

**Raglan Community Council**  
**Minutes of the Allotment Committee Meeting held on**  
**Wednesday 8 August 2018**  
**at Raglan Old School at 7.00 pm**

Present

Cllr Hazel Davies  
Cllr Sylvia Price  
Cllr Brian Willott (Chairman)

**4526** In attendance: Adrian Edwards Clerk  
Mr Pete Williams, Allotment tenant  
Peter King, Allotment tenant

The chairman welcomed both Mr Williams and King to the meeting

**4527** **Agenda 1:-** Apologies for absence.

Cllr Martine Dorey

**4528** **Agenda 2:-** Declarations of interest.

As and when or if an item is identified during the meeting

**4529** **Agenda 2:-** Allotment inspection

Mr Williams offered his apologies for the current condition of his allotment due to having an operation on this knee. Cllr Price also explained that she has received an apology from Mr Randel.

The chairman explained that cultivation of plot number 12 has been started since the main issues with the ombudsman complaint. There was some discussion around the matter.

Cllr Price raised concern over the ongoing matter relating to the pedestrian gate onto the High Street. Cllr Price explained this has been ongoing for a number of years and she understands the cost relating to this matter. It was explained that a sign would be put on the gate and the gate would be locked. It was explained the gate was locked but the gate chain has been removed. Cllr Price expressed concern that someone could slip and fall under a vehicle.

The chairman explained that he has obtained an estimate to install a hand rail down the bank and along the kerb line.

There was some debate around this ongoing matter. There was discussion if the gate should be closed. It was explained you cannot just work on the side of highway without protection.

Mr King explained that he would volunteer to install handrails. It was agreed that it should not be steps, but only install handrails.

Concern was expressed about the ongoing width of the footpaths within the allotment site and the danger that someone could slip and twist or break an ankle. It was explained this has been ongoing for years, and

the tenants don't seem to reinstate the width of the footpaths.

The clerk asked what action would the committee like him to take regarding this matter. He explained that most of the allotments have this issue. Do the council have a list of defects on each allotment.

It was suggested that if any defect/s is still outstanding when the renewal is requested consideration should be given if that agreement is renewed.

It was suggested that a letter is sent to all tenants informing them that this remedial work needs to be carried out by the end of the growing season. The clerk asked what the committee would include in the letter.

- ❖ The footpath width to a minimum 600mm
- ❖ The stone and other debris in the hedge adjacent to the dwelling below the allotment site be removed
- ❖ A contractor to clean the debris from the base of the hedge
- ❖ A skip will be provided to allow tenants to remove any unwanted items or debris (end of Sept)

**Proposed:** that a letter is sent to all tenants, invitations are sent to local contractors to clean the base of the hedge, and a skip is provided.

**4530            Agenda 3:-** Allotment review

The clerk asked about the new allotment policy that has been agreed by the council. It was agreed to send that document to all the current tenants.

The clerk reminded everyone that a number of tenants asked about the income and expenditure for the last number of years. It was explained that the expenditure out ways the income. There was some discussion about the proposal that the rent will be £20.00 a year from 2019 and then it will be frozen for five years. The committee was reminded that the council did not agree to that proposal in November last year. It was also explained that twelve months' notice should be given to the tenants.

It was felt that there should be two allotment meetings a year with the tenants. The date of the next meeting will be revised to the 16 October. It was:

**Proposed:** the new policy is sent to all current tenants

**4531            Agenda 4:-** Consider the maintenance programme

This will be included on the next agenda

**4532            Agenda 5:-** Consider any recommendations to the next relevant council meeting

This item was discussed in items above.

**4533            Agenda 6:-** To consider the changes to the allotment policy

The new agreement to be sent to the current tenants, it was agreed by those present.

**4534            Agenda 7:-** To agree the terms of reference of the committee

Terms of Reference was presented to the committee, and after some debate it was agreed that the Term of Reference are accepted

**4535** The Chairman thanked everyone for attending. The meeting closed at 20.10 hrs.

The date of the next meeting 26 September 2018

Signed by \_\_\_\_\_

Chairman

Date 26 September 2018