

**Raglan Community Council  
Minutes of the Ordinary Meeting held on Wednesday  
24 July 2019 at Old Raglan School, Chepstow Road,  
Raglan, at 7.00 pm**

**Present**

Cllr Chris Butler-Donnelly  
Cllr Dave Bevan  
Cllr Hazel Davies  
Cllr Martine Dorey  
Cllr Charlotte Exton

Cllr Penny Jones  
Cllr Richard Moorby (Chairman)  
Cllr Sylvia Price  
Cllr Helen Tilley

**4724 In attendance:**

Adrian Edwards, Clerk to the Council  
Mr Andrew Johnson  
One local resident

- 4725** The chairman explained to members that he will be changing the agenda order so Mr Johnson will be able to address members. This was agreed by those present. Mr Johnson explained what Community First Responders are, what First Responders do and not do, and how First Responders work.

Please see appendix attached

Mr Johnson left the meeting at 19.43hrs

**4726 Agenda item 1:- Apologies for absence**

Cllr's Brian Willott and Adrian Merrett

**4727 Agenda item 2:- Declarations of interest.**

No declarations of interest were submitted, but members will make a declaration if and when and identified under the relevant minute.

- 4728 Agenda item 3:-** 15 minutes set aside for Community interaction and members of the community to ask the Chairman or Council questions of local interest. **Any questions should be submitted to the clerk 3 working days before the meeting**

None

- 4729 Agenda item 4:-** To receive and adopt the Minutes of the Meeting held on Wednesday 26 June 2019

**Proposed:** by Cllr Exton seconded by Cllr Price the minutes are accepted and signed as a true and accurate record.

**All those present agreed**

**4730      Agenda item 5:-** Matters to report.

Cllr Jones asked about Raglan Village hall. I was explained this matter can be addressed in the county councillor report.

Cllr Price asked about the footpath between Caestory Avenue and Caestory Close. The clerk explained that the community council haven't received any further information to date

**Resolved:** the clerk should contact the Highways authority and ask for an update

**4731      Agenda item 6:-** Planning applications, applications distributed to members before the meeting.

- **DM/2019/01034** Land Adjacent Caestory House High Street Raglan

A discussion took place with a range of views being expressed by members. After some debate it was resolved to offer no objection.

- **DM/2019/01009** Vine Tree Cottage Cuckoos Row Mitchel Troy Road Raglan Mitchel Troy  
No objection offered

- **DM/2019/01061** Units 6 And 7 Cayo Farm Llanwecha Road Llandenny Usk  
No objection offered

- **DM/2019/00218** Land at Yew Tree Cottage Raglan to A449 Raglan  
No objection offered

- **DM/2019/0115** New Agricultural Building Lower Pen-y-clawdd Farm, Craig Road, Pen-y-clawdd,

Cllr Bevan declared a personal but not a prejudicial interest as his wife works for the agent

No objection offered

- **DM/2019/00810** The Patch Elms Road Raglan Monmouthshire

A discussion took place with a range of views being expressed by members. After some debate it was resolved to offer no objection. If consent is granted the building should be retained for harvesting soft fruit like apples, pears for the purposes of fresh fruit consumption, pressing & juicing, bottling and preserving, cultivating and tending the established shrubs and plants for pleasure, plus leisure-related purposes as indicated in the design statement.

**All those present agreed**

The clerk explained that the Planning Authority don't inform the community council when the Planning Authority receives an application to remove conditions. The clerk explained that in relation to one of the older applications, an application to remove some of the conditions has been made. After some discussion it was:

**Resolved:** for the clerk to contact the Planning dept.

**4732      Agenda item 7:-** Website update.

The clerk gave those members present an update on the website and explained that the website has now gone live, but there are still some minor issues, but it is hoped everything will be uploaded.

**4733      Agenda item 8:** Reports from the County Councillor

Cllr Jones gave members a verbal report on several matters in the community and in the County Council.

Cllr Jones explained that the school has opened a community kitchen and will engage involvement from the wider community.

It was also explained that the County Council will be convening an open consultation in County hall regarding the Local Development Plan (LDP) and the County Council are looking for comments from the general public.

Cllr Jones gave some background information about the development on Monmouth Road and explained that it is expected the inspectors report will be published in October this year.

Cllr Jones gave some information about Social Services Dept and the Welsh Governments Minister visit to the County Council. The County Council are looking for more foster carers and the County Council has more people crossing the boundaries to help, and the County Council have met their targets. It was explained that the demand is increasing, and Welsh Government are talking to all the authorities in Wales and Monmouthshire will be nineteenth on the list. It was explained that the expectation is increasing and having an effect on the budgets.

It was explained that Monmouthshire holds an event to thank foster cares for all their work, and last year the County Council had an event in Caldicot castle and this year the County Council are providing tickets to Usk Show.

Cllr Jones gave members a verbal report following correspondence from officers from Monmouthshire County Council. Cllr Jones explained that Monmouthshire County Council explained that they were not going to extend the licence agreement on the former Old School to Raglan Village Hall Association (RVHA) as the County Council's education department have found another use. It was explained that

officers from the County Council are unable to provide any reason at this stage. A discussion took place with a range of views being expressed by members including the potential funding for a different site if one could be found in Raglan.

Standing orders were suspended to allow the resident to address the members.

It was explained that the Scouts would like to develop a new site for the scouting association in Raglan. It was explained that several representatives from the local association along with representatives from the association outside Raglan attended a meeting. The scouting association would like to develop a site in Monmouthshire, and Raglan would appear to be in the centre of the county. A discussion took place with a range of views being expressed by members and it was explained that the scouting association has been informed by officers from MCC that the site won't be available for the scouting association to develop. One member asked is there any maintenance being carried out on the old school building, as it has been reported that some residents have seen vermin around that location. It was explained that the county council have been informed about the condition of the building. Cllr Jones thought RVHA and the scouts should contact the County Council and asked if the County Council will allow the use of the Old Church rooms.

One member explained that the scouts have some constraints with equipment and the open areas would have been the community space within the proposed new hub. The scouts would like to leave their equipment in that room or location, and that was one of the reasons why the new hub didn't include the scouts in the proposal. It was also explained that there's been no discussion over the old Church building as its still in the ownership of the County Council. It was felt that the County Council would be open to discussion over the continued use of the Old Church building as a community facility.

**4734      Agenda item 9:-** To note finance matters, including Income & Expenditure.

Payments June & July 2019	Amount
Money in hand before meeting	<b>£42,506.33</b>
Merlin Waste June collection	60.00
Clerks salary and HMRC	
Black Hill	38.40
Sevenside Transport Data	900.00
VisionITC	1707.60
Vision Computers	20.00

**Proposed:** by Cllr Butler-Donnelly seconded by Cllr Davies the council pay the invoices.

**All members agreed**

All correspondence and vouchers were noted by members and copies were available for inspection

**4735      Agenda item 10:- Items of correspondence**

Welsh Government:

1. None

Correspondence

2. Annual 100 Mile Challenge Walk
3. Talk Health, Blaenau Gwent Public Meeting 13.08.2019
4. Building a Healthier Gwent
5. Your Local Health News
6. Usk Agricultural Show, TEMPORARY TRAFFIC REGULATION ORDER 2017
7. Recycling and Waste collections day changes for July 29<sup>th</sup>
8. Planning Officers' Society for Wales (POSW) town and community council survey
9. Temporary Traffic Notice Reg Order

**Members noted the above correspondence**

**4736      Agenda item 11:- Welsh Ambulance Service Trust Community First Responder Scheme**

See the report in the appendix. It was also discussed about purchasing some of the items that were discussed at the start of the meeting. It was:

**Proposed:** by Cllr Butler-Donnelly seconded by Cllr Davies that the community council purchase and loan the following equipment, an oximeter, manual, provide a uniform, and if required a signal booster for each new WAST recruit within the Raglan community up to £250.00 and from the start of the new financial year 2020/21 the community council purchase defibrillators and boxes throughout the community. The locations can be confirmed at a later date

**All those present agreed.**

**Agenda item 12: - To accept the annual report from the internal audit**

The clerk explained that this item was included, as the clerk had received a note from the external auditor asking for information about the grant the Community Council awarded the action group in the last financial year. The clerk explained that the minute and application form have been submitted to the auditor. Members noted the clerks update.

**4737      Agenda item 13: - Reports from members on outside bodies**

Cllr Butler-Donnelly gave a verbal report relating to the school governors, and a report will be published in September.

Cllr Bevan gave a report following a report he had received about the ongoing issues with the hedge on the allotments. A discussion took place with a range of views being expressed by members. After some debate it was:

**Resolved:** the clerk will convene an allotment committee meeting to revisit this matter

**All those present agreed**

Cllr Exton asked about the grants that have been applied for at Pen-y-clawdd village hall. It was explained that one of the projects has come in a lot more than the estimated costs and could the hall committee apply for extra funding to complete the project. It was explained the grant that was awarded was minor grant and that a maximum amount of £500 was awarded. Cllr Exton also explained that Pen-y-clawdd village hall AGM will be on the 31 August

**4738** No other business was discussed, and the Chairman thanked everyone for attending. The meeting closed at 20.50hrs.

The date of the next meeting 25 September 2019

Signed by \_\_\_\_\_

Chairman  
Date 25 September 2019

## **Appendix 1:**

### What are Community First Responders

When a patient faces a serious emergency, every second counts for them and a simple helping hand from a Community First Responder can make a vital difference to their lives.

First Responders in Wales are volunteers with the Welsh Ambulance Service Trust (WAST) who donate their spare time to attend appropriate 999 calls and provide first hand emergency care to people in their own community.

When a 999 call is made, First Responders are alerted by their WAST control centre and are sent to certain types of calls the same time as an ambulance so they can provide essential care until the vehicle reaches the scene.

The volunteers are trained by WAST to administer basic first aid skills, oxygen therapy, cardiopulmonary resuscitation, the use of a defibrillator and to provide support for a range of serious medical emergencies.

### What do First Responders do

Originally First Responders were there to only cover for cardiac arrests and just carried a defib. These days we are trained to provide an initial response to a range of medical emergencies (Red immediately life threatening - cardiac arrest, major trauma, fits, severe allergic reactions :: Amber serious but not immediately life threatening - heart attack, stroke, breathing difficulties, falls, fainting ) and as a consequence carry a much greater range of medical equipment

We also support local events and groups letting adults and children see and use a defibrillator and have a go at chest compressions.

### What do First Responders NOT do

We cannot give a diagnosis nor administer drugs, not even an aspirin. We must adhere to the highway code when attending calls particularly speeding and parking. We will always identify ourselves on arrival and have ID badges to confirm who we are. We will always check with the patient before taking any action/measurement.

### How do First Responders work

CFR's are organised in local schemes. There are currently more than 100 First Responder Schemes in Wales and over 1000 CFR's. There is a scheme for Raglan which has three CFR's. The Raglan scheme covers a three-mile radius as the crow flies which means Penrhos to the North, Clytha to the West, Pen y Clwdd to the East and Llandenny to the South.

When we are available to volunteer, we log on to the control centre and then if any appropriate 999 calls are made we will be notified and will then attend. Being available does not mean you cannot do anything else. In fact many CFR's respond from home and carry on their normal lives - tele, gardening etc but should there be a call they can drop what they are doing and attend immediately. Rhian and I regularly not only cover during the day but also overnight. No one who needs our help cares whether our hair is a bit messy!

There is only one set of kit for the Raglan scheme, but we could always do with, and frankly need, more volunteers.

#### The importance of a local scheme for the Raglan Parish

In Wales the median RED response time in March 2019 was 5 minutes and 18 seconds. 65% of Red calls were responded to within 7 minutes and 2 seconds and 95% of calls were responded to within 16 minutes and 6 seconds.

Anuerin Bevan have 16 ambulances and 9 rapid response vehicles for an area that covers Newport, Monmouthshire, Torfaen and Blaenau Gwent. Whilst there are ambulance stations at both Monmouth and Abergavenny, my experience of Red calls is that vehicles responding have come from as far away as Tredegar as they were the only ones not already with a patient.

For Cardiac Arrests, providing good quality CPR and defibrillating in the first 3-5 minutes can produce a survival rate of 50-75%. The chance of surviving falls by 10% for every minute that treatment is delayed.

For Amber calls, ambulance response times can be anything from 1hr+ depending on how busy things are. First Responders provide re-assurance for patients and their families that someone from the ambulance service is with them during that wait. We take basic health measurements and assess the severity of the situation - "I don't want to bother anyone" - collect medical history and details of what happened and can then do a trained hand over to the ambulance crew when they arrive, helping them to quickly treat the patient appropriately. In the worst case, should things deteriorate we have skills and equipment to give them the best chance of survival.

#### The GoodSAM app

There are a lot of times that I cannot commit to be on call but I would of course help anyone near me if they were having, or could possibly be about to have, a cardiac arrest. There is a phone app called GoodSAM which anyone trained in giving emergency first aid can sign up to (qualifications are validated before approval on the app) which means that if they are notified by the app of an incidence in their vicinity, within 500m as the crow flies, they can attend if they want. This app covers all over the world. The Welsh Ambulance Service has linked up with this app and any 999 actual/potential cardiac arrest call will be notified to any registered Welsh Ambulance Service trained medical staff who are within 500m. From my house, 500m as the crow flies covers the village of Raglan and I am

permanently logged in. I have attended three incidents in the past 6 months, one of them lifesaving. When responding to these calls I don't have the Scheme kit with me.

#### Defibrillators in the Raglan Parish

Note that whilst we do not have the scheme kit on GoodSAM calls, we are able to use a local defibrillator.

We have 5 defibrillators in Raglan.

#### Available 24/7 Outside the Beaufort

Available during their respective opening times NISA main shop Doctors Sports Association Council Depot

There is one defibrillator in Llandenny available 24/7 in the phone box

There are no defibrillators in Pen-y-Clwdd

#### How can the Council help

#### Funding

The Council very kindly paid for the box that houses the defibrillator outside the Beaufort.

The Welsh Ambulance Service provides a kit for the Scheme as you can see. However, there are a number of things that the volunteers have to provide for ourselves - uniform £50pp, Manual £25, Oximeters £45pp. In addition, the device we log on with requires a strong mobile phone signal, not something that is prevalent in Raglan and its surrounds. This has meant buying signal booster boxes which are £50-£60 each.

We would like to ask the Council if it would provide £250 of funding. Please be aware that the scheme is not a charity nor has a committee but does, as part of the North Aneurin Bevan CFR schemes, have a bank account with ring fenced funds.

#### Awareness

Many of you belong to local groups either personally or on behalf of the Council. Sharing this information within those Groups will help raise awareness of the defibs we have, the demonstrations we can do and hopefully find others who may be prepared to volunteer. Anyone possibly interested in being a volunteer is more than welcome to have a chat over coffee with me or Rhian about what's involved.

## Raglan Community Council Planning Application Representations

Observations on the Preliminary Enquiry made towards the

Planning Permission A new-build amenity and leisure building  
The Patch Elms Road Raglan Monmouthshire NP15 2EX

**Application No: DM/2019/00810**

This is a clerk's report relating to the above planning application the community council have been contacted as a statutory consultee

Clerk to Raglan Community Council

**Date: 1 July 2019**

*Adrian Edwards*

### **Comments:**

Following the site meeting that was convened on the 1 July 2019, the following is to provide members with background information that relates to the Planning Authorities LDP. The proposed Planning Application that was validated by the planning Authority on the 18 June 2019.

Members will note from the proposed application the proposed design is in the style of the barrel-vaulted barn, the proposed building could be classed as being sympathetic with its surroundings if the use was going to be solely for architectural.

The access to the proposed application site is a vehicular and pedestrian access through an existing entrance gate located to the North-West of the site. It would appear the current gate has been replaced with a wider timber gate. When leaving the proposed site in a forward gear the visibility can be classed as acceptable where it joins the public highway.

The applicant has stated in the Design Statement (DS) this access is deemed a suitable and safe provision for the vehicular requirements of the proposed leisure building and is intended to be used for that purpose. The application could be classed as a little confusing, it states in the DS that the applicant states the aim is to create a versatile and flexible building that can serve a variety of uses.

The DS proposes the building will replace the existing shed, toilet and former garage, and the new proposed building is intended to be a versatile solution which is able to accommodate the following leisure activities:

*"Harvesting apples and pears (many of which are prized heritage varieties) for the purposes of fresh consumption, pressing & juicing, bottling and preserving. The owners intend to plant further fruit trees including old and rare varieties and to reinstate the historic apiary".*

- The upkeep of the land and orchard, including mowing, pruning, maintenance and harvesting which will require the need for a machinery store housing a basic tractor, trailer, mower, ladders and miscellaneous agricultural equipment.
- A modest prep kitchen and chilled store area.
- Cultivating and tending the established garden's shrubs and plants for pleasure.
- Enjoying exercise (yoga, pilates etc) in a modest studio space.
- Creative pursuits including painting & craft.
- Basic welfare facilities comprising a WC, washing facilities and basic kitchen facilities.

The DS indicates the proposed building will incorporate a series of measures:

- Reduced Energy and CO2 emissions such as high-performance insulation being integrated into the proposed structure.
- The use of renewable and FSC traceable materials within the construction.
- A-rated efficiency windows offering optimal levels of natural daylight.
- Underfloor heating for optimal efficiency of heating the building.
- Low energy internal lighting.
- A waste management methodology includes design strategies that provide on-site waste separation enabling recycling and storage for scheduled collection. Dedicated bin stores located in the storeroom will facilitate this.
- The site is not considered to be at risk of flooding from rivers or sea.
- The scheme ensures that the site's ecological value is maintained, and strategies adopted which protect habitats. Existing trees and hedgerows will be maintained, new trees hedgerows have been planted with further rare species fruit trees proposed for the orchard.
- The footprint of the proposal takes account of the root protection areas set out in BS 5837 for the existing trees.

Members should take into account when considering this proposed application that the building is going to be used for a leisure building with a variety of activities. The design statement makes reference to leisure faculties, but will it be used by family and friends or will it be a commercial building.

If consideration is given to the DS and the suggested activities that are proposed, the building is going to be a little more than a family leisure unit in open country.

The following information will provide members with some background information relating to the policies in the current LDP. In Planning Policy Wales, the primary objective of PPW is to ensure that the planning system contributes towards the delivery of sustainable development and improves the social, economic, environmental and cultural well-being as required by the Planning (Wales) Act 2015, and the Well-being of Future Generations (Wales) Act 2015. The planning system should create sustainable places which are attractive, sociable, accessible, active, secure, welcoming, healthy and friendly. Development proposals should create the conditions to bring people together, making them want to live, work and play in areas with a sense of place and wellbeing, creating prosperity for all.

Members should consider if this proposed application will meet the above objectives in this location. Members should also consider if the proposed application meets the following policy. Policy LC1 New Built Development in the Open Countryside - there is a presumption against new built development in the open countryside, unless justified under National Planning Policy (NPP) along with MCC LDP policies.

ie. for the purposes of agriculture, forestry, 'one planet development', rural enterprise, rural/agricultural diversification schemes or recreation, leisure or tourism.

Members may also wish to consider the Policy S8 Enterprise and Economy, development proposals that seek to deliver the county council's vision for sustainable economic growth will be permitted, particularly where they enable:

- a) the continued development of existing key economic sectors, including tourism;
- b) the diversification of the business base within Monmouthshire, particularly the provision of green and low carbon technologies and knowledge intensive /high technology enterprises;
- c) the development of countywide faster and more accessible ICT and broadband infrastructure

I don't think any member can say the proposed development isn't of a high-quality sustainable design and respect the local character and distinctiveness within the county side.

But the proposed application is not agricultural diversification in line with policy RE3 within the LDP. One section in this policy states the proposed non-agricultural development is run in conjunction with, and is complementary to, the agricultural activities of the enterprise. This application is not part of a wider agri industry. With regard to any diversification proposals for visitor and diversification, the proposed application is looking to accommodate short stay visits and accommodation. The policy also states that new build will only be permitted where it consists of the substantial rebuild of a building within the curtilage of an existing and occupied farm property.

Under policy 7 relating to the current infrastructure, members have been informed that currently new water services have been laid and installed, that would service and help with the delivery of a sustainable development. The proposed detailed plan only indicates that parking will only be for two vehicles.

The application doesn't indicate if any financial contributions will also be required towards the future management and maintenance of infrastructure and facilities provided, either in the form of initial support or in perpetuity. Planning Obligations may be sought to secure improvements in infrastructure, facilities, services and related works, where they are necessary to make development acceptable. In identifying appropriate contributions due regard will be paid to the overall development viability, including the cost of measures that are necessary to physically deliver a development and ensure that it is acceptable in planning terms.

**Comments:**

The location of the proposed development is not within a defined settlement and is not well served by public transport and on that basis the site is low down on the sustainable transport hierarchy as defined in Chapter 4 of PPW10.

Set out in Policy LC1 there is a presumption against new built development in the open countryside, unless its justified under National Planning Policy and the Planning Authorities LDP policies. S10, RE3, RE4, RE5, RE6, T2 and T3 for the purposes of agriculture, forestry, 'one planet development', rural enterprise, rural / agricultural diversification schemes or recreation, leisure or tourism. This development is not justified under any of the above policies and is therefore contrary to this policy. Notwithstanding this failure to meet Policy LC1, the proposed application, the building in itself is medium size in scale and is similar in appearance to a small barn. The proposed building could be acceptable on landscape impact grounds subject to adequate screening from the road which would be provided by the retention of the existing hedge and the growth from the newly planted hedge would screen the application site.

Foul and storm water drainage - the plans submitted show no areas where the surface water and foul drainage will discharge. The application doesn't indicate that drainage is required. There is a requirement for any new development to submit a SUDs report for the Local Authority to approve.

**Conclusion:**

I believe that an observation should be made stating the proposed application should be refused on the following grounds.

The proposed development is outside any defined settlement boundary and is therefore considered to be open countryside where new residential development is not supported under Policy S1 of the adopted LDP.

The proposed application is not following Policy S8 Enterprise and Economy, the application could be classed as in conflict with subsection.

- a) it not a continuation of a development of existing key economic sectors, including tourism;
- b) there is no diversification of the business base;

The application doesn't meet the primary objective of PPW which is to ensure that the planning system contributes towards the delivery of sustainable development and improves the social, economic, environmental and cultural well-being as required by the Planning (Wales) Act 2015.

The planning system should create sustainable places which are attractive, sociable, accessible,

active, secure, welcoming, healthy and friendly. Development proposals should create the conditions to bring people together.

**Raglan Community Council**  
**Action Points from meeting dated 24 June 2019**

	<b>Action</b>	<b>Allocated to</b>	<b>Date issued</b>	<b>Status</b>	<b>Comments</b>
1	MUGA	Clerk & Chair	27 June	On-going	Solicitor to contact MCC Head of Legal services
2	Waste bins in the main village	Clerk	27 Feb 19	On-going	Bins have been ordered waiting delivery
3	Community meeting	Chair & Clerk	12 Dec	On-going	Arrange a meeting in Oct 2019
4	Replacing the waste bin on Usk Road & High Street	Clerk	27 Feb 19	On-going	Bins have been ordered waiting delivery
5	Replacing the waste bin on High Street	Clerk	26 June 19	On-going	Bins to be reported to MCC Street Cleansing
6	Barton Bridge undermining	Clerk	26 June 19	On-going	This matter has been reported once before. A second letter informing the Highways Authority
7	Footpath between Caestory Av & Creasant	Clerk	25 July 19	On-going	To contact Highway Authority