

Raglan Community Council
Minutes of the Allotment Working Group held on
Wednesday 17th April 2013 at the Junior School Raglan at
7.30pm

Present

Clr Ewen Brierley
Clr Dennis Brown (Chairman)

3376 In attendance

Adrian Edwards, Clerk to the Council.
Mr Robert Heath allotment holder
Mr Chris Shaw allotment holder
Mrs Sue Danziger allotment holder
Ms Louise Curley allotment holder

3377 Agenda item 1:-Apologies for absence Clr Sylvia Price & Clr Noel Porter

In the absence of the committee Chairman Clr Brown chaired the meeting

3378 Agenda item 2:-Review the Health and Safety on the allotment sites.

The clerk asked all present if there were any items of concern relating to Health and Safety. The clerk pointed out some items of garden equipment was still lying on some plots. Members of the committee considered the issue relating to signage on the allotments. The clerk explained that he has been advised that if there are no issues it would be better to leave the signs down. One member of the committee asked if the clerk can contact the National Allotment Association . After some debate it was:-

Resolved: the committee would carry out a site inspection on the 1st May 2013 and revisit the above items.

3379 Agenda item 3:-Consider the management of the allotment sites.

The Clerk explained the committee should be considering the management of the allotments and the way information is provided to all the allotment holders. Members of the committee considered all the issues and after some debate it was:-

Resolved: that an open meeting will take place in September or October where the committee can make recommendations for the allotment holders to consider.

3380 Agenda item 3:-Consider a maintenance programme for the coming year.

The Chairman asked for any concerns relating to the maintenance of the allotment sites. Members of the committee debated the fencing adjacent to the Usk Road, and the farm fencing on the allotments on the western site of the Usk Road. Consideration was also given to the hedges adjacent to the neighbouring properties. The Allotment holders proposed that a survey is prepared and sent to all the allotment holders asking them for their views. A draft survey was produced for consideration and after some debate it was:-

Agreed that the clerk send this survey out with some small amendments.

3381 Agenda item 5:-Consider the process and the set up a management plan.

Members considered this item and it was considered by everyone that the working group would seem to be working well and improvements are being made slowly. Consideration was given to make the allotment sites a family friendly place and this is included on the survey this would encourage more people wishing to take up gardening. After some debate it was:-

Agreed to revisit the management plan after the open meeting but it was thought that the way the new system is working there is no need to change.

The committee considered a number of points. The concrete hard standing and the mess around the tree and concern was expressed about the fence etc.

Members will consider all the points at the site meeting.

3382 Agenda item 6:-Consider applications and renewal from January 2014

The committee members considered this and it was agreed that anyone wishing to become an allotment holder should make an application to the clerk and if there is a waiting list first refusal should be given to a resident of Raglan community.

Members considered the one vacant half plot and due to the state it was left in it was agreed that the clerk would contact the next person on the list and ask if they are interested in this plot. If no one on the list is interested the plot will be maintained by the existing allotment holders for this growing season. After some debate it was:-

Agreed the clerk contacts the individuals on the list.

3383 Agenda item 7:-Date of next meeting 19th June at 7.30pm

3384 The Chairman thanked members for attending. The meeting closed at 9.05pm.

Signed by _____

Date 19th June 2013