

**Raglan Community Council**  
**Minutes of the Annual General Meeting held on Wednesday**  
**22 May 2019 at Old Raglan School, Chepstow Road, Raglan,**  
**at 7.00 pm**

**Present**

Cllr Chris Butler-Donnelly  
Cllr Dave Bevan  
Cllr Hazel Davies  
Cllr Martine Dorey  
Cllr Charlotte Exton  
Cllr Penny Jones

Cllr Richard Moorby (Chairman)  
Cllr Adrian Merrett  
Cllr Sylvia Price  
Cllr Helen Tilley  
Cllr Brian Willott

**4679 In attendance:**

Adrian Edwards, Clerk to the Council

**4680 Agenda 1: - Apologies for absence.**

None

**4681 Agenda 2: - Report from the Chairman.**

Cllr Willott gave members a verbal report and explained it has been a rather mixed year. It was, of course, the centenary of the ending of World War 1. In addition to the national remembrance there was a splendid party for 50 or so of our elder citizens, stimulated by Cllr Price and with much help from Cllrs Davies, Dorey and others.

The year was also marked by two substantial planning applications. One, for 45 houses on land owned by the County Council, was given planning consent. The other, for 111 houses on land outside the LDP area, was much more controversial and is still to be resolved. It was approved by MCC Planning Committee, then called in by the Minister. It is now subject to review by an Inspector who will be treating it as a full appeal case, not just the issue identified by the Minister.

A small group of Cllrs have been active in reviewing a number of our standing orders. I am grateful for this valuable work, carried out by Cllrs Butler-Donnelly, Tilley and Merrett. The same Cllrs have also provided expertise and guidance to the Clerk in updating his computer system and the Council's new website. It is regrettable that the new website is not yet up and running.

A job assessment of the Clerk's role was carried out and his position regraded.

I have appreciated the support of other members, in particular Cllr Davies as Vice-Chair, and he thanked everyone for being so helpful, constructive and supportive

**4682 Agenda 3: -Election of Chairman for 2019/20.**

**Proposed:** by Cllr Tilley seconded by Cllr Exton that Cllr Moorby is elected as Chairman for 2019/20

**Resolved:** that Cllr Moorby is elected as Chairman.

**All those present agreed**

**4683 Agenda 4: -Chairman to sign the Acceptance of Office.**

Cllr Richard Moorby signed the acceptance of office.

**4684      Agenda 5:** - Election of Vice Chairman for 2019/20

**Proposed:** by Cllr Moorby seconded by Cllr Butler-Donnelly that Cllr Merrett is elected as Vice Chairman for 2019/20

**Resolved:** that Cllr Merrett is elected as Vice Chairman.

**All those present agreed**

**4686      Agenda 6:** - To note the minutes of the AGM held on Wednesday 23 May 2018. (Minutes agreed as an accurate record in the June 2018 meeting)

The minutes were noted and it was agreed the minutes are accepted following them being agreed as a true and accurate record at the June meeting in 2018

**All those present agreed**

**4686      Agenda 7:** - Adopt the Members Code of Conduct, Standing Orders and Finance Regulations, Risk Assessment and all other community council policies.

The clerk explained that the members Code of Conduct, Standing Orders and Finance Regs are standardised documents. This item was deferred to the next meeting.

**4687      Agenda 8:** - To confirm the dates for the next twelve months community council meetings (the fourth Wednesday in the month) (Committee meetings will be convened as and when by the community council)

It was agreed that the meeting dates will continue to be the fourth Wednesday in month, with exception to December and January meetings.

**Resolved: that the dates are accepted**

**All Members Agreed**

**4688      Agenda 9:** - To receive amended register of members interests.

The chairman asked for members to complete the document and return to the clerk.

**All those present agreed**

**4689      Agenda 10:** To agree a remuneration payment under the Local Government (Wales) Measure 2011, for Community and Town Council members, under Determination 40 to 48 inclusive, and, whether and how to recover any payments made to a member who leaves their role during the financial year.

**Proposed:** Cllr Price seconded by Cllr Exton that the council accept the Determination 40 to 48 inclusive.

**All those present agreed.**

**4690** **Agenda 11:** - Confirm that all Councillors are members of the Finance & Tenders Committee, and agree to form further Committees if and when required

***Proposed:** Cllr Bevan seconded by Cllr Jones that all members are members of the committee*

**All those present agreed.**

**4691** **Agenda 12:** - Appointment of Allotment and Dog-Walk Committee-4 members plus three current tenants.

***Resolved:** that Cllr's Exton, Davies, Dorey and Willott, along with 3 current allotment tenants*

**All those present agreed.**

**4692** **Agenda 13:** - Nominations to other Bodies.

13.1 Raglan School Governors.

Cllr Butler-Donnelly **Proposed:** by Cllr Tilley seconded by Cllr Davies

**All those present agreed**

13.2 One Voice Wales area group meeting (2 Members).

Cllr Moorby **Proposed:** by Cllr Price seconded by Cllr Willott

**All those present agreed**

13.3 Community and forward planning and community plan committee (4 members).

This committee will be convened as and when

**All those present agreed**

13.4 Project/s committee (4 members) Consider inviting individuals with an interest or knowledge of a project. (Max 3).

This committee will be convened as and when

**All those present agreed**

13.5 Raglan Village Hall Association Committee.

Cllr Moorby **Proposed:** by Cllr Merrett seconded by Cllr Dorey

13.6 Central Rural Forum.

Committee disbanded

13.7 Members of the Central Area cluster group. (two members)

Members with an interest in an agenda item

13.8 Complaints Panel members (Min of three)

This committee will set up as and when.

13.9 Formulation of a sub-committee for the MUGA and other assets.

**Resolved:** Cllr Willott and the clerk remain the contact points

13.10 Central Area Committee "Raglan Community Council Member"

Committee disbanded

**4693 Agenda 14:** - To accept the Annual Report 2018/2019.

Some discussion took place with a range of views expressed and it was:

**Proposed:** by Cllr Price seconded by Cllr Davies the report is accepted

**4694 Agenda 15:** - Confirmation of Council Cheque Signatories.

**Proposed:** that Cllr's, Moorby, Price, Willott and Butler-Donnelly are cheque signatories.

**Resolved:** that the above members are Council cheque signatories.

**All those present agreed**

**4695** The Chairman then thanked everyone for attending. The meeting closed at 20.05 hrs.

The date of the next meeting 26 June 2019

Signed by \_\_\_\_\_

Chairman

Date 26 June 2019