attendance.

3770 **Agenda Item 1:-**Apologies for absence.

Cllr's Noel Porter, Ray Parry

3771 **Agenda Item 2:-**Declarations of interest.

Declarations of interest will be made as and when required

3772 **Agenda Item 3:-** 15 minutes set aside for members of public to address the Council with any concerns

The Chairman explained the member from the public would like to speak on the items regarding the allotments.

3773 **Agenda Item 4:-** To receive and if appropriate to adopt the Minutes of the Ordinary Meeting held on Wednesday 17th December.

Proposed by Cllr P Jones seconded by Cllr H Williams that the minutes are signed as a true record.

All Members Agreed

3774 **Agenda Item 5:-** Matters to report.

Minute 3738 Cllr Price noted this should have read teas not teams. The chairman also explained the item regarding St'Cadocs Court was not published after been sent.

A question was asked if Officers from MCC to attend the February meeting regarding the A40 Junction. The Clerk explained that Welsh Government won't allow

3775 **Agenda Item 6-** To receive and if appropriate to adopt the Minutes of the Allotment Sub-committee Site Meeting held on Tuesday 6th January at 7:00pm

Proposed by Cllr Ewen Brierley seconded by Cllr S Price that the minutes are signed as a true record.

All Members Agreed

3776 Agenda Item 7:- Matters to report.

Cllr's Phillips and P Williams declared a personal interest item 6 on the agenda has both members are allotment holders.

Cllr Phillips and Williams left the meeting at this stage.

Cllr Moorby chaired this part of the meeting.

The chairman invited the member of the public to address the council. Mr Heath explained that he had received a renewal for the allotment tenancy and he explained that allotment tenants had not received notice of the increase of 50%. Mr Heath also raised the point about the tenancy as the agreement states 3 months' notice should be given before any increase or termination of the plot. He also explained that the tenancy fees are not spent on the allotments. Mr Heath also made comment about measurement of poles and rods for each allotment.

The Clerk explained that the increase from £10 to £15 was agreed by the subcommittee and confirmed in an open council meeting (January 2014) which allotment holders were invited to and most were present. He also explained that Mr Heath was a member of the subcommittee when the proposals were made. The clerk also explained the tenancy is a twelve months agreement between the tenant and the council. The tenancy agreement is not a roll over agreement; each tenant is required to apply for renewal and the tenancy is from the 1st January to the 31st December each year. The clerk explained the council received correspondence regarding the measurement of poles and rods.

One member raised the point about providing a skip, to enable allotment holders to remove unwanted materials or machinery. There was also some debate over the footways and the width and it was reiterated again the footways must be put back to an acceptable width.

It was agreed: after some debate that letters are sent to all allotment holders asking them to reinstate the footways to a minimum width.

Mr Heath left the meeting at 7.35pm

The clerk draws the attention of members to the minutes that estimated costs have been received from several contractors.

One member asked about the excess on the council insurance. It was proposed that any work which amounts to less than the councils excess should be carried out as a matter of course.

The clerk informed members that the council has received a formal complaint from the Local Government Ombudsmen, and he explained that members of the council have been named. It was explained that a full response has been returned to the Local Government Ombudsmen. It was explained this correspondence was considered by the subcommittee in the last meeting.

It was explained that if any member does not return a renewal application a formal notice will be sent to the former tenant stating the allotment tenancy will not be renewed. After further debate It was:

Agreed: that the tenancy would not be renewed

Cllr's Phillips and Williams returned to the meeting at 8.05pm

Members debated the width of the footways and after some debate it was:

Proposed: by Cllr Sylvia Price seconded by Cllr Ewen Brierley that the footways should be a minimum of 900mm and no bushes should over hang the footpaths and all allotments should be

level with the footways. It was:

Agreed: *if this work is not undertaken by the allotment holders the allotment holder will be informed of the health and safety issues and the council will undertake the work and any costs incurred will be rechargeable. It was further:*

Proposed: *that the fences are renewed in the spring this year.*

Proposed: *by Cllr P Jones seconded by Cllr V Compton that a skip is provide in March*

All members agreed to the above

3777 **Agenda Item 8:-** To receive and if appropriate to adopt the Minutes of the Community Engagement Meeting of the Council will be held on Thursday 15th January 2015

The chairman explained that it was disappointing that only two residents attended after the meeting was published on the Raglan Matters Face book page.

Proposed by Cllr R Moorby seconded by Cllr P Jones that the minutes are signed as a true record.

All Members Agreed

3778 **Agenda Item 9:-** Matters to report.

It was explained that a note should be placed on the minutes expressing the members concern.

3779 **Agenda Item 10:-**To receive and if appropriate to adopt the Minutes of the Finance and Precept Meeting held on Thursday 22nd January 2015

The minute was noted and agreed.

3780 **Agenda Item 11:-**Planning applications received.

- **DC/2014/01151:** Grange Mill Ind Estate. Extend existing car parking area including landscaping and new deciduous hedge and specimen deciduous trees, Change of use from agricultural field to commercial use.

Proposed: *that a site meeting is convened.*

- **DC/2014/0092:** Pen-y-clawdd Woods. The construction of 4 stone timber loading points at existing access to Parkwood, Craig Wood and Trefald Wood, near the settlement of Pen-y-clawdd.

Members noted this application. Some members expressed concern over the access to and from the woodland areas.

- **DC/2014/01511:** Court St Lawrence House. Trecastle, Road, Llangovan. Installation of a traditional style free standing greenhouse to the south of the main house

DC/2014/01471: Shancarrig, Llandenny. Erection of a single storey rear extension with two roof lanterns and four bays of casement windows and doors. To provide disabled accommodation, kitchen extension and new sitting room.

Extension of a two storey side extension with a dormer window at first floor to the rear and casement window at ground floor with obscured glazing. To provide a disabled

accessible bathroom at ground floor and en-suit bathroom at first floor.

Proposed: that a site meeting is convened.

3781 Agenda Item 12:- Finance Matters.

Payee	Amount
Payments from November	
Clerks salary	
HMRC	
Royal British Legion	£17.00
Merlin Waste	£33.90
Llanelly C Council Copying	£34.20

It was agreed: by all members present that the payments above are paid

3782 Agenda Item 13:- Members concerns on highway issues.

Cllr Peter Williams expressed concern over the road surface on the junction of the A40 and the roundabout. He explained that the potholes are becoming a safety issue to residents.

Cllr Peter Williams also expressed concern over the dropped kerbs on the footpath by the old police station, and the roof on the old building opposite the old police station. After some debate it was

Resolved: to write to MCC highways.

3783 Agenda Item 14:- Items of correspondence.

Welsh Government:

1. No correspondence by post received

Monmouthshire County Council:

2. Precept application
3. Central Monmouthshire Rural Forum
4. Ground Maintenance contract 15/16

Other Correspondence:

5. An alternative to the Williams report
6. teenage cancer trust
7. HMRC research about complying with tax obligations
8. Gwent Young Farmers Clubs

It was agreed to award a £150.00 grant

9. Llandenny Parochial Church Council

Correspondence by Email:

10. Email regarding the toilets in Raglan
11. Email from AM secretary regarding a meeting

3784 Agenda Item 15:- Clerk reports.

No further report to make.

3785 Agenda Item 16:- Reports from members on outside bodies.

Cllr Moorby gave members a verbal report on Monmouth CAB. It was explained that the CAB has been working as a contractor to the recently reformed CAB in the county. Cllr Moorby will update members when information becomes available.

Cllr Price explained that the tea party was well attended and everyone enjoyed the open day

3786 Agenda Item 17:- Reports from the County Councillor

Cllr Jones gave members a verbal report on the progress of the new school. It was confirmed that the construction works are in line with the works programmed

3787 The Chairman thanked members for attending. The meeting closed at 9.08 pm. The date of the next meeting is 25th February 2015

Signed by _____

Chairman Cllr Phillips
Date 25th February 2015